

Downey Unified School District
CITIZENS' BOND OVERSIGHT COMMITTEE
11627 Brookshire Avenue
Downey, California

MINUTES

REGULAR MEETING

The Regular meeting of the Citizen's Bond Oversight Committee (CBOC) was called to order by Melody Gregorio, Chair, Monday October 23, 2017 at 6:00 p.m., in Room DCC-A at the Downey Unified School District located at 11627 Brookshire Avenue, Downey.

A quorum of the Citizens' Bond Oversight Committee was in attendance by 6:00 p.m. as established by roll call:

	Present	Absent
Paul Beemer	X	
George Boose	X	
Melody Gregorio	X	
Eric Pierce		X
Russell Skersick		X
Jerome Wetzstein	X	
Sung Yon Lee		X

DISTRICT STAFF PRESENT:

- Dr. Garcia, Superintendent
- Michael Martinez, Senior Director, Budget and Finance
- Joseph Quinonez, Director, Facilities Planning and Development
- John Shook, Director, MOT
- Nancy Swenson, Member of the DUSD Board of Education
- Sharon Newberg, Senior Secretary, Facilities Planning and Development

DISTRICT CONSULTANTS PRESENT:

Richard Ingrassia, Rachlin Partners

RECORDER:

Sharon Newberg, Senior Secretary,
Facilities Planning and Development

AGENDA ADOPTED

George Boose moved, Jerome Wetzstein seconded, and the motion carried unanimously to adopt Agenda #8 for the Regular meeting of the Citizens' Bond Oversight Committee held Monday, October 23, 2017.

APPROVED MINUTES OF AUGUST 29, 2017

George Boose moved, Paul Beemer seconded, and the motion carried unanimously to approve Official Minutes of the Regular Meeting of the Citizens' Bond Oversight Committee meeting held on August 29, 2017 as submitted or with the necessary corrections.

CORRESPONDENCE RECEIVED

There was no correspondence received by the Citizens' Bond Oversight Committee.

ORAL COMMUNICATIONS HEARD

None

REVIEW PROGRESS OF SCHOOL CONSTRUCTION PROJECTS

Joe Quinonez and Richard Ingrassia provided a PowerPoint handout of current progress on Measure O modernization projects:

- Warren High School Bear Park—Construction complete
- Downey High School Locker Room Modernization—Construction complete
- Gauldin Elementary School – Modernization: In construction
- Rio Hondo Elementary School – Modernization: In construction
- Lewis Elementary School – Modernization: Anticipated construction start Summer 2018
- Rio San Gabriel Elementary School – Modernization: Anticipated construction start Summer 2018
- Williams Elementary School – Modernization: Anticipated construction start Summer 2018
- Stauffer Middle School – Modernization: In construction, anticipated completion Summer 2019

PROJECTS IN DESIGN

- Doty Middle School – Modernization: DSA—Winter 2018
- Griffiths Middle School – Modernization—DSA—Winter 2018
- Stauffer Middle School – Gymnasium—DSA—Winter 2018
- Sussman Middle School – Modernization: DSA—Winter 2018
- Unsworth Elementary—Anticipated submittal DSA—November 2017
- Ward Elementary—Anticipated submittal DSA—January 2018

Nancy Swenson asked if the school sites were involved in the planning of the projects? Richard Ingrassia responded, the facilities team and the architects meet with the school sites for their input into the planning.

REVIEW FINANCIAL MONITORING OF PROJECTS

Michael Martinez presented the Measure O Budgets, Commitments, and Expenditure report through June 30, 2017 to the CBOC committee for review. The report included all Measure O projects. Michael Martinez went over each

line of the report explaining all planning cost, expenditures, and commitments for each project.

Nancy Swenson asked if the Stauffer project was on track or behind schedule? Joe Quinonez responded the project was a little behind but we do have a recovery schedule.

HEAR PUBLIC

No public response.

FUTURE AGENDA ITEMS

None

NEXT MEETING

The next meeting of the Citizens' Bond Oversight Committee will be held on Monday, January 29, 2018 at 5:00 p.m. in room DCC-A.

ADJOURNMENT

The Regular Meeting of the Citizens' Bond Oversight Committee was adjourned by Melody Gregorio at 6:35 p.m.