

Downey Unified School District
CITIZENS' BOND OVERSIGHT COMMITTEE
11627 Brookshire Avenue
Downey, California

MINUTES

REGULAR MEETING

April 11, 2016
Monday, 5:30 p.m.

The Regular Meeting of the Citizen's Bond Oversight Committee meeting was called to order by Melody Gregorio, Chairperson, at 5:30pm. on Monday, April 11,2016, in Conference room DCC-A of the Gallegos Administration building, 11627 Brookshire Avenue, Downey.

A quorum of the Citizens' Bond Oversight Committee was in attendance as established by roll call:

#1
ROLL CALL

	Present	Absent
Paul Beemer	X	
George Boose		X
Melody Gregorio	X	
Eric Pierce	X	
Russell Skersick		X
Jerome Wetzstein	X	
Sung Yon Lee	X	

DISTRICT STAFF PRESENT:

Dr. Nancy Nien, Assistant Superintendent,
Business Services
Joseph Quinonez, Director,
Facilities Planning and Development
John Shook, Director, MOT
Sharon Newberg, Senior Secretary,
Facilities Planning and Development

DISTRICT CONSULTANTS PRESENT:

Richard Ingrassia, Rachlin Partners

RECORDER:

Sharon Newberg, Senior Secretary,
Facilities Planning and Development

Jerome Wetzstein moved, Eric Pierce seconded, and the motion carried unanimously, that the Citizens' Bond Oversight Committee adopt Agenda #2 for the Regular meeting of the Citizens' Bond Oversight Committee held on Monday, April 11, 2016.

AGENDA #2
ADOPTED

Jerome Wetzstein moved, Sung Yon Lee seconded, and the motion carried unanimously, that the Citizens' Bond Oversight Committee approve the Official Minutes of the Regular Meeting of the Citizens' Bond Oversight Committee meeting held on April 11, 2016, with the necessary corrections to Term Limits.

#3
MINUTES OF
4/11/16
APPROVED

There was no correspondence received by the Citizens' Bond Oversight Committee.

#4
CORRESPONDENCE
RECEIVED

The Citizens' Bond Oversight Committee heard oral communications from members of the Citizens' Bond Oversight Committee.

#5
ORAL
COMMUNICATIONS
HEARD

Jerome Wetzstein asked if the Citizens' Bond Oversight Committee Members are covered by the District Liability Insurance? Nancy Nien responded that the committee members are covered as a whole.

No public response.

#6
PUBLIC
HEARD

Paul Beemer asked how the public is informed about the meetings? Nancy Nien explained that the meeting notices are posted 72 hours before each meeting and the meeting dates are on the District Website.

Joe Quinonez presented committee members with a construction update: Fencing projects at Imperial, Carpenter, Gallatin, and Williams are being finished up.

#7
PROJECT
UPDATE

Warren High School Pool and Locker Room has started. The abatement is complete. Demolition is complete. We may be able to tour the site in August. The locker room expansion is not a Measure O project. The pool is to be a competition size pool and should be completed by Fall 2017. Jerome Wetzstein asked if the City of Downey would be using the pool? The answer from Nancy Nien

was that at this point the District is working with the City but the use of the pool by the City of Downey has not been decided.

Warren High School Field and Lighting has been started. The fencing around the field will be higher to keep the balls inside the campus and it should be completed by the end of this calendar year.

Gauldin Elementary has been designed and submitted to DSA for approval. Eric Pierce asked what is DSA? Joseph Quinonez responded, it is the Division of State Architects and they have jurisdiction over all school and State funded construction projects. These agencies must seek approval before construction begins on any project. Paul Beemer asked how long it takes for DSA approval? Joe Quinonez answered, it takes about six months. The Gauldin modernization project will include parking and drop off renovations, restroom renovation, covered lunch shelters will be added, infrastructure improvements will be made, safety and security features will be added throughout the school.

Rio Hondo modernization will include the fields, restrooms, new drop off area, replacement of classrooms and the renovation of the playground and parking lot. Irrigation will be replaced.

Lewis modernization will include the restrooms, playground, Safety and Security features will be added throughout the school. The Facilities Department is working with the City of Downey on a new drop off area to be located on Foster Road.

Stauffer will undergo modernization of existing buildings, the library and administration building are to be moved to the front of the school, a new drop off area, new locker room and classrooms are in design. Scheduled to be submitted to DSA in June. The project will bid early next year.

Upcoming projects are the field renovations at Griffiths and Sussman Middle Schools, and the Modernization of Rio San Gabriel and Williams playfields.

Nancy Nien explained the entries on the Expenditure Report handout. In January 2017 a report will be given to the Citizens' Bond Oversight Committee for review and approval. Colbi software has been purchased with Measure O money to track expenditures over the next 12 years. This will make it easier to track the cost of the individual projects over multiple years and to keep track of the overall budget for Measure O. Colbi is being used in over 130 school districts.

#8
REVIEW OF
EXPENDITURES

Joe Quinonez presented the non-Measure O projects:

- Warren High School Locker Room—start in about 2 weeks pending DSA approval
- Warren High School Bear Park—in design
- Warren High School paint project—summer
- Solar—Design development in process for Downey High, Warren High, Columbus High, and Gallegos Administration Building
- Rio San Gabriel Refrigerator/Freezer walk-in has been completed
- Doty Walk-in Refrigerator/Freezer is in DSA

Future Agenda items are to be emailed to Chair, Melody Gregorio.

#9
ITEMS FOR
FUTURE AGENDA

The next meeting of the Citizens' Oversight Committee will be August 29 at 9:00 a.m. The committee will meet and then will leave the District Office to tour school construction sites.

#10
NEXT
MEETING

The regular Meeting of the Citizens' Bond Oversight Committee was adjourned at 6:35 p.m.

#11
MEETING
ADJOURNED