

GOAL Goal 1A: Proficiency in Reading/Language Arts

By June 2015, the percentage of all students, including all student groups (English learners, students with disabilities, socioeconomically disadvantaged, Hispanic, African-American, other significant student groups) scoring at proficiency and above will increase according to the following targets as measured by the reading/language arts portion of the California Standards Test (CST).

- All students from 56.4% to 62%
- English learner (EL) from 44.7% to 50%
- Students with disabilities (SWD) from 27.5% to 35%
- Socio-economically disadvantaged (SED) from 51.3% to 56%
- LEA defined group Hispanic from 54.9% to 60%.
- *White students from 64.0% to 72%
- * African Americans from 49.9% to 56%

Filing Cabinet Count 0
 Resources and state requirements for this goal Available 5

STRATEGY Ensure Adequate Instructional Materials in ELA

Filing Cabinet Count 0

ACTION STEP Identify base core RLA/ELD instructional program

The District will identify, inventory and purchase if necessary the District adopted base core RLA/ELD/ELA instructional program, assessments, and ancillary materials designed for universal access/differentiated instruction by grade level.

Status	In Progress 07/17/2013	Filing Cabinet Count	0
Start-End Dates	04/06/2012 - 06/02/2014		
Timeline Notes	This needs to be re-communicated to all sites prior to doing any inventory.		
Tags	PI_Yr3, HS, MS, ES		
Persons Responsible	Leslie Jones, Denise Takano		

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GOAL Goal 1A: Proficiency in Reading/Language Arts

STRATEGY Ensure Adequate Instructional Materials in ELA

ACTION STEP Identify base core RLA/ELD instructional program

TASKS 1 of 2 Complete

Inventory	Completed	Due 6/1/2012
Schools will inventory base core RLD/ELD/ELA text, assessments and ancillary materials designed for universal access/differentiated instruction by grade level for site		Denise Takano (LEA) , Leslie Jones (LEA)
Purchase Instructional Materials	In Progress	Due 6/4/2014
The sites will submit purchase requisitions to the District for necessary base core RLA/ELD/ELA instructional and ancillary materials designed for universal access/differentiated instruction to meet projected enrollment needs.		Dalyn Miller-Geiser (LEA) , Denise Takano (LEA) , Leslie Jones (LEA)

ACTION STEP Intensive Intervention approved curriculum

The District will identify SBE approved district adopted intensive intervention program for ELD/ELA for secondary.

Status	Completed 10/18/2012	Filing Cabinet Count	0
Start-End Dates	04/06/2012 - 04/13/2012		
Timeline Notes	This needs to be identified and communicated to all sites prior to taking any inventory.		
Tags	PI_Yr3, HS, MS		
Persons Responsible	Leslie Jones, Denise Takano		

TASKS 2 of 2 Complete

Inventory Intensive Intervention ELA Materials	Completed	Due 5/30/2012
Sites will inventory SBE approved district adopted ELD/ELA Intensive Intervention materials 6-12.		Denise Takano (LEA) , Leslie Jones (LEA)
Purchase Intensive Intervention Materials	Completed	Due 6/30/2012
High School sites will submit purchase requisitions to the District for necessary Intensive Intervention materials based projected 2012-13 enrollment for all identified 9th grade Intensive Intervention ELD/ELA including EL and SWD.		Denise Takano (LEA) , Leslie Jones (LEA)

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GOAL **Goal 1A: Proficiency in Reading/Language Arts**

STRATEGY **Develop ELA Intervention Support 6-10**

Filing Cabinet Count 0

ACTION STEP 9th Grade Intensive Intervention ELA Pilot

Identify all 9th grade students, based on multiple measures and agreed upon District cut scores, performing 2 or more grades below grade level and in need of ELA intervention. These students will be placed into an Intensive Intervention Pilot at each High School Campus. Placement will be based on level of Edge Diagnostic and EL identified program in country 1-5 years (Newcomer EL) years or 5+ years (long term EL)

Status	Completed 10/15/2012	Filing Cabinet Count	0
Start-End Dates	04/06/2012 - 08/10/2012		
Timeline Notes	Students must be identified and scheduled prior to the start of the 2012-2013 school year.		
Tags	PI_Yr3, HS		
Persons Responsible	Shirley Houser, Leslie Jones, Denise Takano		

TASKS 2 of 2 Complete

Review 9th grade ELA enrollment data	Completed	Due 6/1/2012
High School's will review 2012-13 9th grade student enrollment data. Students performing 2 or more years below grade level based on previous year's CST and/or other identified multiple measure with be reviewed placement in ELA intensive intervention.		Denise Takano (LEA) , Leslie Jones (LEA) , Shirley Houser (LEA)
Identify levels of intensive intervention	Completed	Due 8/17/2012
All 9th grade ELA students identified for ELA intensive intervention will be further reviewed based on level of need using district adopted publisher diagnostics.		Denise Takano (LEA) , Leslie Jones (LEA) , Shirley Houser (LEA)

ACTION STEP Create 6-12 ELD/ELA District Placement Criteria

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GOAL Goal 1A: Proficiency in Reading/Language Arts

STRATEGY Develop ELA Intervention Support 6-10

ACTION STEP Create 6-12 ELD/ELA District Placement Criteria

Identify multiple measures and create ELD/ELA placement criteria, for core placement, core placement with support either within the core or with additional time, and intensive intervention replacement curriculum and a two period block of time.

Status	Completed 10/18/2012	Filing Cabinet Count	0
Start-End Dates	03/09/2012 - 04/27/2012		
Timeline Notes	Placement needs to be decide ASAP so that all students can be scheduled appropriately and inventories can be monitored for adequate materials for the 2012-13 school year.		
Tags	PI_Yr3, HS, MS		
Persons Responsible	Shirley Houser, Leslie Jones, Denise Takano		

TASKS 2 of 2 Complete

Multiple measures for placement	Completed	Due 6/30/2012
The District will identify multiple measures and cut scores creating placement criteria for all students in RLA/ELD -including EL and SWD. GRADE 9		Denise Takano (LEA) , Leslie Jones (LEA) , Shirley Houser (LEA)
Multiple measure cut scores	Completed	Due 6/30/2012
The District High Schools will identify cut scores on multiple measures for students performing on grade level, less than 2 years below grade level and those performing 2 or more years below grade level in RLA/ELD. GRADE 9		Denise Takano (LEA) , Leslie Jones (LEA) , Shirley Houser (LEA)

ACTION STEP Develop Cohort 1 Intensive Intervention Grade 6-12

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GOAL Goal 1A: Proficiency in Reading/Language Arts

STRATEGY Develop ELA Intervention Support 6-10

ACTION STEP Develop Cohort 1 Intensive Intervention Grade 6-12

Each Middle School and High School will expand Intensive Intervention replicating the 9th grade ELD/ELA Intensive Intervention Pilot program in grades 6 and 10

Status	In Progress 10/18/2012	Filing Cabinet Count	0
Start-End Dates	02/01/2013 - 08/01/2013		
Timeline Notes	Students are to be identified, staffing, and instructional material needs prior to 8/01/2013 Grade 9 was completed 12/13 school year. 10th is being added for the 13/14 school year.		
Tags	PI_Yr3, HS, MS		
Persons Responsible	Shirley Houser, Leslie Jones, Denise Takano		

ACTION STEP Pilot ELD/ELA Strategic Intervention Grade 6 & 10

Middle Schools and High Schools will pilot 6th and 10th Grade ELD/ELA Strategic Intervention support including additional time based on the District Placement Criteria. At the high school this will provide support to the Intensive Intervention 9th graders from 2012-13 as they transition into core.

Status	In Progress 07/10/2013	Filing Cabinet Count	0
Start-End Dates	02/01/2013 - 08/01/2013		
Timeline Notes	All identification of students must be made in time for staffing decisions, scheduling and to appropriate and needed ancillary materials for teachers. 10th grade will be implemented in the 13/14 school year.		
Tags	PI_Yr3, HS, MS		
Persons Responsible	Shirley Houser, Leslie Jones, Denise Takano		

STRATEGY Instructional Minutes

Filing Cabinet Count 0

ACTION STEP Accountability for Instructional Minutes

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GOAL Goal 1A: Proficiency in Reading/Language Arts

STRATEGY Instructional Minutes

ACTION STEP Accountability for Instructional Minutes

Principals will deliver classroom/bell schedules that indicate the appropriate number of minutes are allotted for core and strategic interventions to the Assistant Superintendent of Ed Services who will verify that the instructional minutes meet the requirements.

Status	Completed 10/18/2012	Filing Cabinet Count	0
Start-End Dates	09/04/2012 - 09/14/2012		
Tags	PI_Yr3		

STRATEGY Monitoring Instructional Program

Filing Cabinet Count 0

ACTION STEP Monitor Instructional Fidelity to Adopted Core

District and site administrators will monitor the instructional program periodically providing instructional leadership while monitoring the use of core curriculum and ancillary materials with fidelity.

Status	In Progress 03/15/2013	Filing Cabinet Count	0
Start-End Dates	08/20/2012 - 06/15/2014		
Timeline Notes	This is an ongoing step to be perfected over the three years of implementation.		
Tags	PI_Yr3, HS, MS		
Persons Responsible	Leslie Jones, Denise Takano		

ACTION STEP Monitor SIOP Instructional Implementation

District and Site Administrators will monitor the effective use of SIOP instructional strategies weekly.

Status	In Progress 03/15/2013	Filing Cabinet Count	0
Start-End Dates	08/20/2012 - 06/15/2014		
Timeline Notes	This will be an ongoing activity.		
Tags	PI_Yr3, SIOP, HS, T3Y4, MS		
Persons Responsible	Leslie Jones, Denise Takano		

ACTION STEP Monthly Instructional Observation Reporting

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GOAL Goal 1A: Proficiency in Reading/Language Arts

STRATEGY Monitoring Instructional Program

ACTION STEP Monthly Instructional Observation Reporting

Site administrator teams will report observation data monthly at district principal's meeting.

Status	In Progress 03/15/2013	Filing Cabinet Count	0
Start-End Dates	09/21/2012 - 06/30/2014		
Tags	PI_Yr3, T3Y4		
Persons Responsible	Leslie Jones, Denise Takano		

ACTION STEP Recording Instructional Observation Data Findings

Site Administrators will record observation data, provide summaries and discuss findings with their Site Leadership Teams. The Site Leader will report out at Principal meetings summarizing findings, and planned next steps based on observations to support and improve instruction at the site.

Status	Completed 07/10/2013	Filing Cabinet Count	0
Start-End Dates	08/20/2012 - 06/07/2013		
Timeline Notes	This activity is planned for year 1 to be adjusted and perfected for year 2 & 3.		
Tags	PI_Yr3, HS, T3Y4, MS		
Persons Responsible	Shirley Houser, Leslie Jones, Denise Takano		

STRATEGY Inform Instruction using Student Performance Data

Filing Cabinet Count 0

ACTION STEP Develop Ongoing Response to Student Data

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GOAL Goal 1A: Proficiency in Reading/Language Arts

STRATEGY Inform Instruction using Student Performance Data

ACTION STEP Develop Ongoing Response to Student Data

Sites, grade levels, department, and teachers will develop a process and timeline to respond to student data findings through the data reflection process. Instructional practices will be monitored and adjusted to improve and guide ongoing student academic growth and acceleration. All changes will be monitored, assessed, and all findings reported back to the original body that found modification necessary.

Status	In Progress 03/15/2013	Filing Cabinet Count	0
Start-End Dates	05/04/2012 - 06/06/2014		
Timeline Notes	This will be an ongoing process developed over the 2 year period of time to perfect its response to student and program needs.		
Tags	PI_Yr3, HS		
Persons Responsible	Leslie Jones, Dalyn Miller-Geiser, Denise Takano		

ACTION STEP Identification of Student Performance Data

Site Leadership Teams will work together to identify ongoing student performance data to be monitored and used to inform instruction. The Site Leadership Team will identify grade level data, course data, class data and individual student data to be used as part of the reflective and planning process.

Status	In Progress 10/18/2012	Filing Cabinet Count	0
Start-End Dates	08/10/2012 - 06/06/2014		
Timeline Notes	Site will develop this process over a two year timeline perfecting the effectiveness of both the data utilized and the process to inform and improve classroom instruction and overall student academic growth.		
Tags	PI_Yr3, HS		
Persons Responsible	Shirley Houser, Leslie Jones, Denise Takano		

ACTION STEP Protocol to Review Practice Based on Data

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GOAL Goal 1A: Proficiency in Reading/Language Arts

STRATEGY Inform Instruction using Student Performance Data

ACTION STEP Protocol to Review Practice Based on Data

Design a protocol and agreed upon timeline for teachers at the classroom level, grade level, and site level PLC's to reflect on targeted student performance data. Use discussions to validate effective practice or identify ineffective practice in providing ongoing effective support for student academic growth and achievement.

