

DOWNEY UNIFIED SCHOOL DISTRICT

**BUILDING FUND (MEASURE O)
FINANCIAL AND PERFORMANCE AUDITS**

JUNE 30, 2018

DOWNEY UNIFIED SCHOOL DISTRICT

**BUILDING FUND (MEASURE O)
FINANCIAL AUDIT**

JUNE 30, 2018

**DOWNEY UNIFIED SCHOOL DISTRICT
BUILDING FUND (MEASURE O)**

**FINANCIAL AUDIT
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JUNE 30, 2018**

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FINANCIAL SECTION



VAVRINEK, TRINE, DAY & CO., LLP
Certified Public Accountants

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INDEPENDENT AUDITOR'S REPORT

Governing Board and
Citizens' Oversight Committee
Downey Unified School District
Downey, California

Report on the Financial Statements

We have audited the accompanying financial statements of the Downey Unified School District's (the District), Building Fund (Measure O), as of and for the year ended June 30, 2018, and the related notes to the financial statements, as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of financial statements, whether due to error or fraud. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting principles used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall financial statement presentation.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Building Fund (Measure O) of the District at June 30, 2018, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 1, the financial statements present only the Building Fund specific to Measure O, and are not intended to present fairly the financial position and changes in financial position of the District in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 10, 2018, on our consideration of the District's Building Fund (Measure O) internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's Building Fund (Measure O) internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's Building Fund (Measure O) internal control over financial reporting and compliance.



Rancho Cucamonga, California
December 10, 2018

**DOWNEY UNIFIED SCHOOL DISTRICT
BUILDING FUND (MEASURE O)**

**BALANCE SHEET
JUNE 30, 2018**

ASSETS

Investments	\$	6,052,101
Accounts receivable		<u>41,409</u>
Total Assets	\$	<u>6,093,510</u>

LIABILITIES AND FUND BALANCE

LIABILITIES

Accounts payable	\$	<u>2,318,857</u>
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FUND BALANCE

Restricted for capital projects		<u>3,774,653</u>
Total Liabilities and Fund Balance	\$	<u>6,093,510</u>

The accompanying notes are an integral part of these financial statements.

**DOWNEY UNIFIED SCHOOL DISTRICT
BUILDING FUND (MEASURE O)**

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE
FOR THE YEAR ENDED JUNE 30, 2018**

REVENUES

Interest income \$ 206,254

EXPENDITURES

Current

Salaries and benefits 708,489

Supplies and materials 546,663

Services and other expenditures 737,096

Capital outlay 26,891,385

Total Expenditures 28,883,633

EXCESS OF EXPENDITURES OVER REVENUES (28,677,379)

Other Financing Sources

Transfers in 6,964,996

NET CHANGE IN FUND BALANCE (21,712,383)

FUND BALANCE - BEGINNING OF YEAR 25,487,036

FUND BALANCE - END OF YEAR \$ 3,774,653

The accompanying notes are an integral part of these financial statements.

**DOWNEY UNIFIED SCHOOL DISTRICT
BUILDING FUND (MEASURE O)**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2018**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Downey Unified School District's (the District) Building Fund (Measure O) conform to accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board (GASB) and the American Institute of Certified Public Accountants (AICPA). The District Building Fund accounts for financial transactions in accordance with the policies and procedures of the California School Accounting Manual.

Financial Reporting Entity

The financial statements include only the Building Fund of the District. This Fund was established to account for the expenditures of general obligation bonds issued under the Measure O. These financial statements are not intended to present fairly the financial position and results of operations of the District in compliance with accounting principles generally accepted in the United States of America.

Fund Accounting

The operations of the Building Fund (Measure O) are accounted for in a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance, revenues, and expenditures. Resources are allocated to and accounted for in the fund based upon the purpose for which they are to be spent and the means by which spending activities are controlled.

Basis of Accounting

The Building Fund (Measure O) is accounted for using a flow of current financial resources measurement focus and the modified accrual basis of accounting. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures, and changes in fund balance reports on the sources (revenues and other financing sources) and uses (expenditures and other financing uses) of current financial resources.

