



Inter-District Permits Downey Unified School District

Would You Like Your Child to Attend School in the Award Winning Downey School District?

Thank you for your interest in the Downey Unified School District. Because of the outstanding quality and positive reputation of the schools in our District, we get many requests each year for students to attend Downey schools who do not reside within the boundaries of the Downey Unified School District. This document been designed to explain the procedures that must be followed if you are interested in obtaining an inter-district permit for your child to attend school in Downey.

What is An Inter-District Permit?

An inter-district permit is an agreement between two or more school districts which grants permission for students who do not live within the boundaries of the Downey Unified School District to attend school here. California Education Code 46600 authorizes such agreements to be established between Districts. In Downey, all inter-district permits are accepted on a space available basis. There may not be space available at every school; however, we anticipate some spaces in selected grade levels at most schools of our elementary and middle school campuses. There is no permit status or condition that has a higher priority than another. The District does NOT accept work-related permits. If you are employed in Downey and would like your child to attend a school in the Downey Unified School District, you may apply for a regular inter-district permit and must follow all of the procedures outlined in this document.

What Does “On A Space Available Basis” Mean?

Because of our 20:1 class size reduction program at the elementary school level and other enrollment caps, we must be sure that we have space to accommodate the residents who live within our district’s boundaries. We may not know the available space at any particular grade level until very late in the summer. It is important that you are aware that we must have space available in all classrooms to accommodate students who reside within our school boundaries. If we enroll a student on an inter-district permit and later need that space for a resident, the inter-district permit may need to be withdrawn and your child may need to enroll in another school in the Downey Unified School District, if space is available. In the unlikely situation that space is not available, other options would include returning to your neighborhood school or looking for available space in another school district.

What Are the Procedures to Apply for an Inter-District Permit in Downey?

Step 1:

You must apply for an Inter-District permit through the district where you currently reside. Until you have obtained a release (the approved inter-district permit) from your home school district, and we have the release on file, we cannot consider enrollment for your child.

Step 2:

Once you have provided us with the permit granted by your home school district, we will need your child’s most current grades (report card and/or transcripts). In addition, we need a copy of your child’s most recent standardized test results (STAR).

If you have not received your child's STAR test results for the current year, you may submit last year's scores. If you will be transferring from a private school, we need your most recent standardized test scores and the final report card for the school year.

Step 3:

Take copies of the above documents to the school you are interested in having your child attend. An interest card, "Application for a Permit," will be provided. Your child's name will be placed on a list and the school will contact you as space becomes available. All requests are handled individually, not on a first-come first-served basis.

Step 4:

Be sure to enroll your child in his/her home school district. When a decision is made as to the availability of space, you will be notified by the requested school as to whether your child has been accepted to that Downey school.

What Would Cause A Permit to Be Revoked?

Parents of students who live outside of Downey, but are attending a school in the Downey Unified School District, must sign an Inter-District Permit Contract. These contracts are subject to cancellation at any time if scholarship (scholastic achievement/grades), attendance, or behavior requires the District to expend excess cost services. Students and their parents who do not meet the following minimum standards may have their permit revoked. Permits are also subject to review at anytime should class overloads occur.

Scholarship - Minimum standards for scholarship include:

- ✓ A grade point average of 2.0
- ✓ No failing marks in conjunction with unsatisfactory grades in work habits
- ✓ No unsatisfactory marks in effort

Behavior - Minimum behavior standards include:

- ✓ No suspensions
- ✓ No office referrals for the following reasons:
 - Repeated disruptive behavior
 - Continually unprepared for class
 - Disrespectful language or actions
- ✓ No misconduct during extra or co-curricular activities
- ✓ No violations of State, District, or school rules or policies

Attendance - Minimum attendance standards include:

- ✓ No tardies
- ✓ No unexcused absences
- ✓ No arriving excessively early or being left excessively late

Do Permits Need to Be Renewed?

Students attending DUSD schools on an Inter-District permit must renew their permit annually. More detailed information regarding Inter-District Agreement procedures can be found at <www.dusd.net> by clicking on "Resources → Parents → Inter-District Permits." You can also refer to Board Policy 2110 and Administrative Regulations 2110.1 -- "District Office → Policies & Regulations."

Do You Have Questions?

If you have additional questions, please call the Pupil Services Office, (562) 469-6553 or contact the school you are interested in having your child attend.