Status	In Progress 10/18/2012	Filing Cabinet Count	0
Start-End Dates	04/06/2012 - 08/03/2014		
Timeline Notes	This will be an ongoing activity that will be perfected over the two year time frame.		
Tags	PI_Yr3, HS, MS		
Persons Responsible	Shirley Houser, Leslie Jones, Dalyn Miller-Geiser, Denise Takano		

STRATEGY Evaluation/Modifications

Filing Cabinet Count 0

ACTION STEP Identify Student Performance Criteria

The District working with Site Leaders will identify student performance criteria and data to be monitored at specific dates throughout the school year to monitor student progress and program effectiveness.

Status	In Progress 10/18/2012	Filing Cabinet Count	0
Start-End Dates	04/06/2012 - 08/13/2014		
Timeline Notes	This criteria should be set prior to the opening of the 2012-13 school year and communicated to all stakeholders.		
Tags	PI_Yr3		
Persons Responsible	Leslie Jones, Denise Takano		

ACTION STEP Implementation and Reassess Guidelines

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GOAL Goal 1A: Proficiency in Reading/Language Arts

STRATEGY Evaluation/Modifications

ACTION STEP Implementation and Reassess Guidelines

Create a process and tentative timeline for any follow-up action. Document what action will be taken, when and how will it be reassessed and when and where will the findings be reported back. No changes to instruction and curriculum should be made without a plan to implement consistently, reassess, and report findings back to all stakeholders.

Status	Not Begun 03/19/2012	Filing Cabinet Count	0
Start-End Dates	05/04/2012 - 03/27/2015		
Tags	PI_Yr3		
Persons Responsible	Leslie Jones, Denise Takano		

STRATEGY Coherent Instructional Program

Filing Cabinet Count 0

ACTION STEP Implement Guided Reading

Continue to implement guided reading as part of R/LA instruction K-8>

Status	In Progress 07/10/2013	Filing Cabinet Count	0
Start-End Dates	09/04/2012 - 06/27/2014		
Tags	PI_Yr3, ES		
Persons Responsible	Leslie Jones, Denise Takano		

TASKS 0 of 1 Complete

Monitor Guided Reading	Not Begun	Due 12/20/2013
Site administrators will monitor the implementation of Guided Reading at least 3 times each year.		Denise Takano (LEA) , Kellie Bernd (LEA) , Leslie Jones (LEA)

ACTION STEP Monitor Daily Instruction

Site administrators will continue to monitor daily instruction for fidelity to implementation of standards-based materials at least three times each year.

Status	In Progress 07/10/2013	Filing Cabinet Count	0
Start-End Dates	09/04/2012 - 06/27/2014		
Tags	PI_Yr3, ES		
Persons Responsible	Leslie Jones, Denise Takano, Sharon Tucker		

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GOAL **Goal 1A: Proficiency in Reading/Language Arts**

STRATEGY **Transition to Common Core Standards**

Filing Cabinet Count 0

ACTION STEP Common Core Leadership Team

The district will identify key staff to participate in a 9 day Common Core professional development.

Status Completed 07/10/2013 Filing Cabinet Count 0
Start-End Dates 09/04/2012 - 06/28/2013
Persons Responsible Leslie Jones, Denise Takano

ACTION STEP Common Core Training

All ELA and social science teachers 2-12 will receive half day training to prepare for implementation of the common core.

Status In Progress 07/10/2013 Filing Cabinet Count 0
Start-End Dates 04/27/2012 - 08/15/2014
Tags PI_Yr3, All
Persons Responsible Leslie Jones, Denise Takano

ACTION STEP Intensive Professional Development for grades K&1

District will provide 9 days of training for K & 1 teachers.

Status Completed 07/10/2013 Filing Cabinet Count 0
Start-End Dates 09/04/2012 - 06/28/2013
Tags PI_Yr3
Persons Responsible Leslie Jones, Sharon Tucker

STRATEGY **LA curriculum and Instructional Practices**

Filing Cabinet Count 0

ACTION STEP Alternate core language arts curriculum

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GOAL **Goal 1A: Proficiency in Reading/Language Arts**

STRATEGY **LA curriculum and Instructional Practices**

ACTION STEP **Alternate core language arts curriculum**

Identify, purchase and implement an alternate core language arts curriculum for special education students with mild to moderate disabilities

Status	In Progress 07/17/2013	Filing Cabinet Count	0
Start-End Dates	05/01/2012 - 06/10/2016		
Tags	PI_Yr3		
Persons Responsible	Silvia DeRuvo, Denise Takano, Ruth Valadez		

Downey Unified - 1964451000000**GOAL Goal 1A: Proficiency in Reading/Language Arts****STRATEGY LA curriculum and Instructional Practices****ACTION STEP Alternate core language arts curriculum**

TASKS 0 of 6 Complete

Identify an Alternative Core Curriculum

Not Begun

Due 3/14/2014

identify a core curriculum that will meet the needs of students with mild to moderate disabilities in grades 4 and above who do not benefit from core curriculum instruction and general education interventions.

Denise Takano (LEA) , Leslie Jones (LEA) , Ruth Valadez (LEA)

Purchase Alternative Core Curriculum

Not Begun

Due 4/25/2014

Purchase an alternate core language arts curriculum for students with mild to moderate disabilities in grades 4 and above who do not benefit from core instruction or general education interventions

Denise Takano (LEA) , Ruth Valadez (LEA)

Professional Development for Alternative Core

Not Begun

Due 8/29/2014

Provide training to appropriately credentialed special education teaching staff to teach the alternate language arts core curriculum

Denise Takano (LEA) , Ruth Valadez (LEA)

Administrative Common Core PD

In Progress

Due 6/26/2015

Provide training to district and site administration on walk-through protocols in order to monitor the implementation fidelity of the alternate core instruction.

Leslie Jones (LEA) , Ruth Valadez (LEA)

Ongoing PD on Implementation of Common Core

In Progress

Due 6/26/2015

Provide ongoing professional development on effective implementation of the alternate language arts core curriculum through regularly scheduled walk-throughs and coaching

Denise Takano (LEA) , Leslie Jones (LEA) , Ruth Valadez (LEA)

Evaluate Implementation of Alternative Common Core

Not Begun

Due 6/19/2015

Evaluate the effectiveness of the implementation of the alternate core language arts curriculum based on multiple measures beginning of year and end of year data.

Denise Takano (LEA) , Ruth Valadez (LEA) , Silvia DeRuvo (LEA)

Downey Unified - 1964451000000

GOAL Goal 1B: Proficiency in Mathematics

All students will attain proficiency or better in mathematics by 2014-2015.

- All students from 57.8% to 63%
- English learner (EL) from 51.1% to 58%
- Students with disabilities (SWD) from 30.3% to 35%
- Socio-economically disadvantaged (SED) from 54.1% to 60%
- African Americans from 47.1% to 52%.

*White from 64.8% to 71%

Filing Cabinet Count	0
Resources and state requirements for this goal Available	4

STRATEGY Ensure Adequate Instructional Materials in Math

Filing Cabinet Count	0
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ACTION STEP Identify base core Math Instructional Program

The LEA will identify, inventory, and purchase if necessary the District adopted base core mathematics instructional program, assessments, and ancillary materials designed for universal access/differentiated instruction for grades 6-10.

Status	Completed 10/18/2012	Filing Cabinet Count	0
Start-End Dates	04/02/2012 - 06/01/2012		
Timeline Notes	It will be critical to complete this process early enough to complete purchase requisitions for additional materials if needed for sites that do not have an adequate supply based on projected enrollments for the 2012-2013 school year.		
Persons Responsible	Leslie Jones, Denise Takano		

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GOAL Goal 1B: Proficiency in Mathematics

STRATEGY Ensure Adequate Instructional Materials in Math

ACTION STEP Identify base core Math Instructional Program

TASKS 2 of 2 Complete

Inventory	Completed	Due 6/1/2012
Schools will inventory base core mathematics text and ancillary materials designed for universal access/differentiated instruction by grade level for site		Denise Takano (LEA) , Leslie Jones (LEA)
Purchase Instructional Materials	Completed	Due 6/4/2012
The Sites submit purchase requisitions to the District for necessary base core mathematics instructional and ancillary materials designed for universal access/differentiated instruction to meet projected enrollment needs.		Denise Takano (LEA) , Leslie Jones (LEA)

ACTION STEP Math Intervention Instructional Materials

District will identify the mathematics strategic support materials grade six, text, ancillary materials, and any other support materials expected to be in daily use for universal access/differentiated instruction.

Status	Completed 10/18/2012	Filing Cabinet Count	0
Start-End Dates	04/02/2012 - 06/01/2012		
Timeline Notes	It will be critical to give sites enough lead time to fill out purchase requisitions if they are short necessary materials based on projected enrollment.		
Tags	PI_Yr3, MS		
Persons Responsible	Shirley Houser, Leslie Jones, Denise Takano		

TASKS 1 of 1 Complete

Purchase Necessary Instructional Materials	Completed	Due 6/1/2012
Middle School sites will submitted purchase requisitions to the District for Pathways & Pitfalls based on projected enrollment.		Denise Takano (LEA) , Leslie Jones (LEA)

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GOAL **Goal 1B: Proficiency in Mathematics**

STRATEGY **Develop Math Intervention Support**

Filing Cabinet Count 0

ACTION STEP Create 6-12 Mathematics Placement Criteria

The District will identify multiple measures and cut scores creating placement criteria for all students performing on grade level, less than 2 years below grade level, and 2 or more years below grade level in mathematics including EL and SWD.

Status	In Progress 03/18/2012	Filing Cabinet Count	0
Start-End Dates	04/02/2012 - 04/06/2015		
Timeline Notes	Must be in place to properly place students and identify need for staffing and any additional instructional materials.		
Tags	PI_Yr3, MS		
Persons Responsible	Shirley Houser, Leslie Jones, Denise Takano		

TASKS 2 of 2 Complete

Multiple measures for placement	Completed	Due 5/11/2012
A District Middle School team including middle school site teacher and administrative representatives identify a minimum of three measures of students academic performance.		Denise Takano (LEA) , Leslie Jones (LEA)
Multiple measure cut scores	Completed	Due 6/22/2012
The District Middle School Team identify cut scores for multiple measures for students performing on grade level, less than 2 years below grade level and those performing 2 or more years below grade level in mathematics.		Denise Takano (LEA) , Leslie Jones (LEA)

ACTION STEP Implement Math Intervention Cohort 1 at 6th Grade

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GOAL Goal 1B: Proficiency in Mathematics

STRATEGY Develop Math Intervention Support

ACTION STEP Implement Math Intervention Cohort 1 at 6th Grade

All income 6th grade students will be assessed with DOMA or appropriate District approved diagnostic assessment and using the District placement criteria will be placed at appropriate level of support identified if support is needed Strategic within the core class period, Strategic/Intensive requiring additional time within the school day.

Status	Completed 10/18/2012	Filing Cabinet Count	0
Start-End Dates	03/29/2013 - 08/03/2013		
Tags	PI_Yr3, PLC, MS, ES		
Persons Responsible	Shirley Houser, Leslie Jones, Denise Takano		

TASKS 2 of 2 Complete

Assess incoming 6th Graders for Math Intervention	Completed	Due 4/30/2013
Using the ADAM assess all 5th graders or incoming 6th graders for level of math proficiency using the District Placement Criteria		Denise Takano (LEA) , Leslie Jones (LEA) , Shirley Houser (LEA)
Place all 6th grade math students	Completed	Due 8/2/2013
All 6th grade math students will be placed with appropriate level of support core, core with strategic support within the core class, core with additional strategic/intensive support time within the school day as identified with ADAM diagnostic.		Denise Takano (LEA) , Leslie Jones (LEA) , Shirley Houser (LEA)

ACTION STEP Math Intervention 6th Grade Pilot

Identify all 6th grade students, based on multiple measures and agreed upon District cut scores, performing 2 or more grades below grade level and in need of math intervention.