Budgets and Budgetary Accounting

Annual budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America for all governmental funds. The District's governing board adopts an operating budget no later than July 1 in accordance with State law. A public hearing must be conducted to receive comments prior to adoption. The District's governing board satisfied these requirements. The Board revises this budget during the year to give consideration to unanticipated revenue and expenditures primarily resulting from events unknown at the time of budget adoption. The District employs budget control by minor object and by individual appropriation accounts. Expenditures cannot legally exceed appropriations by major object account.

**DOWNEY UNIFIED SCHOOL DISTRICT
BUILDING FUND (MEASURE O)**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2018**

Encumbrances

The District utilizes an encumbrance accounting system under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation. Encumbrances are liquidated when the commitments are paid and all outstanding encumbrances lapse at June 30.

Fund Balance

As of June 30, 2018, the fund balance of the Building Fund (Measure O) was classified as follows:

Restricted - amounts that can be spent only for specific purposes because of constitutional provisions or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments.

Spending Order Policy

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the District considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the District considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the governing board has provided otherwise in its commitment or assignment actions.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

NOTE 2 - INVESTMENTS

Policies and Practices

The District is authorized under California Government Code to make direct investments in local agency bonds, notes, or warrants within the State; U.S. Treasury instruments; registered State warrants or treasury notes; securities of the U.S. Government, or its agencies; bankers acceptances; commercial paper; certificates of deposit placed with commercial banks and/or savings and loan companies; repurchase or reverse repurchase agreements; medium term corporate notes; shares of beneficial interest issued by diversified management companies, certificates of participation, obligations with first priority security; and collateralized mortgage obligations.

**DOWNEY UNIFIED SCHOOL DISTRICT
BUILDING FUND (MEASURE O)**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2018**

Investment in County Treasury - The District is considered to be an involuntary participant in an external investment pool as the District is required to deposit all receipts and collections of monies with their County Treasurer (*Education Code* Section 41001). The fair value of the District's investment in the pool is reported in the accounting financial statements at amounts based upon the District's pro-rata share of the fair value provided by the County Treasurer for the entire portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis.

General Authorizations

Limitations as they relate to interest rate risk, credit risk, and concentration of credit risk are indicated in the schedules below:

Authorized Investment Type	Maximum Remaining Maturity	Maximum Percentage of Portfolio	Maximum Investment in One Issuer
Local Agency Bonds, Notes, Warrants	5 years	None	None
Registered State Bonds, Notes, Warrants	5 years	None	None
U.S. Treasury Obligations	5 years	None	None
U.S. Agency Securities	5 years	None	None
Banker's Acceptance	180 days	40%	30%
Commercial Paper	270 days	25%	10%
Negotiable Certificates of Deposit	5 years	30%	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements	92 days	20% of base	None
Medium-Term Corporate Notes	5 years	30%	None
Mutual Funds	N/A	20%	10%
Money Market Mutual Funds	N/A	20%	10%
Mortgage Pass-Through Securities	5 years	20%	None
County Pooled Investment Funds	N/A	None	None
Local Agency Investment Fund (LAIF)	N/A	None	None
Joint Powers Authority Pools	N/A	None	None

**DOWNEY UNIFIED SCHOOL DISTRICT
BUILDING FUND (MEASURE O)**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2018**

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value is to changes in market interest rates. The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. The District manages its exposure to interest rate risk by investing in the Los Angeles County Investment Pool. The District maintains a Building Fund (Measure O) investment of \$6,052,101 with the Los Angeles County Investment Pool, with an average maturity of 609 days.

Credit Risk

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The District's investment in the Los Angeles County Investment Pool is not required to be rated, nor has been rated as of June 30, 2018.

NOTE 3 - FAIR VALUE MEASUREMENTS

The District categorizes the fair value measurements of its investments based on the hierarchy established by generally accepted accounting principles. The fair value hierarchy, which has three levels, is based on the valuation inputs used to measure an asset's fair value. The following provides a summary of the hierarchy used to measure fair value:

Level 1 - Quoted prices in active markets for identical assets that the District has the ability to access at the measurement date. Level 1 assets may include debt and equity securities that are traded in an active exchange market and that are highly liquid and are actively traded in over-the-counter markets.

Level 2 - Observable inputs, other than Level 1 prices, such as quoted prices for similar assets in active markets, quoted prices for identical or similar assets in markets that are not active, or other inputs that are observable, such as interest rates and curves observable at commonly quoted intervals, implied volatilities, and credit spreads. For financial reporting purposes, if an asset has a specified term, a Level 2 input is required to be observable for substantially the full term of the asset.

