

Downey Unified School District  
CITIZENS' BOND OVERSIGHT COMMITTEE  
11627 Brookshire Avenue  
Downey, California

**MINUTES**

**REGULAR MEETING**

The Regular meeting of the Citizen's Bond Oversight Committee (CBOC) was called to order by Sung Yon Lee, Acting Chair, Tuesday, August 29, 2017 at 9:00 a.m., in Room T-5 at the Downey Unified School District located at 11627 Brookshire Avenue, Downey.

A quorum of the Citizens' Bond Oversight Committee was in attendance as established by roll call:

|                  | Present | Absent |
|------------------|---------|--------|
| Paul Beemer      | X       |        |
| George Boose     | X       |        |
| Melody Gregorio  |         | X      |
| Eric Pierce      | X       |        |
| Russell Skersick |         | X      |
| Jerome Wetzstein | X       |        |
| Sung Yon Lee     | X       |        |

**DISTRICT STAFF PRESENT:**

Dr. Garcia, Superintendent  
Dr. Nancy Nien, Assistant Superintendent,  
Business Services  
Michael Martinez, Senior Director,  
Budget and Finance  
Joseph Quinonez, Director,  
Facilities Planning and Development  
John Shook, Director, MOT  
Sharon Newberg, Senior Secretary,  
Facilities Planning and Development

**DISTRICT CONSULTANTS PRESENT:**

Richard Ingrassia, Rachlin Partners

**RECORDER:**

Sharon Newberg, Senior Secretary,  
Facilities Planning and Development

Dr. Garcia welcomed the committee and thanked everyone for volunteering to be on the CBOC committee. He acknowledged their critical function of overseeing

the spending of the Measure O funds-and thanked the committee for taking their time today touring the construction sites and seeing firsthand the progress of the projects.

### **AGENDA ADOPTED**

Eric Pierce moved, Paul Beemer seconded, and the motion carried unanimously to adopt Agenda #7 for the Regular meeting of the Citizens' Bond Oversight Committee held on Tuesday, August 29, 2017.

### **APPROVED MINUTES OF MARCH 27, 2017**

Jerome Wetzstein moved, George Boose seconded, and the motion carried unanimously to approve Official Minutes of the Regular Meeting of the Citizens' Bond Oversight Committee meeting held on March 27, 2017 as submitted or with the necessary corrections.

### **CORRESPONDENCE RECEIVED**

There was no correspondence received by the Citizens' Bond Oversight Committee.

### **ORAL COMMUNICATIONS HEARD**

Nancy Nien announced she was leaving Downey Unified to work in the Los Alamitos School District.

### **REVIEW PROGRESS OF SCHOOL CONSTRUCTION PROJECTS**

Joe Quinonez and Richard Ingrassia presented a PowerPoint of current progress on Measure O modernization projects:

- Warren High School Pool and Locker Room: Teachers and coaches have moved in.

Sung Yon Lee asked if the project was on schedule? Joe answered, with rain delays factored in, the project is on schedule.

Sung Yon Lee asked if the project is going to meet budget? Joe answered the project is within budget, with change orders coming in a little over 5%.

Nancy told the committee the bleachers have been ordered for the pool area.

- Warren High School Bear Park: A beautiful area for the students.
- Downey High School Locker Room Modernization: Clean-up is in progress.
- Gauldin Elementary School – Modernization: Restrooms remodeled and tile is being installed.
- Rio Hondo Elementary School – Modernization: Temporary restrooms with sinks have been brought in for use during construction.

- Lewis Elementary School – Modernization: Parking and drop off area for students has been changed to improve drop off areas.
- Rio San Gabriel Elementary School – Modernization: Improved student drop off area. Restrooms and lunch shelters have been added to the scope.
- Williams Elementary School – Modernization: Restrooms and playground upgrades in progress
- Stauffer Middle School – Modernization: Interim housing is now in place

### **MODERNIZATION PROJECTS IN DESIGN**

- Doty Middle School – Modernization: DSA—2018
- Griffiths Middle School – Modernization—DSA—January 2018
- Stauffer Middle School – Gymnasium—DSA—January 2018
- Sussman Middle School – Modernization: DSA—January 2018
- Price Elementary– Modernization
- Unsworth Elementary—DSA—January 2018
- Ward Elementary—DSA—January 2018

Sung Yon Lee asked if our contractors go thru a prequalification process? Joe answered, we do use a prequalification process and our contractors are prequalified.

George Boose asked if all the middle schools would have gyms? Richard Ingrassia told the group that all the middle schools would have new gymnasiums which will accommodate the entire student bodies.

### **HEAR PUBLIC**

No public response.

### **FUTURE AGENDA ITEMS**

None

### **NEXT MEETING**

The next meeting of the Citizens' Bond Oversight Committee will be held on Monday, October 23, 2017 at 5:00 p.m. in room DCC-A.

### **ADJOURNMENT**

The Regular Meeting of the Citizens' Bond Oversight Committee was adjourned by Acting Chair Sung Yon Lee at the conclusion of the tour at 10:35 a.m.