Status	Completed 10/18/2012	Filing Cabinet Count	0
Start-End Dates	04/06/2012 - 08/10/2012		
Timeline Notes	Students must be identified and scheduled prior to the start of the 2012 -2013 school year.		
Tags	PI_Yr3, MS, ES		
Persons Responsible	Shirley Houser, Leslie Jones, Denise Takano		

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GOAL Goal 1B: Proficiency in Mathematics

STRATEGY Develop Math Intervention Support

ACTION STEP Math Intervention 6th Grade Pilot

TASKS 2 of 2 Complete

Review 6th grade pre-enrollment data.	Completed	Due 6/1/2012
Middle School's will review 2012-13 6th grade student enrollment data. Students performing below grade level based on previous year's CST and/or other identified multiple measure will be reviewed for appropriate level of math intervention.		Denise Takano (LEA) , Leslie Jones (LEA)
Identify levels of intervention for 6th grade math	Completed	Due 6/1/2012
All 6th grade math students identified for math intervention will be further reviewed based on level of need using district adopted publisher diagnostics ADAM to identify level of support.		Denise Takano (LEA) , Leslie Jones (LEA)

ACTION STEP Pilot 1 Math Intervention at Grade 7-10 Year 2

Each site will review established placement criteria for students at grades 7, 8, 9, and 10 and identify levels of intervention required. Each grade level will identify a minimum of two sections of strategic (within the core class period), two sections of strategic (additional period within the school day), and a minimum of 1 period of intensive intervention (additional period within the school day).

Status	Not Begun 03/16/2012	Filing Cabinet Count	0
Start-End Dates	04/01/2013 - 08/22/2014		
Timeline Notes	Initial placement should be made prior to 2013 CST scores being released and adjustments based on the 2013 performance made as soon as District receives new scores.		
Tags	PI_Yr3, HS, MS		
Persons Responsible	Shirley Houser, Leslie Jones, Denise Takano		

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GOAL Goal 1B: Proficiency in Mathematics

STRATEGY Develop Math Intervention Support

ACTION STEP Pilot 1 Math Intervention at Grade 7-10 Year 2

TASKS 0 of 2 Complete

Identify the level of intervention needed

In Progress

Due 6/26/2015

All 7th - 9th grades will be assessed with the ADAM or approved District math diagnostic and results will be forwarded to appropriate school counselors.

Denise Takano (LEA) , Leslie Jones (LEA) , Shirley Houser (LEA)

Identify 7th - 10th grade math intervention needs

In Progress

Due 6/19/2015

Identify students as just needing additional support within the core class (strategic), or needing strategic support or intensive intervention requiring additional time.

Denise Takano (LEA) , Leslie Jones (LEA) , Shirley Houser (LEA)

STRATEGY Instructional Minutes

Filing Cabinet Count 0

ACTION STEP Accountability for Instructional Minutes

Principals will deliver classroom/bell schedules that indicate the appropriate number of minutes are allotted for core and strategic interventions to the Assistant Superintendent of Ed Services who will verify that the instructional minutes meet the requirements.

Status	Completed 10/18/2012	Filing Cabinet Count	0
Start-End Dates	09/04/2012 - 09/14/2012		
Tags	PI_Yr3		
Persons Responsible	Leslie Jones, Denise Takano		

STRATEGY Administrator/Teacher Professional Development

Filing Cabinet Count 0

ACTION STEP Document & Schedule PD for District Adopted Math

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GOAL Goal 1B: Proficiency in Mathematics

STRATEGY Administrator/Teacher Professional Development

ACTION STEP Document & Schedule PD for District Adopted Math

Review District records and document or schedule SB 472 (or equivalent) SB 75 (or equivalent) math curricular training for teachers assigned to teach math during the 2012-13 school year and all 6-12 site administrators.

Status	In Progress 07/17/2013	Filing Cabinet Count	0
Start-End Dates	04/02/2012 - 06/26/2015		
Timeline Notes	All documentation should be completed no later than 06/02/2012 allowing time to schedule training for any teacher during the summer prior to the 2012-13 school year.		
Tags	PI_Yr3, HS, MS		
Persons Responsible	Shirley Houser, Leslie Jones, Denise Takano		

TASKS 1 of 4 Complete

Document or Plan LEA Math Training - Teacher	Completed	Due 4/13/2012
District and Site Administrators will verify and document all SB 472 math training for current staff.		Denise Takano (LEA) , Leslie Jones (LEA) , Shirley Houser (LEA)
Schedule LEA adopted math training (teachers)	Not Begun	Due 6/26/2015
The District working with Sites and staff will schedule SB 472 (or equivalent training) for all 6-10 math teachers that have not previously completed training.		Denise Takano (LEA) , Shirley Houser (LEA)
Document or Plan LEA Adopted Math Training (Admin)	Not Begun	Due 5/29/2015
The District and Site Administrators will verify and document all SB 75 Training (or equivalent) completed on current District adopted math instructional materials 6-10.		Denise Takano (LEA) , Leslie Jones (LEA) , Shirley Houser (LEA)
Schedule LEA adopted math training (Admin)	Not Begun	Due 6/26/2015
The District will schedule math curricular training for Site Administrators 6-12 who have not completed training previously		Dalyn Miller-Geiser (LEA) , Denise Takano (LEA) , Shirley Houser (LEA)

ACTION STEP Document or schedule SIOP training 6-12

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GOAL Goal 1B: Proficiency in Mathematics

STRATEGY Administrator/Teacher Professional Development

ACTION STEP Document or schedule SIOP training 6-12

Document SIOP training completed 6-12 math teacher. Schedule SIOP training for all math teachers that have not yet completed the training.

Status	Completed 10/18/2012	Filing Cabinet Count	0
Start-End Dates	04/02/2012 - 06/01/2012		
Timeline Notes	Complete review in time to schedule summer training.		
Tags	PI_Yr3, SIOP, PLC, HS, T3Y4, MS		
Persons Responsible	Shirley Houser, Leslie Jones, Denise Takano		

TASKS 2 of 2 Complete

Verify and document SIOP teacher training 6-12	Completed	Due 8/3/2012
The District working with site administrators will verify and document all teachers completing SIOP training by end of summer 2012.		Denise Takano (LEA) , Leslie Jones (LEA) , Shirley Houser (LEA)
Schedule SIOP training teachers 6-12	Completed	Due 8/3/2012
The District working with sites and staff will schedule ongoing SIOP training for teachers that have not been documented as completing all SIOP training.		Denise Takano (LEA) , Leslie Jones (LEA) , Shirley Houser (LEA)

ACTION STEP PLC Training for all math teachers 6-12

Provide ongoing PLC training for math teachers 6-12.

Status	In Progress 10/18/2012	Filing Cabinet Count	0
Start-End Dates	04/02/2012 - 06/19/2015		
Timeline Notes	PLC training should continue throughout the 2012-13 school year for 6-12 math teachers with immediate focus to using data to inform instruction.		
Tags	PI_Yr3, HS, MS		
Persons Responsible	Dalyn Miller-Geiser, Denise Takano		

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GOAL Goal 1B: Proficiency in Mathematics

STRATEGY Administrator/Teacher Professional Development

ACTION STEP PLC Training for all math teachers 6-12

TASKS 0 of 1 Complete

PLC staff development	In Progress	Due 5/29/2015
All staff will continue to be trained in the Professional Learning Communities model to review student performance data, plan instruction and be responsive to identified student instructional support needs using formative and summative assessment data.		
		Denise Takano (LEA)

ACTION STEP Strategic/ Intensive Math Intervention PD

All 6th grade teachers providing Strategic or Intensive Intervention math support will be schedule into specific Professional Development with Pathways and Pitfalls all PD is included in purchase of materials.

Status	Completed 10/18/2012	Filing Cabinet Count	0
Start-End Dates	04/02/2012 - 08/24/2012		
Tags	PI_Yr3, MS		
Persons Responsible	Shirley Houser, Leslie Jones, Denise Takano		

STRATEGY Monitoring Instructional Program

Filing Cabinet Count 0

ACTION STEP Monitor Instructional Fidelity to Adopted Core

District and site administrators will monitor the instructional program weekly providing instructional leadership while monitoring the use of core curriculum and ancillary materials with fidelity.

Status	In Progress 07/10/2013	Filing Cabinet Count	0
Start-End Dates	08/20/2012 - 06/13/2014		
Timeline Notes	This is an ongoing step to be perfected over the three years of implementation.		
Tags	PI_Yr3		
Persons Responsible	Leslie Jones, Denise Takano		

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GOAL Goal 1B: Proficiency in Mathematics

STRATEGY Monitoring Instructional Program

ACTION STEP Monitor Instructional Fidelity to Adopted Core

TASKS 0 of 2 Complete

Observation Protocol of Instruction	In Progress	Due 5/30/2014
District and Site Administrators work with teachers to create an observation protocol to insure use of core materials and ancillary materials with fidelity.		
Dalyn Miller-Geiser (LEA) , Denise Takano (LEA) , Leslie Jones (LEA)		
Site Observation Schedule Expectations	In Progress	Due 5/30/2014
Observation schedules are built to provide quantifiable data, based on established instructional rubrics, and planned routine observations.		
Denise Takano (LEA) , Leslie Jones (LEA)		

ACTION STEP Monitor SIOP Instructional Implementation

District and Site Administrators will monitor the effective use of SIOP instructional strategies weekly.

Status	In Progress 07/10/2013	Filing Cabinet Count	0
Start-End Dates	08/20/2012 - 06/15/2014		
Timeline Notes	This will be an ongoing activity.		
Tags	PI_Yr3, T3Y4		
Persons Responsible	Leslie Jones, Denise Takano		

TASKS 1 of 3 Complete

Develop SIOP Observation Protocol	Completed	Due 6/8/2012
District and Site administrators work with teachers and providers to develop a District observation protocol to support the effective implementation of SIOP strategies.		
Denise Takano (LEA) , Leslie Jones (LEA)		
SIOP Observation Schedule	In Progress	Due 11/22/2013
The District and Site Leadership Teams will design a consistent observation protocol and schedule to be implemented consistently.		
Denise Takano (LEA) , Leslie Jones (LEA)		
Site Instructional Observation Schedule	Not Begun	Due 10/25/2013
Site Leadership Teams set observation schedules for site administrative teams and classes.		
Denise Takano (LEA) , Leslie Jones (LEA)		

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GOAL Goal 1B: Proficiency in Mathematics

STRATEGY Monitoring Instructional Program

ACTION STEP Monthly Instructional Observation Reporting

Site administrator teams will report observation data monthly at district principal's meeting.

Status	In Progress 07/10/2013	Filing Cabinet Count	0
Start-End Dates	09/21/2012 - 06/26/2015		
Tags	PI_Yr3, T3Y4		
Persons Responsible	Leslie Jones, Denise Takano		

TASKS 1 of 2 Complete

Development of Report Format	Completed	Due 8/10/2012
District and site administrators will design a short report format that both quantifies data and reports findings as well as notes any follow-up steps planned or support needed from the district.		Denise Takano (LEA) , Leslie Jones (LEA)
Designed Regular Reporting Cycle	In Progress	Due 6/26/2015
District and Site administrators will plan agenda items to share instructional observation site reports and discuss findings, next steps, and identify any support needed to improve and support effective instruction at the site level.		Denise Takano (LEA) , Leslie Jones (LEA)

ACTION STEP Recording Instructional Observation Data Findings

Site Administrators will record observation data, provide summaries and discuss findings with their Site Leadership Teams. The Site Leader will report out at Principal meetings summarizing findings, and planned next steps based on observations to support and improve instruction at the site.

Status	In Progress 07/10/2013	Filing Cabinet Count	0
Start-End Dates	08/20/2012 - 06/04/2015		
Timeline Notes	This activity is planned for year 1 to be adjusted and perfected for year 2 & 3.		
Tags	T3Y4		
Persons Responsible	Leslie Jones, Denise Takano		

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GOAL Goal 1B: Proficiency in Mathematics

STRATEGY Monitoring Instructional Program

ACTION STEP Recording Instructional Observation Data Findings

TASKS 1 of 2 Complete

Develop Site Data Collection Tool	Completed	Due 8/10/2012
Site Principals working with their Leadership Teams will design a form based on district SIOP observation protocol and curriculum monitor procedures adopted to record and reflect on classroom observations.		
Classroom Observation Process and Calendar	In Progress	Due 10/25/2013
Site Principals working with their Leadership Teams will develop an observation process including frequency, duration of observation expected, and outcomes to be recorded and discussed.		

STRATEGY Inform Instruction using Student Performance Data

Filing Cabinet Count 0

ACTION STEP Develop Ongoing Response to Student Data

Sites, grade levels, department, and teachers will develop a process and timeline to respond to student data findings through the data reflection process. Instructional practices will be monitored and adjusted to improve and guide ongoing student academic growth and acceleration. All changes will monitored, assessed, and all findings reported back to the original body that found modification necessary.

Status	In Progress 07/10/2013	Filing Cabinet Count	0
Start-End Dates	05/04/2012 - 06/06/2014		
Timeline Notes	This will be an ongoing process developed over the 2 year period of time to perfect its response to student and program needs.		
Tags	PI_Yr3		
Persons Responsible	Leslie Jones, Dalyn Miller-Geiser, Denise Takano		

ACTION STEP Identification of Student Performance Data

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GOAL Goal 1B: Proficiency in Mathematics

STRATEGY Inform Instruction using Student Performance Data

ACTION STEP Identification of Student Performance Data

Site Leadership Teams will work together to identify ongoing student performance data to be monitored and used to inform instruction. The Site Leadership Team will identify grade level data, course data, class data and individual student data to be used as part of the reflective and planning process.