Level 3 - Unobservable inputs should be developed using the best information available under the circumstances, which might include the District's own data. The District should adjust that data if reasonably available information indicates that other market participants would use different data or certain circumstances specific to the District are not available to other market participants.

Uncategorized - Investments in the Los Angeles County Investment Pool are not measured using the input levels above because the District's transactions are based on a stable net asset value per share. All contributions and redemptions are transacted at \$1.00 net asset value per share.

**DOWNEY UNIFIED SCHOOL DISTRICT
BUILDING FUND (MEASURE O)**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2018**

The District's fair value measurements are as follows at June 30, 2018:

<u>Investment Type</u>	<u>Fair Value</u>	<u>Uncategorized</u>
Los Angeles County Investment Pool	<u>\$ 5,971,030</u>	<u>\$ 5,971,030</u>

NOTE 4 - ACCOUNTS RECEIVABLE

The accounts receivable at June 30, 2018, in the amount of \$41,409 represents interest earnings that have yet to be received. All amounts have been determined by management to be fully collectable.

NOTE 5 - INTERFUND TRANSACTIONS

Operating Transfers

Interfund transfers for the year ended June 30, 2018, consisted of the following:

The Capital Facilities Fund transferred to the Building Fund (Measure O) for construction projects.	\$ 1,362,337
The County School Facilities Fund transferred to the Building Fund (Measure O) for construction projects.	<u>5,602,659</u>
Total	<u>\$ 6,964,996</u>

NOTE 6 - ACCOUNTS PAYABLE

The accounts payable at June 30, 2018, represents amounts owed to vendors for both ongoing and completed construction projects in the amount of \$2,265,817 and accrued salaries and benefits in the amount of \$53,040.

NOTE 7 - FUND BALANCE

Fund balance is composed of the following element:

Restricted	
Capital projects	<u>\$ 3,774,653</u>

**DOWNEY UNIFIED SCHOOL DISTRICT
BUILDING FUND (MEASURE O)**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2018**

NOTE 8 - COMMITMENTS AND CONTINGENCIES

Construction Commitments

As of June 30, 2018, the Measure O had the following budgetary commitments with respect to the unfinished capital projects:

<u>Capital Project</u>	<u>Remaining Construction Commitment</u>	<u>Expected Date of Completion</u>
Certification of Portables - Various Sites	\$ 22,216	June 2019
Doty Middle School Modernization	1,126,140	December 2021
Downey High School Bldg. D Closeout	583,115	December 2018
Downey High School CTE Building	58,219	December 2018
Downey High School Softball Field	16,649	July 2018
Gauldin Elementary School Modernization	163,941	October 2018
Griffiths Middle School Modernization	1,129,292	September 2021
Lewis Elementary School Modernization	99,897	December 2020
Old River School Fire Alarm	218,846	October 2018
Old River School Marquee	54,712	October 2018
Pace Elementary School Security	17,580	October 2018
Price Elementary School Modernization	222,349	June 2020
Rio Hondo Elementary School Marquee	17,823	February 2019
Rio Hondo Elementary School Modernization	90,747	June 2020
Rio Hondo Elementary School Modernization - Phase 2	589,597	June 2022
Rio San Gabriel Elementary School Modernization	121,797	December 2021
Stauffer Middle School Modernization	14,709,477	June 2020
Sussman Middle School Modernization	1,529,213	September 2020
Unsworth Elementary School Modernization	105,494	June 2019
Ward Elementary School Modernization	178,206	December 2021
Warren High School Fencing	195,000	October 2018
Williams Elementary School Modernization	93,031	December 2021
	<u>\$ 21,343,341</u>	

Litigation

The District is not currently a party to any legal proceedings related to the Measure O General Obligation Bond Funds at June 30, 2018.

INDEPENDENT AUDITOR'S REPORT



**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Governing Board and
Citizens' Oversight Committee
Downey Unified School District
Downey, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the Downey Unified School District (the District) Building Fund (Measure O), as of and for the year ended June 30, 2018, and the related notes of the financial statements, and have issued our report thereon dated December 10, 2018.

