

Downey Unified School District
Request to Not Release Student Directory Information

Schools are regularly requested to release student directory information to a variety of school support and public agencies, including State and local law enforcement, the military, and for the benefit of a student who is seeking scholarships, awards, or employment, or who is deserving of public recognition in athletics, music, drama, scholastic or other meritorious achievement. The District limits such directory information to the following: student name, address, telephone number, e-mail address, date of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent public or private school attended by the student. No information may be released to a private profit making entity other than employers, prospective employers and representatives of the news media, including, but not limited to, newspapers, magazines, and radio and television stations. Directory information may be disclosed without prior consent from the parent or legal guardian unless the parent or legal guardian submits a written notice to the school to deny access to his/her pupil's directory information.

Federal Law requires school districts to disclose names, addresses, and telephone numbers of high school juniors and seniors upon request by military recruiters, unless individual students or their parents request the information not be released. The Downey Unified School District's annual *Parent-Student Guide* indicates that directory information will not be released when the parent notifies the district in writing that such information not be disclosed, pursuant to Education Code 49073 and 49073.5.

Parents or guardians who do not wish directory information to be released should complete this form and return it to the school's Records Office.

Check One or More (PLEASE PRINT)

- _____ I withhold consent for directory information to be released.
- _____ I withhold consent for directory information to be released to institutions of higher learning.
- _____ I withhold consent for directory information to be released to military recruiters.
- _____ Other: (Please Specify) _____

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| Student Last Name | Student First Name | Student I.D. # |
| Parent/Guardian Name | Parent/Guardian Signature | Date |
| | Student Signature | Date |