Status	In Progress 07/10/2013	Filing Cabinet Count	0
Start-End Dates	08/10/2012 - 06/06/2014		
Timeline Notes	Site will develop this process over a two year timeline perfecting the effectiveness of both the data utilized and the process to inform and improve classroom instruction and overall student academic growth.		
Tags	PI_Yr3		
Persons Responsible	Leslie Jones, Denise Takano		

ACTION STEP Protocol to Review Practice Based on Data

Design a protocol and agreed upon timeline for teachers at the classroom level, grade level, and site level PLC's to reflect on targeted student performance data. Use discussions to validate effective practice or identify ineffective practice in providing ongoing effective support for student academic growth and achievement.

Status	In Progress 07/10/2013	Filing Cabinet Count	0
Start-End Dates	04/06/2012 - 08/03/2014		
Timeline Notes	This will be an ongoing activity that will be perfected over the two year time frame.		
Tags	PI_Yr3, All		
Persons Responsible	Leslie Jones, Dalyn Miller-Geiser, Denise Takano		

STRATEGY Evaluation/Modifications

Filing Cabinet Count 0

ACTION STEP Identify Student Performance Criteria

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GOAL Goal 1B: Proficiency in Mathematics

STRATEGY Evaluation/Modifications

ACTION STEP Identify Student Performance Criteria

The District working with Site Leaders will identify student performance criteria and data to be monitored at specific dates throughout the school year to monitor student progress and program effectiveness.

Status	In Progress 10/18/2012	Filing Cabinet Count	0
Start-End Dates	04/06/2012 - 05/21/2015		
Tags	PI_Yr3		
Persons Responsible	Shirley Houser, Leslie Jones, Dalyn Miller-Geiser, Denise Takano		

ACTION STEP Implementation and Reassess Guidelines

Create a process and tentative timeline for any follow-up action. Document what action will be taken, when and how will it be reassessed and when and where will the findings be reported back. No changes to instruction and curriculum should be made without a plan to implement consistently, reassess, and report findings back to all stakeholders.

Status	In Progress 07/10/2013	Filing Cabinet Count	0
Start-End Dates	05/04/2012 - 09/27/2013		
Timeline Notes	Important to have process designed prior to start of 2012-13 school year.		
Tags	PI_Yr3		
Persons Responsible	Leslie Jones, Denise Takano		

ACTION STEP Timeline for Data Discussions

Timeline for Data Discussions

Status	In Progress 07/10/2013	Filing Cabinet Count	0
Start-End Dates	04/06/2012 - 04/18/2014		
Timeline Notes	This timeline should insure action and not just planning to plan.		
Tags	PI_Yr3		
Persons Responsible	Leslie Jones, Denise Takano		

STRATEGY Transition to Common Core Standards

Filing Cabinet Count 0

ACTION STEP Common Core Training

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GOAL **Goal 1B: Proficiency in Mathematics**

STRATEGY **Transition to Common Core Standards**

ACTION STEP **Common Core Training**

All math teachers K-12 will receive half day training to prepare for implementation of the common core.

Status	In Progress 07/10/2013	Filing Cabinet Count	0
Start-End Dates	06/29/2012 - 04/25/2014		
Tags	PI_Yr3, All		
Persons Responsible	Leslie Jones, Denise Takano		

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GOAL Goal 1C: SWD Achievement Goal

Improve academic outcomes for all SWD identified RSP or SDC by moving 50% of students up one band on the CST or CMA from the 2012-2013 to 2014-2015 school year in ELA and Math.

Filing Cabinet Count 0

STRATEGY Core: Collaborative Practices

Filing Cabinet Count 0

ACTION STEP Collaborative teams development

General education and special education collaborative co-teaching teams develop common agreements and classroom practices.

Status	In Progress 07/09/2013	Filing Cabinet Count	0
Start-End Dates	03/01/2013 - 06/30/2015		
Tags	PI_Yr3, HS, SWD		
Persons Responsible	Silvia DeRuvo, Denise Takano, Ruth Valadez		

TASKS 0 of 2 Complete

Develop Common Agreements and Practices	In Progress	Due 6/30/2015
General education and special education collaborative co-teaching teams complete the preparing to collaborative teach process by developing common agreements and classroom practices.		Denise Takano (LEA) , Ruth Valadez (LEA) , Silvia DeRuvo (LEA)
Update Knowing Doing Gap Analysis	In Progress	Due 5/30/2014
Cohort 1 Principals update their site's Knowing Doing Gap analysis to determine PD needs for site and collaborative teams the following school year. Gap analysis will be used to measure the effectiveness of the PD in the planning year.		Denise Takano (LEA) , Ruth Valadez (LEA) , Silvia DeRuvo (LEA)

ACTION STEP Professional Development for General Ed Staff

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GOAL Goal 1C: SWD Achievement Goal

STRATEGY Core: Collaborative Practices

ACTION STEP Professional Development for General Ed Staff

Professional development for general education teachers and principals on general education instructional supports for students with high incidence disabilities

Status	Completed 07/09/2013	Filing Cabinet Count	0
Start-End Dates	08/03/2012 - 10/19/2012		
Tags	PI_Yr3, HS, MS, SWD		
Persons Responsible	Silvia DeRuvo, Denise Takano, Ruth Valadez		

TASKS 1 of 1 Complete

General Ed PD on Instructional Needs of SWD	Completed	Due 6/30/2013
Train gen ed teachers and prins on needs of students with high incidence disabilities to meet the learning the needs of the SWD subgroup for Cohort 1 schools begin with grade 6 math and grade 9 Edge teachers.		Denise Takano (LEA) , Ruth Valadez (LEA) , Silvia DeRuvo (LEA)

ACTION STEP Professional Development for Special Ed Teachers

Professional development for Special Education teachers on collaborative practices

Status	Completed 07/16/2013	Filing Cabinet Count	0
Start-End Dates	08/03/2012 - 10/05/2012		
Tags	PI_Yr3, HS, SWD		
Persons Responsible	Silvia DeRuvo, Denise Takano, Ruth Valadez		

TASKS 1 of 1 Complete

PD for SpEd Teachers on Collaborative Practices	Completed	Due 1/31/2013
Train spec. ed. teachers on the collaborative practices to provide special education services within a collaborative framework begin with 6th grade math and 9th grade Edge.		Denise Takano (LEA) , Ruth Valadez (LEA) , Silvia DeRuvo (LEA)

ACTION STEP Professional Development Site Administrators

Downey Unified - 1964451000000

GOAL Goal 1C: SWD Achievement Goal

STRATEGY Core: Collaborative Practices

ACTION STEP Professional Development Site Administrators

Professional Development of Collaborative Special Education Practices

Status	In Progress 07/16/2013	Filing Cabinet Count	0
Start-End Dates	05/07/2012 - 12/13/2013		
Timeline Notes	Site Principals		
Tags	PI_Yr3, HS, MS, SWD		
Persons Responsible	Silvia DeRuvo, Denise Takano, Ruth Valadez		

TASKS 1 of 2 Complete

PD on SWD Research and Law	Completed	Due 6/30/2013
Professional development on the research and law supporting collaborative practices to improve academic achievement of the SWD subgroup for site principal.		Denise Takano (LEA) , Ruth Valadez (LEA) , Silvia DeRuvo (LEA)
Identify cohort 1	In Progress	Due 12/21/2013
Identify Cohort 1 sites based on the Knowing/Doing Gap Analysis and indication of interest: 2 from high school, 2 from middle school, 1 from elementary schools for Cohort 1 training and implementation planning		Denise Takano (LEA) , Ruth Valadez (LEA) , Silvia DeRuvo (LEA)

ACTION STEP Scheduling SWD into Core ELA and Math

Scheduling of students with disabilities into core language arts and math classes

Status	Not Begun 03/19/2012	Filing Cabinet Count	0
Start-End Dates	01/04/2013 - 02/06/2015		
Tags	PI_Yr3, HS, SWD		
Persons Responsible	Silvia DeRuvo, Denise Takano, Ruth Valadez		

TASKS 0 of 1 Complete

Collaborative Planning for Placement	In Progress	Due 10/1/2013
Facilitate collaborative planning for scheduling of students with disabilities into core language arts and math classes based on student need		Denise Takano (LEA) , Ruth Valadez (LEA) , Silvia DeRuvo (LEA)

ACTION STEP Year 2 - Co-teaching Team Planning Meetings

Downey Unified - 1964451000000

GOAL Goal 1C: SWD Achievement Goal

STRATEGY Core: Collaborative Practices

ACTION STEP Year 2 - Co-teaching Team Planning Meetings

Monthly scheduled segment planning meetings for co-teaching teams

Status	In Progress 07/17/2013	Filing Cabinet Count	0
Start-End Dates	09/01/2013 - 06/12/2015		
Tags	PI_Yr3, SWD		
Persons Responsible	Silvia DeRuvo, Denise Takano, Ruth Valadez		

TASKS 0 of 2 Complete

Segment Planning Meetings for Co-teaching	In Progress	Due 6/15/2015
Hold 6-8 yearly segment planning meetings for co-teaching teams to co-plan and share strategies using sub day coverage or sub period coverage for team release time.		Denise Takano (LEA) , Ruth Valadez (LEA) , Silvia DeRuvo (LEA)
Ongoing Professional Development	Not Begun	Due 6/15/2015
Provide professional development for co-teaching middle and high school teams based on walk-through data on-co-teaching and instructional practices during monthly segment meetings.		Denise Takano (LEA) , Ruth Valadez (LEA) , Shirley Houser (LEA) , Silvia DeRuvo (LEA)

ACTION STEP Year 2 Implmentarion of Model on Cohort 1 Sites

Implementation of collaborative co-teaching special education service delivery in Cohort 1 schools.

Status	In Progress 07/17/2013	Filing Cabinet Count	0
Start-End Dates	09/01/2013 - 06/01/2014		
Tags	PI_Yr3, SWD		
Persons Responsible	Silvia DeRuvo, Denise Takano, Ruth Valadez		

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GOAL Goal 1C: SWD Achievement Goal

STRATEGY Core: Collaborative Practices

ACTION STEP Year 2 Implmentarion of Model on Cohort 1 Sites

TASKS 0 of 2 Complete

Inclusion of Students with IEP's in Core	In Progress	Due 6/30/2015
Inclusion of students with IEPs in core language arts and math classes with a special education-general education co-teaching team instead of RSP math and RSP English.		Denise Takano (LEA) , Ruth Valadez (LEA) , Silvia DeRuvo (LEA)
Monitor Student Progress	In Progress	Due 6/30/2015
Student progress monitored through district benchmark assessments to determine appropriateness of placement.		Denise Takano (LEA) , Ruth Valadez (LEA) , Silvia DeRuvo (LEA)

ACTION STEP Year 2: Monitoring, Coaching and PD

Regularly scheduled monitoring and coaching and training of co-teaching teams.

