

Downey Unified School District  
CITIZENS' BOND OVERSIGHT COMMITTEE  
11627 Brookshire Avenue  
Downey, California

**MINUTES**

**REGULAR MEETING**

The Regular meeting of the Citizen's Bond Oversight Committee (CBOC) was called to order by Melody Gregorio, Chairperson, on Monday, March 27, at 5:00pm, in Room DCC-A of the Gallegos Administration Building, 11627 Brookshire Avenue, Downey.

A quorum of the Citizens' Bond Oversight Committee was in attendance as established by roll call:

	Present	Absent
Paul Beemer		X
George Boose	X	
Melody Gregorio	X	
Eric Pierce		X
Russell Skersick	X	
Jerome Wetzstein	X	
Sung Yon Lee	X	

**DISTRICT STAFF PRESENT:**

Dr. Garcia, Superintendent  
Dr. Nancy Nien, Assistant Superintendent,  
Business Services  
Michael Martinez, Senior Director,  
Budget and Finance  
Joseph Quinonez, Director,  
Facilities Planning and Development  
John Shook, Director, MOT  
Sharon Newberg, Senior Secretary,  
Facilities Planning and Development

**DISTRICT CONSULTANTS PRESENT:**

Richard Ingrassia, Rachlin Partners

**RECORDER:**

Sharon Newberg, Senior Secretary,  
Facilities Planning and Development

Dr. Garcia welcomed the committee and thanked everyone for volunteering to be on the CBOC committee and expressed his thanks for their critical function of

overseeing the spending of the Measure O funds; he also told the committee he was looking forward to the CBOC presentation of the Annual Report to the Board of Education at the April 25, 2017 meeting.

### **AGENDA ADOPTED**

George Boose moved, Jerome Wetzstein seconded, and the motion carried unanimously to adopt Agenda #6 for the Regular Meeting of the Citizens' Bond Oversight Committee held on Monday, March 27, 2017.

### **APPROVED MINUTES OF JANUARY 23, 2017**

Russell Skersick moved, Jerome Wetzstein seconded, and the motion carried unanimously to approve Official Minutes of the Regular Meeting of the Citizens' Bond Oversight Committee meeting held on January 23, 2017 as submitted or with the necessary corrections.

### **CORRESPONDENCE RECEIVED**

There was no correspondence received by the Citizens' Bond Oversight Committee.

### **REVIEW FINANCIAL MONITORING**

Michael Martinez handed out the latest Fund 21 (Measure O) financial report and reviewed the expenditures with the CBOC.

### **DISCUSSION REGARDING CBOC REPORT TO THE BOARD OF EDUCATION**

The 2015/16 Annual Report was reviewed by the committee. The Annual Measure O Report will be presented to the Board of Education by Chairperson Melody Gregorio on April 25, 2017.

### **ORAL COMMUNICATIONS HEARD**

No oral communications were heard.

### **REVIEW PROGRESS OF SCHOOL CONSTRUCTION PROJECTS**

Joe Quinonez and Richard Ingrassia presented a PowerPoint of current progress on Measure O modernization projects:

- Warren High School Pool and Locker Room
- Warren High School Field Fence and Lights
- Warren High School Bear Park
- Downey High School Locker Room Modernization
- Downey Adult School Dental Lab
- Gauldin Elementary School - Modernization
- Rio Hondo Elementary School - Modernization
- Lewis Elementary School - Modernization
- Rio San Gabriel Elementary School - Modernization

- Williams Elementary School - Modernization
- Stauffer Middle School - Modernization
- Griffiths Middle School – Playfields Restoration

Joe explained how a contractor could become a prequalified bidder. Joe informed the committee that the modernization projects have been moved up to save money.

Melody Gregorio suggested that we advertise when a project is finished to keep the community informed of our progress.

**HEAR PUBLIC**

No public response.

**FUTURE AGENDA ITEMS**

Dates for CBOC meetings 2017/18:

August 29	9:00am	T-5	Tour of construction sites to follow
October 23	5:00pm	DCC-A	
January 29	5:00pm	DCC-A	
March 26	5:00pm	DCC-A	

**NEXT MEETING**

The Citizens’ Bond Oversight Committee Chair, Melody Gregorio will present the Annual Report to the Board of Education on April 25, 2017.

**ADJOURNMENT**

The Regular Meeting of the Citizens’ Bond Oversight Committee was adjourned by the Chair, Melody Gregorio at 5:55pm.