Emphasis of Matter

As discussed in Note 1, the financial statements present only the Building Fund specific to Measure O, and are not intended to present fairly the financial position and changes in financial position of the District in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District's Building Fund (Measure O) internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's Building Fund (Measure O) internal control. Accordingly, we do not express an opinion on the effectiveness of the District's Building Fund (Measure O) internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the District's Building Fund (Measure O) financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's Building Fund (Measure O) financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's Building Fund (Measure O) internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's Building Fund (Measure O) internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Varunesh Taneja, Day & Co, LLP". The signature is written in a cursive style.

Rancho Cucamonga, California
December 10, 2018

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

**DOWNEY UNIFIED SCHOOL DISTRICT
BUILDING FUND (MEASURE O)**

**FINANCIAL STATEMENT FINDINGS
JUNE 30, 2018**

None reported.

**DOWNEY UNIFIED SCHOOL DISTRICT
BUILDING FUND (MEASURE O)**

**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
JUNE 30, 2018**

There were no audit findings reported in the prior year's Financial Statement Findings.

DOWNEY UNIFIED SCHOOL DISTRICT

**BUILDING FUND (MEASURE O)
PERFORMANCE AUDIT**

JUNE 30, 2018

**DOWNEY UNIFIED SCHOOL DISTRICT
BUILDING FUND (MEASURE O)**

**PERFORMANCE AUDIT
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JUNE 30, 2018**

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INDEPENDENT AUDITOR'S REPORT ON PERFORMANCE

Governing Board and
Citizens' Oversight Committee
Downey Unified School District
Downey, California

We were engaged to conduct a performance audit of the Downey Unified School District (the District), Building Fund (Measure O) funds for the year ended June 30, 2018.

We conducted this performance audit in accordance with the standards applicable to performance audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our conclusion based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our conclusions based on our audit objectives.

Our audit was limited to the objectives listed within the report which includes determining the District's compliance with the performance requirements as referred to in Proposition 39 and outlined in Article XIII A, Section 1(b)(3)(C) of the California Constitution. Management is responsible for the District's compliance with those requirements.

In planning and performing our performance audit, we obtained an understanding of the District's internal control in order to determine if the internal controls were adequate to help ensure the District's compliance with the requirements of Proposition 39 and outlined in Article XIII A, Section 1(b)(3)(C) of the California Constitution. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

The results of our tests indicated that the District's Building Fund (Measure O) funds are in compliance with Proposition 39 as outlined in Article XIII A, Section 1(b)(3)(C) of the California Constitution.

Vavrinek, Trine, Day & Co., LLP

Rancho Cucamonga, California
December 10, 2018

**DOWNEY UNIFIED SCHOOL DISTRICT
BUILDING FUND (MEASURE O)**

JUNE 30, 2018

AUTHORITY FOR ISSUANCE

The general obligation bonds associated with Measure O were issued pursuant to the Constitution and laws of the State of California (the State), including the provisions of Chapters 1 and 1.5 of Part 10 of the California Education Code, and other applicable provisions of law. The bonds are authorized to be issued by a resolution adopted by the Board of Education on September 15, 2015 (the Resolution).

The District received authorization from an election held on November 4, 2014, to issue bonds of the District in an aggregate principal amount not to exceed \$248,000,000 to finance the repair, upgrading, construction, acquisition, equipping of specific District facilities, and to pay the cost of issuing the bonds approved by eligible voters within the District. The proposition required approval by at least 55 percent of the votes cast by eligible voters within the District (the 2014 Authorization). The bonds represent the first series of the authorized bonds to be issued under the 2014 Authorization.

PURPOSE OF ISSUANCE

Pursuant to the Authorization, the proceeds of the Bonds will be used to renovate and improve school buildings and facilities, specifically, to complete the projects listed in the information given to the voters (the Measure O Bond Priority Projects List). The List includes renovation, repair and upgrade projects to upgrade fire safety and security systems, repair deteriorating restrooms, replace deteriorating bungalows with permanent classrooms, upgrade science labs and improve plumbing, electrical and heating systems. The List also includes upgrading science and computer labs, media centers, school libraries and classroom technology to support 21st century education.