Status	In Progress 07/09/2013	Filing Cabinet Count	0
Start-End Dates	09/01/2013 - 06/01/2015		
Tags	PI_Yr3, SWD		
Persons Responsible	Silvia DeRuvo, Denise Takano, Ruth Valadez		

TASKS 0 of 2 Complete

Monitor Implementation of Co-Teaching	In Progress	Due 10/5/2015
Walk through collaborative co-teaching core classes with district team and site administrators to monitor the implementation of co-teaching practices and provide feedback on instructional practices through coaching on a scheduled basis 6-8 times per year/		Denise Takano (LEA) , Ruth Valadez (LEA) , Silvia DeRuvo (LEA)
Support PD for Co-Teaching	Not Begun	Due 11/29/2013
Using walk-through data, provide professional development for co-teaching teams on co-teaching and instructional practices during monthly segment meetings.		Denise Takano (LEA) , Ruth Valadez (LEA) , Silvia DeRuvo (LEA)

ACTION STEP Year 2: Evaluate Collaborative Practices

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GOAL Goal 1C: SWD Achievement Goal

STRATEGY Core: Collaborative Practices

ACTION STEP Year 2: Evaluate Collaborative Practices

Evaluate the effectiveness of the collaborative practices in improving academic outcomes for students with disabilities in Cohort 1 schools

Status	Not Begun 03/19/2012	Filing Cabinet Count	0
Start-End Dates	05/01/2015 - 09/01/2015		
Tags	PI_Yr3, SWD		
Persons Responsible	Silvia DeRuvo, Denise Takano, Ruth Valadez		

TASKS 0 of 2 Complete

Use Multiple Measures	Not Begun	Due 9/1/2014
Use multiple data points to measure academic progress of students with disabilities: CST data, ADAM, DOMA, District Benchmark Assessments		Denise Takano (LEA) , Ruth Valadez (LEA) , Silvia DeRuvo (LEA)
Using Multiple Data Points	Not Begun	Due 9/1/2014
Use multiple data points to measure effectiveness of collaborative practices: Graduation rates/passing to next grade level Increase in LRE % on IEP Attainment of IEP goals		Denise Takano (LEA) , Ruth Valadez (LEA) , Silvia DeRuvo (LEA)

ACTION STEP Year 2: Repeat Cycle of Training Cohort 2 Schools

Repeat cycle of training for Cohort 2 schools

Status	In Progress 07/09/2013	Filing Cabinet Count	0
Start-End Dates	05/01/2014 - 05/29/2015		
Tags	PI_Yr3, SWD		
Persons Responsible	Silvia DeRuvo, Denise Takano, Ruth Valadez		

TASKS 3 of 7 Complete

Cohort 1 Share Data Review Research and Law	In Progress	Due 5/4/2015
Provide opportunity for Cohort 1 middle and high schools to share data from students with IEPs in core classes. Review research and law supporting collaborative practices to improve academic achievement of the SWD subgroup for site principal.		Denise Takano (LEA) , Ruth Valadez (LEA) , Shirley Houser (LEA) , Silvia DeRuvo (LEA)

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GOAL **Goal 1C: SWD Achievement Goal**

STRATEGY **Core: Collaborative Practices**

ACTION STEP **Year 2: Repeat Cycle of Training Cohort 2 Schools**

Update a Knowing/Doing Gap Analysis	Completed	Due 5/1/2013
Update a Knowing/Doing Gap Analysis to determine site level readiness for implementation in the 2014/2015 school year for Cohort 2		Denise Takano (LEA) , Ruth Valadez (LEA) , Silvia DeRuvo (LEA)
Identify Cohort 2 Sites	Completed	Due 5/1/2013
Identify Cohort 2 sites based on the Knowing/Doing Gap Analysis: 2 middle schools, 1 elementary school for Cohort 2 training and implementation planning		Denise Takano (LEA) , Ruth Valadez (LEA) , Silvia DeRuvo (LEA)
PD for General Ed Teachers and Site Principals	Completed	Due 6/28/2013
Provide training for general education teachers and principals on the instructional needs of students with high incidence disabilities and instructional strategies that meet the learning the needs of this subgroup for Cohort 2 schools		Denise Takano (LEA) , Ruth Valadez (LEA) , Silvia DeRuvo (LEA)
Schedule SWD into Core Classes	In Progress	Due 1/1/2014
Facilitate collaborative planning for scheduling of students with disabilities into core language arts and math classes based on student need		Denise Takano (LEA) , Ruth Valadez (LEA) , Silvia DeRuvo (LEA)
Complete the "Preparing to Collaborate Process"	In Progress	Due 5/1/2014
General education and special education collaborative co-teaching teams complete the preparing to collaborative teach process by developing common agreements and classroom practices.		Denise Takano (LEA) , Ruth Valadez (LEA) , Silvia DeRuvo (LEA)
Cohort 2 Prepare for Second Year PD	In Progress	Due 5/1/2014
Cohort 2 Principals update their site's Knowing Doing Gap analysis to determine PD needs for site and collaborative teams the following school year. Gap analysis will be used to measure the effectiveness of the PD in the planning year.		Denise Takano (LEA) , Ruth Valadez (LEA) , Silvia DeRuvo (LEA)

ACTION STEP **Year 3 - Co-teaching Team Planning Meetings**

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GOAL Goal 1C: SWD Achievement Goal

STRATEGY Core: Collaborative Practices

ACTION STEP Year 3 - Co-teaching Team Planning Meetings

Monthly scheduled segment planning meetings for co-teaching teams in Cohort 2

Status	Not Begun 03/19/2012	Filing Cabinet Count	0
Start-End Dates	09/01/2014 - 06/01/2015		
Tags	PI_Yr3, SWD		
Persons Responsible	Silvia DeRuvo, Denise Takano, Ruth Valadez		

TASKS 0 of 1 Complete

Monthly Co-Teaching Planning Meetings	In Progress	Due 9/1/2014
Hold monthly segment planning meetings for co-teaching teams to co-plan and share strategies using sub day coverage or sub period coverage for team release time.		Denise Takano (LEA) , Ruth Valadez (LEA) , Silvia DeRuvo (LEA)

ACTION STEP Year 3 Implmentarion of Model on Cohort 3 Sites

Implementation of collaborative co-teaching special education service delivery in Cohort 2 schools.

Status	Not Begun 03/19/2012	Filing Cabinet Count	0
Start-End Dates	09/01/2014 - 06/01/2015		
Tags	PI_Yr3, SWD		
Persons Responsible	Silvia DeRuvo, Denise Takano, Ruth Valadez		

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GOAL **Goal 1C: SWD Achievement Goal**

STRATEGY **Core: Collaborative Practices**

ACTION STEP **Year 3 Implmentarion of Model on Cohort 3 Sites**

TASKS 0 of 4 Complete

Identify Cohort 3 Sites	Not Begun	Due 9/1/2014
Inclusion of students with IEPs in core language arts and math classes with a special education-general education co-teaching team instead of RSP math and RSP English classes at two middle schools and 4 elementary schools.		Denise Takano (LEA) , Ruth Valadez (LEA) , Silvia DeRuvo (LEA)
Identify Cohort 3 Sites High School	Not Begun	Due 9/1/2014
Inclusion of students with IEPs in science and social science at the high school level as reasonable based on student need and staffing.		Denise Takano (LEA) , Ruth Valadez (LEA) , Silvia DeRuvo (LEA)
Cohort 3 Placement Data	Not Begun	Due 6/30/2015
Student progress monitored through district math benchmark assessments and program assesments to determine appropriateness of placement.		Denise Takano (LEA) , Ruth Valadez (LEA) , Silvia DeRuvo (LEA)
Superintendent's Committee	Not Begun	Due 1/30/2015
Establish a Superintendent's committee to research and identify a standarized delivery model for K-8 schools.		Leslie Jones (LEA)

ACTION STEP **Year 3: 1/4 Monitoring, Coaching and PD Cohort 3**

Quarterly monitoring and coaching and training of co-teaching teams in Cohort 3.

Status	Not Begun 03/19/2012	Filing Cabinet Count	0
Start-End Dates	09/01/2014 - 06/01/2015		
Tags	PI_Yr3, SWD		
Persons Responsible	Silvia DeRuvo, Denise Takano, Ruth Valadez		

Downey Unified - 1964451000000

GOAL Goal 1C: SWD Achievement Goal

STRATEGY Core: Collaborative Practices

ACTION STEP Year 3: 1/4 Monitoring, Coaching and PD Cohort 3

TASKS 0 of 2 Complete

Monitor Implementation of Co-Teaching

Not Begun

Due 9/1/2014

Walk through collaborative co-teaching core classes with site administrators to monitor the implementation of co-teaching practices and provide feedback on instructional practices through coaching on a monthly basis.

Denise Takano (LEA) , Ruth Valadez (LEA) , Silvia DeRuvo (LEA)

PD during Co-teaching Segement Meetings

Not Begun

Due 9/1/2014

Using walk-through data, provide professional development for co-teaching teams on co-teaching and instructional practices during quarterly segment meetings.

Denise Takano (LEA) , Ruth Valadez (LEA) , Silvia DeRuvo (LEA)

ACTION STEP Year 3: Evaluate Collaborative Practices

Evaluate the effectiveness of the collaborative practices in improving academic outcomes for students with disabilities in Cohort 1 and 2 schools.

Status	Not Begun 03/19/2012	Filing Cabinet Count	0
Start-End Dates	05/01/2015 - 09/01/2015		
Tags	PI_Yr3, SWD		
Persons Responsible	Silvia DeRuvo, Denise Takano, Ruth Valadez		

TASKS 0 of 2 Complete

Measure Academic Progress

Not Begun

Due 9/1/2014

Use multiple data points to measure academic progress of students with disabilities:
CST data, ADAM, DORA, District Math Benchmark Assessments and program assessments.

Denise Takano (LEA) , Ruth Valadez (LEA) , Shirley Houser (LEA) , Silvia DeRuvo (LEA)

Measure Effectiveness of Collabortive Practices

Not Begun

Due 9/1/2014

Use multiple data points to measure effectiveness of collaborative practices:
Graduation rates/passing to next grade level. Increase in LRE % on IEP. Attainment of IEP goals.

Denise Takano (LEA) , Ruth Valadez (LEA) , Shirley Houser (LEA) , Silvia DeRuvo (LEA)

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GOAL Goal 1C: SWD Achievement Goal

STRATEGY Core: Collaborative Practices

ACTION STEP Year 3: Month Monitoring, Coaching and PD Cohort 3

Monthly monitoring and coaching and training of co-teaching teams in Cohort 3

Status	Not Begun 03/19/2012	Filing Cabinet Count	0
Start-End Dates	09/01/2014 - 06/01/2015		
Tags	PI_Yr3, SWD		
Persons Responsible	Silvia DeRuvo, Denise Takano, Ruth Valadez		

TASKS 0 of 2 Complete

Monitor Implementation of Co-Teaching	Not Begun	Due 9/1/2014
Walk through collaborative co-teaching core classes with district team and site administrators to monitor the implementation of co-teaching practices and provide feedback on instructional practices through coaching on a monthly basis.		Denise Takano (LEA) , Ruth Valadez (LEA) , Silvia DeRuvo (LEA)
PD during Co-teaching Segment Meetings	Not Begun	Due 9/1/2014
Using walk-through data, provide professional development for co-teaching teams on co-teaching and instructional practices during monthly segment meetings.		Denise Takano (LEA) , Ruth Valadez (LEA) , Silvia DeRuvo (LEA)

ACTION STEP Year 3: Repeat Cycle of Training Cohort 3 Schools

Repeat cycle of training for Cohort 3 schools

Status	Not Begun 03/19/2012	Filing Cabinet Count	0
Start-End Dates	05/01/2014 - 07/01/2015		
Tags	PI_Yr3, SWD		
Persons Responsible	Silvia DeRuvo, Denise Takano, Ruth Valadez		

TASKS 0 of 7 Complete

Downey Unified - 1964451000000**GOAL Goal 1C: SWD Achievement Goal****STRATEGY Core: Collaborative Practices****ACTION STEP Year 3: Repeat Cycle of Training Cohort 3 Schools**

Cohort 2 Share Data Review Research and Law	Not Begun	Due 6/2/2014
Provide opportunity for Cohort 2 schools to share data from students with IEPs in core classes. Review research and law supporting collaborative practices to improve academic achievement of the SWD subgroup for remaining elementary principals.		Denise Takano (LEA) , Ruth Valadez (LEA) , Silvia DeRuvo (LEA)
Update Knowing Doing Gap Analysis	Not Begun	Due 6/2/2014
Update a Knowing/Doing Gap Analysis to determine site level readiness for implementation in the 2015/2016 school year.		Denise Takano (LEA) , Ruth Valadez (LEA) , Silvia DeRuvo (LEA)
Cohort 3 Update Knowing Doing Gap Analysis	Not Begun	Due 5/1/2014
Update Knowing/Doing Gap Analysis for Cohort 3 training and implementation planning		Denise Takano (LEA) , Ruth Valadez (LEA) , Silvia DeRuvo (LEA)
PD for General Ed Teachers and Site Principals	Not Begun	Due 8/1/2014
Provide training for general education teachers and principals on the instructional needs of students with high incidence disabilities and instructional strategies that meet the learning the needs of this subgroup for Cohort 3 schools		Denise Takano (LEA) , Ruth Valadez (LEA) , Silvia DeRuvo (LEA)
Collaborative Planning for Placement	Not Begun	Due 1/1/2015
Facilitate collaborative planning for scheduling of students with disabilities into core language arts and math classes based on student need		Denise Takano (LEA) , Ruth Valadez (LEA) , Silvia DeRuvo (LEA)
Complete the "Preparing to Collaborate Process"	Not Begun	Due 5/1/2015
General education and special education collaborative co-teaching teams complete the preparing to collaborative teach process by developing common agreements and classroom practices.		Denise Takano (LEA) , Ruth Valadez (LEA) , Silvia DeRuvo (LEA)

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GOAL **Goal 1C: SWD Achievement Goal**

STRATEGY **Core: Collaborative Practices**

ACTION STEP **Year 3: Repeat Cycle of Training Cohort 3 Schools**

Site Update Knowing Doing Gap Analysis

Not Begun

Due 5/1/2015

Cohort 3 Principals update their site's Knowing Doing Gap analysis to determine PD needs for site and collaborative teams the following school year. Gap analysis will be used to measure the effectiveness of the PD in the planning year.

Denise Takano (LEA) , Ruth Valadez (LEA) , Silvia DeRuvo (LEA)

STRATEGY **Standards Based IEP**

Filing Cabinet Count 0

ACTION STEP **Year 1: Developing Standards Aligned IEP Goals**

Utilize the Diagnostic Online Reading Assessment (DORA), and/or the Adaptive Diagnostic Assessment of Math (ADAM) to identify current skill levels to be reported in the Present Levels of Performance on the IEP.

Status	In Progress 10/17/2012	Filing Cabinet Count	0
Start-End Dates	08/01/2012 - 09/26/2014		
Tags	PI_Yr3, SWD		
Persons Responsible	Silvia DeRuvo, Denise Takano, Ruth Valadez		

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GOAL **Goal 1C: SWD Achievement Goal**

STRATEGY **Standards Based IEP**

ACTION STEP **Year 1: Developing Standards Aligned IEP Goals**

TASKS 0 of 4 Complete

PD for Online Assessments	In Progress	Due 9/30/2014
Provide training to special education staff and site IT personnel on the administration of the online assessments.		
Administer Assessment DORA, ADAM and/or ADAM	Not Begun	Due 9/30/2014
Administer the DORA, and/or ADAM to all students with disabilities who take the CST, CMA and some who take the CAPA three times a year (Fall, Winter, Spring).		
Data Analysis Training	In Progress	Due 9/30/2014
Provide training on the analysis of DORA, and ADAM data in order to incorporate data into the Present Levels of Performance in the IEP.		
Monitor DORA and/or ADAM Annually	Not Begun	Due 9/30/2014
Monitor the inclusion of the DORA and/or ADAM data in the Present Levels of Performance at each annual review.		

ACTION STEP **Year 2: Developing Standards Aligned IEP Goals**

Utilize the Diagnostic Online Reading Assessment (DORA), and/or the Adaptive Diagnostic Assessment of Math (ADAM) for developing standards aligned IEP goals.

Status	Not Begun 03/19/2012	Filing Cabinet Count	0
Start-End Dates	09/01/2013 - 10/06/2014		
Tags	PI_Yr3, SWD		

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GOAL Goal 1C: SWD Achievement Goal

STRATEGY Standards Based IEP

ACTION STEP Year 2: Developing Standards Aligned IEP Goals

TASKS 0 of 5 Complete

Training on Using Data to Identify Area of Need	Not Begun	Due 8/4/2014
Provide training to special education staff on using the DORA and/or ADAM data for identifying the greatest areas of need corresponding skills goal development.		Denise Takano (LEA) , Ruth Valadez (LEA) , Silvia DeRuvo (LEA)
Identify Area of Greatest Academic Impact	Not Begun	Due 8/29/2014
Provide training to special education staff on utilizing the DORA, DOMA, and/or ADAM data to develop goals based on identified areas of need, and subsequent academic areas that will have the greatest impact on academic success.		Denise Takano (LEA) , Ruth Valadez (LEA) , Silvia DeRuvo (LEA)
Identify Content Specific Skill Goals	Not Begun	Due 8/29/2014
Provide training to special education staff on the alignment of skills identified in the diagnostic assessments/common core grade level curriculum for language arts and math in order to identify grade level content specific skills for goal development.		Denise Takano (LEA) , Ruth Valadez (LEA) , Silvia DeRuvo (LEA)
Ongoing Coaching and Monitoring	Not Begun	Due 9/1/2013
Provide ongoing coaching and monitoring of special education staff on goal development aligned to assessment data and grade level standards.		Denise Takano (LEA) , Ruth Valadez (LEA) , Silvia DeRuvo (LEA)
Monitoring Use of DORA and/or ADAM	Not Begun	Due 10/1/2014
Monitor the inclusion of grade level standards aligned goals utilizing DORA and/or ADAM data for goal development.		Denise Takano (LEA) , Ruth Valadez (LEA) , Silvia DeRuvo (LEA)

ACTION STEP Year 3: Developing Standards Aligned IEP Goals

Utilize multiple measures including district benchmark assessments, CST data and DORA and/or ADAM data for developing standards aligned grade level IEP goals.

Status	Not Begun 03/19/2012	Filing Cabinet Count	0
Start-End Dates	09/01/2014 - 06/01/2015		
Tags	PI_Yr3, SWD		
Persons Responsible	Silvia DeRuvo, Janice Hobson, Denise Takano, Ruth Valadez		

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GOAL **Goal 1C: SWD Achievement Goal**

STRATEGY **Standards Based IEP**

ACTION STEP **Year 3: Developing Standards Aligned IEP Goals**

TASKS 0 of 3 Complete

<p>PD on Using Multiple Data Points</p> <p>Train SpEd staff to use multiple data points (district benchmarks, CST, curriculum embedded assessments, DORA, ADAM) to ID area of greatest need-and grade level for goal development.</p>	<p>Not Begun</p>	<p>Due 8/1/2014</p> <p>Denise Takano (LEA) , Ruth Valadez (LEA) , Silvia DeRuvo (LEA)</p>
<p>Common Core Standards Aligned Goals</p> <p>Provide ongoing coaching and monitoring of the development of grade level common core standards aligned goals.</p>	<p>Not Begun</p>	<p>Due 9/1/2014</p> <p>Denise Takano (LEA) , Ruth Valadez (LEA) , Silvia DeRuvo (LEA)</p>
<p>Monitor DORA and/or ADAM Annually</p> <p>Monitor the inclusion of grade level standards aligned goals utilizing DORA and/or ADAM data for goal development at each annual review.</p>	<p>Not Begun</p>	<p>Due 6/1/2015</p> <p>Denise Takano (LEA) , Ruth Valadez (LEA) , Silvia DeRuvo (LEA)</p>

Downey Unified - 1964451000000

GOAL Goal 1D: High Priority Students Support

Serve the needs of High Priority Students by providing a multi-tiered framework of instruction and intervention at the elementary level (RtI)

Filing Cabinet Count 0

STRATEGY Pilot RtI Framework at an Elementary Site 2012-13
correction

Filing Cabinet Count 0

ACTION STEP Action Plan for Implementation Year 1

Principal and SILT team develop an annual action plan for implementation for year 1

Status	Completed 10/17/2012	Filing Cabinet Count	0
Start-End Dates	08/01/2012 - 10/31/2012		
Tags	PI_Yr3		
Persons Responsible	Silvia DeRuvo		

TASKS 2 of 2 Complete

Annual Action Plan for Identified Componentes	Completed	Due 10/1/2012
Facilitated by the district and WestEd, the principal and SILT team develop an annual action plan for the implementation of the components identified as priorities for year 1 development.		Silvia DeRuvo (LEA)
Communication of Action Plan to All Staff	Completed	Due 10/1/2012
The principal and SILT team communicate the priorities and annual action plan to the whole school staff		Leslie Jones (LEA) , Silvia DeRuvo (LEA)

ACTION STEP Identify Priorities for Year 1 Implementation

Using the data from grade level teams and school staff, the principal and SILT team identify the top 3 implementation priorities for year 1

Status	Completed 10/17/2012	Filing Cabinet Count	0
Start-End Dates	08/01/2012 - 10/31/2012		
Tags	PI_Yr3		
Persons Responsible	Silvia DeRuvo		

Downey Unified - 1964451000000

GOAL Goal 1D: High Priority Students Support

STRATEGY Pilot Rtl Framework at an Elementary Site 2012-13

ACTION STEP Identify Priorities for Year 1 Implementation

TASKS 2 of 2 Complete

Analysis Data from Rtl Screening Tool	Completed	Due 10/1/2012
Facilitated by the district and WestEd, the SILT team will analyze data from grade level teams, and other school staff based on the Rtl Screening Tool		
Identify Top Three Implementation Priorities	Completed	Due 10/1/2012
Based on data from screening tool and staff input, the SILT identifies the top three implementation priorities		

ACTION STEP Identify Year 1 Implementation Tasks

Principal and SILT team identify the tasks necessary for implementation of top priorities for year 1

Status	Completed 10/17/2012	Filing Cabinet Count	0
Start-End Dates	08/03/2012 - 10/31/2012		
Tags	PI_Yr3		
Persons Responsible	Silvia DeRuvo		

TASKS 2 of 2 Complete

Determine Current Implementatin for Priority Areas	Completed	Due 10/1/2012
The SILT team will utilize the Rtl Implementation Rubric to determine current implementation for priority areas		
Development of Actions and Tasks	Completed	Due 10/1/2012
Facilitated by the district and WestEd, the SILT team will utilize the Rtl Implementation Rubric to develop actions and task for implementation of top 3 priorities		

ACTION STEP Implementation Evaluation

Downey Unified - 1964451000000

GOAL Goal 1D: High Priority Students Support

STRATEGY Pilot Rtl Framework at an Elementary Site 2012-13

ACTION STEP Implementation Evaluation

Re-evaluation of implementation practices at the conclusion of year 1 implementation

Status	Not Begun 03/21/2012	Filing Cabinet Count	0
Start-End Dates	06/01/2013 - 01/17/2014		
Tags	PI_Yr3, ES		
Persons Responsible	Silvia DeRuvo, Janice Hobson		

TASKS 0 of 2 Complete

Update Rtl Rubric	Not Begun	Due 1/17/2014
The principal and SILT team update the Rtl Rubric for action plan development and determine current implementation level based on the 6 point rubric: Readiness, Starting, Progressing, Approaching, Full Implementation, Outstanding		Janice Hobson (LEA) , Silvia DeRuvo (LEA)
Percentage of Strategies in Approaching Range	Not Begun	Due 1/17/2014
The principal and SILT team determine if a minimum of 25% of the implementation strategies are in the approaching range.		Silvia DeRuvo (LEA)

ACTION STEP Ongoing Professional Development

Provide ongoing training for areas identified to support annual action plan

Status	In Progress 10/17/2012	Filing Cabinet Count	0
Start-End Dates	09/03/2012 - 06/27/2014		
Tags	PI_Yr3, ES		
Persons Responsible	Silvia DeRuvo, Janice Hobson, Ruth Valadez		

TASKS 0 of 1 Complete

Ongoing Professional Development	In Progress	Due 9/1/2014
District, WestEd schedule ongoing professional development to leadership team and/or staff to support the implementation of the core components identified in the action plan.		Silvia DeRuvo (LEA)

ACTION STEP Ongoing Monitoring and Data Review

Downey Unified - 1964451000000

GOAL Goal 1D: High Priority Students Support

STRATEGY Pilot Rtl Framework at an Elementary Site 2012-13

ACTION STEP Ongoing Monitoring and Data Review

Ongoing monitoring, data review, coaching and support to implement and monitor action plans

Status	In Progress	10/17/2012	Filing Cabinet Count	0
Start-End Dates	09/30/2012 - 11/29/2013			
Tags	PI_Yr3, ES			
Persons Responsible	Silvia DeRuvo, Janice Hobson			

TASKS 0 of 2 Complete

Walk-throughs and Monitoring of Intervention	In Progress	Due 11/29/2013	
: District, WestEd schedule walk-throughs and monitoring of intervention programs, student achievement data and problem solving processes with the principal and SILT team			Silvia DeRuvo (LEA)
District Feedback to Principal and SILT	In Progress	Due 9/27/2013	
District, WestEd provide feedback and recommendations for next steps to principal and SILT team.			Silvia DeRuvo (LEA)

ACTION STEP Professional Development for Instructional Staff

School staff will complete overview training and Rtl screening tool in order to identify core components for priority development

Status	Completed	07/10/2013	Filing Cabinet Count	0
Start-End Dates	08/01/2012 - 06/28/2013			
Tags	PI_Yr3, ES			
Persons Responsible	Silvia DeRuvo			

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GOAL Goal 1D: High Priority Students Support

STRATEGY Pilot Rtl Framework at an Elementary Site 2012-13

ACTION STEP Professional Development for Instructional Staff

TASKS 2 of 2 Complete

WestEd Training for Staff on Rtl Framework	Completed	Due 10/15/2012
District, WestEd will provide overview training for school staff in order to identify current site level rationale behind implementation and the core components of an Rtl framework.		Silvia DeRuvo (LEA)
Grade Level Teams will Complete Rtl Screening Tool	Completed	Due 10/29/2012
Grade level teams and other staff will complete the Rtl Screening Tool in order to identify core components for priority development.		Silvia DeRuvo (LEA)

ACTION STEP SILT Training Rtl Screening Tool

Principals and site intervention leadership team (SILT) will complete over view training and Rtl Screening tool in order to identify core components for priority development.