AUTHORITY FOR THE AUDIT

On November 7, 2000, California voters approved Proposition 39, the Smaller Classes, Safer Schools and Financial Accountability Act. Proposition 39 amended portions of the California Constitution to provide for the issuance of general obligation bonds by school districts, community college districts, or county offices of education, "for the construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of rental property for school facilities", upon approval by 55 percent of the electorate. In addition to reducing the approval threshold from two-thirds to 55 percent, Proposition 39 and the enacting legislation (AB 1908 and AB 2659) requires the following accountability measures as codified in Education Code sections 15278-15282:

1. Requires that the proceeds from the sale of the bonds be used only for the purposes specified in Article XIII A, Section 1(b)(3)(C) of the California Constitution, and not for any other purpose, including teacher and administrator salaries and other school operating expenses.
2. The school district must list the specific school facilities projects to be funded in the ballot measure, and must certify that the governing board has evaluated safety, class size reduction and information technology needs in developing the project list.
3. Requires the school district to appoint a citizens' oversight committee.

**DOWNEY UNIFIED SCHOOL DISTRICT
BUILDING FUND (MEASURE O)**

JUNE 30, 2018

4. Requires the school district to conduct an annual independent financial audit and performance audit in accordance with the *Government Auditing Standards* issued by the Comptroller General of the United States of the bond proceeds until all of the proceeds have been expended.
5. Requires the school district to conduct an annual independent performance audit to ensure that the funds have been expended only on the specific projects listed.

OBJECTIVES OF THE AUDIT

1. Determine whether expenditures charged to the Building Fund have been made in accordance with the bond project list approved by the voters through the approval of Measure O.
2. Determine whether salary transactions, if any, charged to the Building Fund were in support of Measure O and not for District general administration or operations.

SCOPE OF THE AUDIT

The scope of our performance audit covered the period of July 1, 2017 to June 30, 2018. The population of expenditures tested included all object and project codes associated with the bond projects. The propriety of expenditures for capital projects and maintenance projects funded through other State or local funding sources, other than proceeds of the bonds, were not included within the scope of the audit. Expenditures incurred subsequent to June 30, 2018, were not reviewed or included within the scope of our audit or in this report.

PROCEDURES PERFORMED

We obtained the general ledger and the project expenditure reports prepared by the District for the fiscal year ended June 30, 2018, for the Building Fund (Measure O). Within the fiscal year audited, we obtained the actual invoices and other supporting documentation for a sample of expenditures to ensure compliance with the requirements of Article XIII A, Section 1(b)(3)(C) of the California Constitution and Measure O as to the approved bond projects list. We performed the following procedures:

1. We reviewed the general ledger and verified that a separate Building Fund (Measure O) of the District has been established to account for the receipt of Bond proceeds and expenditures of the funds for the period July 1, 2017 through June 30, 2018.
2. We selected a sample of expenditures for the period starting July 1, 2017 and ending June 30, 2018, and reviewed supporting documentation to ensure that such funds were properly expended on the specific projects listed in the ballot text.
3. Our sample included transactions totaling \$13,230,450. This represents 46 percent of the total expenditures of \$28,883,633.

**DOWNEY UNIFIED SCHOOL DISTRICT
BUILDING FUND (MEASURE O)**

JUNE 30, 2018

4. Based on our testing, we verified that the expenditures from the Building Fund (Measure O) were expended for the construction, renovation, furnishing and equipping of District facilities constituting authorized bond projects. In addition, we verified that funds held in the Building Fund (Measure O) were used for salaries of administrators only to the extent they perform administrative oversight work on construction projects as allowable per Opinion 04-110 issued on November 9, 2004, by the State of California Attorney General.

CONCLUSION

The results of our tests indicated that, in all significant respects, the District has properly accounted for the expenditures held in the Building Fund (Measure O) and that such expenditures were made for authorized Bond projects. Further, it was noted that funds held in the Building Fund (Measure O), and expended by the District, were used for salaries of administrators only to the extent they perform administrative oversight work on construction projects as allowable per Opinion 04-110 issued on November 9, 2004, by the State of California Attorney General.

**DOWNEY UNIFIED SCHOOL DISTRICT
BUILDING FUND (MEASURE O)**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS
JUNE 30, 2018**

None reported.

**DOWNEY UNIFIED SCHOOL DISTRICT
BUILDING FUND (MEASURE O)**

**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
JUNE 30, 2018**

There were no audit findings reported in the prior year's Schedule of Findings and Questioned Costs.