Status	Completed 07/17/2013	Filing Cabinet Count	0
Start-End Dates	05/01/2012 - 10/01/2013		
Tags	PI_Yr3, ES		
Persons Responsible	Silvia DeRuvo, Janice Hobson, Ruth Valadez		

TASKS 2 of 2 Complete

WestEd Training for SILT on Rtl Framework	Completed	Due 5/31/2012
District, WestEd will provide in depth training for the principal and leadership team to identify the rationale behind implementation, the research and the core components of an Rtl framework.		Silvia DeRuvo (LEA)
Complete Rtl Screen Tool	Completed	Due 5/31/2012
The SILT team will complete the RTI Screening Tool in order to identify core components for priority development.		Silvia DeRuvo (LEA)

ACTION STEP Site Leadership Team Development

Downey Unified - 1964451000000

GOAL Goal 1D: High Priority Students Support

STRATEGY Pilot Rtl Framework at an Elementary Site 2012-13

ACTION STEP Site Leadership Team Development

Develop a site improvement leadership team (SILT)

Status	Completed 07/17/2013	Filing Cabinet Count	0
Start-End Dates	05/01/2012 - 06/13/2014		
Tags	PI_Yr3		
Persons Responsible	Silvia DeRuvo		

TASKS 1 of 1 Complete

Identify SILT Members	Completed	Due 5/1/2012
Site Principal will choose a team of school leaders that represent the general education teachers, special educators, counselor/psychologist and categorical program representatives to comprise the site improvement leadership team (SILT) 5/2012- 7/2012		
		Silvia DeRuvo (LEA)

ACTION STEP Site Level Short Term Action Plans

Principal and SILT team develop short term action plans for site level implementation

Status	In Progress 10/17/2012	Filing Cabinet Count	0
Start-End Dates	09/01/2012 - 11/29/2013		
Tags	PI_Yr3		
Persons Responsible	Silvia DeRuvo, Janice Hobson		

TASKS 0 of 2 Complete

Short Term Bi-monthly Action Plans	In Progress	Due 11/29/2013
Facilitated by the district and WestEd, The principal and SILT team develop short-term, bi-monthly action plans for implementation.		
		Janice Hobson (LEA) , Silvia DeRuvo (LEA)
Coaching and Problem Solving	In Progress	Due 11/29/2013
District, WestEd coach meet regularly with SILT to update action plan, problem solve and develop next short-term implementation plan.		
		Janice Hobson (LEA) , Silvia DeRuvo (LEA)

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GOAL **Goal 1D: High Priority Students Support**

STRATEGY **Refinement for Possible Expansion**

correction

Filing Cabinet Count 0

ACTION STEP Annual Action plan for Year 2 Implementation

Principal and SILT team develop an annual action plan for implementation for year 2

Status	In Progress 07/10/2013	Filing Cabinet Count	0
Start-End Dates	04/01/2013 - 11/04/2013		
Tags	PI_Yr3, ES		
Persons Responsible	Silvia DeRuvo		

TASKS 0 of 2 Complete

<p>Implementation Tasks for Priority Areas</p> <p>The SILT team will utilize the Rtl Implementation Rubric to determine current implementation tasks for priority areas</p>	<p>In Progress</p>	<p>Due 8/29/2014</p> <p>Silvia DeRuvo (LEA)</p>
<p>Develop Actions and Tasks for Implementation</p> <p>Facilitated by the district and WestEd, the SILT team will utilize the Rtl Implementation Rubric to develop actions and task for implementation of top 3 priorities for year 2</p>	<p>In Progress</p>	<p>Due 8/29/2014</p> <p>Silvia DeRuvo (LEA)</p>

ACTION STEP Develop Short Term Action Plans for Site Level

Principal and SILT team Develop short term action plans for site level implementation

Status	In Progress 07/10/2013	Filing Cabinet Count	0
Start-End Dates	04/01/2013 - 06/27/2014		
Tags	PI_Yr3, ES		
Persons Responsible	Silvia DeRuvo, Janice Hobson		

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GOAL Goal 1D: High Priority Students Support

STRATEGY Refinement for Possible Expansion

ACTION STEP Develop Short Term Action Plans for Site Level

TASKS 0 of 2 Complete

Quarterly Action Plans

Not Begun

Due 10/18/2013

The principal and SILT team develop short-term, quarterly action plans for implementation for year 2.

Janice Hobson (LEA) , Silvia DeRuvo (LEA)

Update Action Plan and Problem Solve

In Progress

Due 6/27/2014

District, WestEd coach meet quarterly with SILT to update action plan, problem solve and develop next short-term implementation plan.

Janice Hobson (LEA) , Silvia DeRuvo (LEA)

ACTION STEP Identify Tasks for Year 2 Top Priorities

Principal and SILT team identify the tasks necessary for implementation of top priorities for year 2

Status	In Progress 07/10/2013	Filing Cabinet Count	0
Start-End Dates	04/01/2012 - 10/07/2013		
Tags	PI_Yr3		
Persons Responsible	Silvia DeRuvo, Janice Hobson		

TASKS 0 of 2 Complete

Implementation Tasks for Priority Development

In Progress

Due 10/1/2013

The SILT team will utilize the Rtl Implementation Rubric to determine current implementation tasks for priority development

Silvia DeRuvo (LEA)

Action Steps for Implementation of Top Priorities

In Progress

Due 10/1/2013

Facilitated by the district and WestEd, the SILT team will utilize the Rtl Implementation Rubric to develop actions and task for implementation of top 3 priorities for year 2

Silvia DeRuvo (LEA)

ACTION STEP Ongoing Monitoring and Data Review and Coaching

Downey Unified - 1964451000000

GOAL Goal 1D: High Priority Students Support

STRATEGY Refinement for Possible Expansion

ACTION STEP Ongoing Monitoring and Data Review and Coaching

Ongoing monitoring, data review, coaching and support to implement and monitor action plans

Status	In Progress 07/10/2013	Filing Cabinet Count	0
Start-End Dates	09/01/2013 - 06/01/2014		
Tags	PI_Yr3		
Persons Responsible	Silvia DeRuvo		

TASKS 0 of 2 Complete

Walk-throughs and Monitoring of Intervention	In Progress	Due 6/27/2014
District schedule walk-throughs and monitoring of intervention programs, student achievement data and problem solving processes with the principal and SILT team on a quarterly basis		Janice Hobson (LEA) , Silvia DeRuvo (LEA)
District Feedback to Principal and SLT	In Progress	Due 6/30/2014
District, WestEd provide feedback and recommendations for next steps to principal and SILT team.		Janice Hobson (LEA) , Silvia DeRuvo (LEA)

ACTION STEP Ongoing Support

Provide ongoing training for areas identified to support annual action plan

Status	Not Begun 03/21/2012	Filing Cabinet Count	0
Start-End Dates	09/01/2013 - 06/01/2014		
Tags	PI_Yr3		
Persons Responsible	Janice Hobson		

TASKS 0 of 1 Complete

Ongoing Professional Development Year 2	Not Begun	Due 10/18/2013
District schedule ongoing professional development to leadership team and/or staff to support the implementation of the core components identified in the action plan.		Janice Hobson (LEA)

ACTION STEP Re-evaluate at conclusion of Year 2

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GOAL **Goal 1D: High Priority Students Support**

STRATEGY **Refinement for Possible Expansion**

ACTION STEP **Re-evaluate at conclusion of Year 2**

Re-evaluation of implementation practices at the conclusion of year 2 implementation.

Status	Not Begun 03/21/2012	Filing Cabinet Count	0
Start-End Dates	06/01/2014 - 06/30/2014		
Tags	PI_Yr3, ES		
Persons Responsible	Silvia DeRuvo, Janice Hobson		

TASKS 0 of 2 Complete

<p>Update Rtl Rubric</p> <p>The principal and SILT team update the Rtl Rubric for action plan development and determine current implementation level based on the 6 point rubric: Readiness, Starting, Progressing, Approaching, Full Implementation, Outstanding</p>	<p>Not Begun</p>	<p>Due 6/1/2014</p> <p>Janice Hobson (LEA) , Silvia DeRuvo (LEA)</p>
<p>Percentage of Strategies in Approaching Range</p> <p>The principal and SILT team determine if a minimum of 50% of the implementation strategies are in the approaching range.</p>	<p>Not Begun</p>	<p>Due 6/1/2014</p> <p>Janice Hobson (LEA) , Silvia DeRuvo (LEA)</p>

Downey Unified - 1964451000000

GOAL Goal 2A: AMAO 1 -Annual Progress Learning English

An increasing percentage of English learners will make annual progress in learning English.

- By June 2015, the percentage of English learners making expected progress in English will increase from 54.6% to 57.5%, in order to move toward state defined growth expectations as measured by CELDT.

Filing Cabinet Count	1	Budgeted:	\$13,500.00
Resources and state requirements for this goal Available	3		

STRATEGY Develop ELD Curriculum

Filing Cabinet Count	0	Budgeted	\$13,500.00
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ACTION STEP 4-5 ELD Implementation Review

Staff will conduct walkthroughs of all 4th and 5th grade ELD classrooms. The team will analyze the data to determine the level of implementation of the district's core ELD program. This data will serve as baseline data for monitoring implementation.

Status	Completed 05/30/2012	Filing Cabinet Count	1
Start-End Dates	04/25/2012 - 04/27/2012		
Tags	PI_Yr3, T3Y4, ES		
Persons Responsible	Shirley Houser, Karlin LaPorta		

TASKS 1 of 1 Complete

Implementation Report	Completed	Due 5/11/2012
A report of the analysis of data collected on the implementation review will be presented to Assistant Superintendent of Ed Services		Karlin LaPorta (LEA) , Leslie Jones (LEA)

ACTION STEP Create the 4-5 ELD Review Team.

District will select 7-10 4th and 5th grade teachers who will work through the summer 2012 on curriculum development.

Status	Completed 05/30/2012	Filing Cabinet Count	0
Start-End Dates	05/01/2012 - 06/30/2012	Budgeted	\$13,500.00
Timeline Notes	Teachers will convene as a group at least once before the end of the 2011-12 school year.		
Persons Responsible	Leslie Jones, Karlin LaPorta		

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GOAL Goal 2A: AMAO 1 -Annual Progress Learning English

STRATEGY Develop ELD Curriculum

ACTION STEP Create the 4-5 ELD Review Team.

ACTION STEP Current 4-5 ELD Materials

Assistant Superintendent of Ed Services will require elementary principals to collect samples of the materials used for ELD instruction at grades 4 and 5. This will include a brief narrative description of how students are grouped and the focus of instruction for ELD at those grades.

Status	Completed 05/30/2012	Filing Cabinet Count	0
Start-End Dates	03/19/2012 - 04/06/2012		
Timeline Notes	Jeri King-Brown will send a directive to principals by March 19, 2012 giving principals until April 6, 2012 to compile the requested information and deliver to Leslie Jones.		
Tags	PI_Yr3, T3Y4		
Persons Responsible	Leslie Jones, Karlin LaPorta		

ACTION STEP District will adopt curriculum for Advanced ELD

The district will purchase common materials for all secondary (6-12) advanced ELD classes. The materials will be purchased and teachers trained to implement in the 2012-13 school year.

Status	Completed 07/10/2013	Filing Cabinet Count	0
Start-End Dates	07/28/2012 - 06/29/2013		
Timeline Notes	All advanced ELD teachers and all site administrators will attend a one day publisher's training. Follow up trainings for teachers and coaches will occur during PLC meetings throughout the school year.		
Persons Responsible	Leslie Jones, Karlin LaPorta		

TASKS 1 of 1 Complete

Selct and Purchase Materials	Completed	Due 8/31/2012
The district will form a committee of secondary staff to identify and purchase materials for Advanced ELD.		Karlin LaPorta (LEA) , Leslie Jones (LEA)

ACTION STEP Info. Presentations at all Elementary Site

Downey Unified - 1964451000000

GOAL Goal 2A: AMAO 1 -Annual Progress Learning English

STRATEGY Develop ELD Curriculum

ACTION STEP Info. Presentations at all Elementary Site

DUSD staff and WestEd consultants will make a presentation to each elementary site to establish a common understanding of : 1) EL data 2) the need for consistent ELD across the district 3)the need for meaningful assessment of ELP and 4) the plan to begin a pilot at grades 4-5

Status	Completed 07/16/2013	Filing Cabinet Count	0
Start-End Dates	09/10/2012 - 09/30/2012		
Tags	T3Y4		
Persons Responsible	Leslie Jones, Karlin LaPorta		

ACTION STEP Review of Supplementary Materials for ELD

4-5 ELD Review team will review current supplementary ELD materials to determine if there are components that can be used to address the standards gaps identified in the core curriculum.

Status	Completed 07/10/2013	Filing Cabinet Count	0
Start-End Dates	06/01/2012 - 08/03/2012		
Persons Responsible	Leslie Jones, Karlin LaPorta		

STRATEGY Develop ELP Benchmarks

Filing Cabinet Count 0

ACTION STEP Adopt Minimum Benchmarks of Progress

Staff will design a chart describing the minimum expected benchmarks of progress as a function of both time in U.S. schools and ELP (CELDT) level.

Status	In Progress 07/10/2013	Filing Cabinet Count	0
Start-End Dates	03/07/2012 - 03/27/2015		
Tags	PI_Yr3		
Persons Responsible	Janice Hobson, Karlin LaPorta		

ACTION STEP Complete ELP Assessments

Downey Unified - 1964451000000

GOAL Goal 2A: AMAO 1 -Annual Progress Learning English

STRATEGY Develop ELP Benchmarks

ACTION STEP Complete ELP Assessments

The 4-5 ELD Review Team will complete the revision of the current ELP Benchmarks to be aligned with WIDA/Common Core standards ready for production and use in the 2012-13 school year.

Status	Not Begun 03/06/2012	Filing Cabinet Count	0
Start-End Dates	05/04/2012 - 03/31/2015		
Persons Responsible	Janice Hobson, Karlin LaPorta		

STRATEGY Training on New ELD Curriculum 6-12

Added 6-12

Filing Cabinet Count 0

ACTION STEP Teaching Training

Teachers of EL's will participate in multi inervice and training days.

Status	Not Begun 07/17/2013	Filing Cabinet Count	0
Start-End Dates	08/06/2012 - 06/20/2014		
Tags	PI_Yr3, HS		
Persons Responsible	Janice Hobson		

STRATEGY Redesign Secondary ELD Course Sequence

Filing Cabinet Count 0

ACTION STEP Common Curriculum for All ELD courses K-12

The district will develop common course outlines, materials and assessments for each grade band and proficiency level.

Status	In Progress 07/10/2013	Filing Cabinet Count	0
Start-End Dates	06/01/2013 - 08/14/2015		
Timeline Notes	During the 2012-13 school year, leadership teams will be created to work on these tasks beginning in the summer of 2013.		
Tags	PI_Yr3		
Persons Responsible	Janice Hobson, Leslie Jones		

Downey Unified - 1964451000000

GOAL **Goal 2A: AMAO 1 -Annual Progress Learning English**

STRATEGY **Redesign Secondary ELD Course Sequence**

ACTION STEP **Common Curriculum for All ELD courses K-12**

TASKS 2 of 4 Complete

Elementary ELD	Not Begun	Due 8/15/2014
The District will develop common course outlines, curricular materials and assessments for grades K-3		Janice Hobson (LEA) , Karlin LaPorta (LEA)
Common Secondary ELD Courses	Completed	Due 2/1/2013
The district will develop common course descriptions, curricular materials and assessments for secondary ELD classes. This includes standards based end of course assessments for each level.		Janice Hobson (LEA) , Karlin LaPorta (LEA)
Training on ELD Courses	Completed	Due 9/9/2013
All secondary teachers assigned to teach ELD will be trained on the new ELD course expectations and assessments.		Denise Takano (LEA) , Karlin LaPorta (LEA)
ELD Placement Audit	In Progress	Due 6/1/2014
Administrators and counselors will conduct placement audits at least 2x/year to ensure that students are appropriately placed. Misplaced students will be reassigned.		Leslie Jones (LEA)

ACTION STEP **Establish Entry and Exit Criteria for ELD**

Criteria for participation in ELD courses will be established and include multiple measures. These criteria will include time in U.S. schools, current CELDT overall, CST English language arts, ELA benchmark scores.

Status	Completed 07/10/2013	Filing Cabinet Count	0
Start-End Dates	03/28/2012 - 06/30/2012		
Persons Responsible	Janice Hobson, Karlin LaPorta		

ACTION STEP **Implement New ELD Placement Criteria**

Middle and High Schools will place English learners in ELD according to the revised placement criteria for the 2012-14 school year.

Status	Completed 07/10/2013	Filing Cabinet Count	0
Start-End Dates	02/01/2013 - 08/15/2013		
Persons Responsible	Leslie Jones, Karlin LaPorta		

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GOAL Goal 2B: AMAO 2 - English Proficiency

An increasing percentage of English learners will attain English language proficiency annually.

- By June 2015, the percentage of English learners in language instruction educational programs fewer than 5 years attaining English language proficiency will increase from 24.2% to 29%, in order to move toward state-defined expectations for meeting the CELDT criterion for English-language proficiency.
- By June 2015, the percentage of English learners in language instruction educational programs 5 or more years attaining English language proficiency will increase from 43.9% to 47%, in order to move toward state-defined expectations for meeting the CELDT criterion for English-language proficiency.

Filing Cabinet Count	0
Resources and state requirements for this goal Available	3

STRATEGY Targeted Support for Long-Term ELs

Filing Cabinet Count	0
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ACTION STEP Advanced ELD Course

The District will purchase supplemental materials designed for long-term ELs to implement in the Advanced ELD courses. In addition to language and literacy, these courses will also address organizational skills.

Status	Completed 07/16/2013	Filing Cabinet Count	0
Start-End Dates	04/02/2012 - 09/04/2012		
Tags	PI_Yr3, T3Y4		
Persons Responsible	Leslie Jones, Karlin LaPorta		

TASKS 1 of 1 Complete

Materials, Training, Placement	Completed	Due 9/4/2012
Refer to Goal 2a description of secondary ELD courses.		Karlin LaPorta (LEA) , Leslie Jones (LEA)

STRATEGY Monitoring Students Nearing RFEP Criteria

Filing Cabinet Count	0
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ACTION STEP Data Analysis for EL Students

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GOAL Goal 2B: AMAO 2 - English Proficiency

STRATEGY Monitoring Students Nearing RFEP Criteria

ACTION STEP Data Analysis for EL Students

Administrators, coaches and classroom teachers will partner to analyze data to inform & guide practice and monitor student achievement. This includes examination of interim progress in English acquisition and looking at student data disaggregated by language status; EL, RFEP.

Status	In Progress 07/16/2013	Filing Cabinet Count	0
Start-End Dates	09/04/2012 - 06/26/2015		
Tags	PI_Yr3, T3Y4		
Persons Responsible	Karlin LaPorta		

ACTION STEP EL Parent/Student Meetings

Every school will hold an informational meeting to explain the EL program and reclassification criteria at least once each school year.

Status	In Progress 07/16/2013	Filing Cabinet Count	0
Start-End Dates	09/04/2012 - 04/25/2014		
Tags	PI_Yr3, T3Y4		
Persons Responsible	Janice Hobson		

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GOAL Goal 2C: AMAO 3 - AYP for EL Subgroup

An increasing percentage of English learners will attain proficiency in Reading/Language Arts and mathematics annually.

- By August 2015 the percentage of English learners attaining proficiency in reading/language arts will increase from 39.5 % to 47.0%, as measured by the CST, CMA, CAPA and/or CAHSEE, in order to meet Safe Harbor AYP.
- By August 2015 the percentage of English learners attaining proficiency in Mathematics will increase from 44.2% to 51.2%, as measured by the CST, CMA, CAPA and/or CAHSEE, in order to meet Safe Harbor AYP.

Filing Cabinet Count	4
Resources and state requirements for this goal Available	3

STRATEGY Implementation of SIOP

Filing Cabinet Count	0
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ACTION STEP Administrator Training in SIOP

All site administrators and co-administrators will be trained in the administrative component of SIOP. They will attend a 2 day institute. Attendance will be monitored will be monitored and reported to the Assistant Superintendent of Ed Services.

Status	In Progress 07/17/2013	Filing Cabinet Count	0
Start-End Dates	08/23/2012 - 05/29/2015		
Timeline Notes	This training follows a scheduled training for secondary teachers August 21-22.		
Tags	T3Y4		
Persons Responsible	Janice Hobson, Leslie Jones, Karlin LaPorta		

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GOAL Goal 2C: AMAO 3 - AYP for EL Subgroup

STRATEGY Implementation of SIOP

ACTION STEP Administrator Training in SIOP

TASKS 0 of 4 Complete

Monitoring of SIOP Implementation	In Progress	Due 6/26/2015
All administrators will observe classrooms utilizing the SIOP walk-through indicators for administrators each week.		
Monitoring Walk-Throughs	Not Begun	Due 6/27/2014
Administrators will keep a log of the walk-throughs and reflection conversations they have with teachers. These records will be turned in to the Asst. Sup. of Ed Services quarterly.		
SIOP Coaches at Each Site	In Progress	Due 6/20/2014
Site SIOP Coaches provide observation and feedback and monthly support meeting logs.		
SIOP Coach Meetings	In Progress	Due 6/27/2014
All coaches will meet at least monthly during PLC time or staff meetings with their site staffs.		

ACTION STEP All teachers will be trained in SIOP

The last cohort of teachers and all new teachers will be fully trained in SIOP. Teachers who feel they need a refresher will be included in this training.

Status	In Progress 07/16/2013	Filing Cabinet Count	0
Start-End Dates	08/20/2012 - 06/26/2015		
Timeline Notes	Because of potential lay-offs, specific dates will be selected after August 1, 2012.		
Persons Responsible	Janice Hobson, Karlin LaPorta		

ACTION STEP District will adopt a common lesson plan template

All teachers will utilize a common SIOP lesson plan design and template.

Status	In Progress 07/16/2013	Filing Cabinet Count	0
Start-End Dates	09/10/2012 - 06/26/2015		
Tags	PI_Yr3		
Persons Responsible	Shirley Houser, Leslie Jones, Karlin LaPorta		

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GOAL **Goal 2C: AMAO 3 - AYP for EL Subgroup**

STRATEGY **Implementation of SIOP**

ACTION STEP **District will adopt a common lesson plan template**

TASKS 0 of 1 Complete

Lesson Plans Shared	In Progress	Due 11/28/2014
Principals will share exemplary lesson plans as well as plans that demonstrate less understanding of SIOP at principal's meetings.		Karlin LaPorta (LEA) , Leslie Jones (LEA)

ACTION STEP **Mandatory SIOP Observations**

Content area teachers will be observed by SIOP coaches and/or administrators at least 3 times yearly including the pre-observation conference and post-observation reflection. Records of all observations and reflections will be kept by SIOP coaches and administrators.

Status	In Progress 07/17/2013	Filing Cabinet Count	0
Start-End Dates	09/10/2012 - 06/26/2015		
Persons Responsible	Janice Hobson, Leslie Jones		

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GOAL Goal 2D: High Quality Professional Development

By June 2013, 95% of teachers and 100% of administrators will will engage in professional development activities that emphasize the needs of EL's.

Filing Cabinet Count 0
 Resources and state requirements for this goal Available 1

STRATEGY Implementation of Professional Development

Filing Cabinet Count 0

ACTION STEP Administrator SIOP Training

All site administrators and co-administrators will be trained in the administrative components of SIOP.

Status Completed 07/17/2013 Filing Cabinet Count 0
 Start-End Dates 08/23/2012 - 08/24/2012
 Tags PI_Yr3, SIOP, HS, MS, ES
 Persons Responsible Leslie Jones, Denise Takano

ACTION STEP Counselors

Counselors will be trained on ELD course sequence and content core classes that service English Learners.

Status In Progress 07/17/2013 Filing Cabinet Count 0
 Start-End Dates 07/02/2012 - 06/20/2014
 Tags PI_Yr3, SIOP, HS, MS, ES
 Persons Responsible Janice Hobson

ACTION STEP Teacher Training - SIOP

All teachers will be fully trained in SIOP. Self-identified teachers will be participate in a refresher training.

Status In Progress 07/17/2013 Filing Cabinet Count 0
 Start-End Dates 08/20/2012 - 06/26/2015
 Tags PI_Yr3, SIOP, HS, MS, ES
 Persons Responsible Janice Hobson, Karlin LaPorta

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GOAL **Goal 2D: High Quality Professional Development**

STRATEGY **Assist Teachers in Becoming Highly Qualified**

HQT

Filing Cabinet Count 0

ACTION STEP **General Education Teachers**

Identify teachers teaching out of their subject area and provide services to earn their credential or re-assing..

Status	Not Begun 07/17/2013	Filing Cabinet Count	0
Start-End Dates	08/05/2013 - 07/31/2014		
Tags	PI_Yr3, HS, MS		
Persons Responsible	Janice Hobson		

ACTION STEP **Special Education Teachers**

Identify Special Education teachers and work with them to become highly qualified.

Status	Not Begun 07/17/2013	Filing Cabinet Count	0
Start-End Dates	07/08/2013 - 07/31/2014		
Tags	PI_Yr3, SWD		
Persons Responsible	Janice Hobson		

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GOAL Goal 2E: Parent and Community Participation

By June 2015 parent participation at workshops and activities will increase by 25%.

Filing Cabinet Count	0
Resources and state requirements for this goal Available	1

STRATEGY Parent Involvement to increase student achievement

Filing Cabinet Count	0
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ACTION STEP Increase Parent Education/Involvement

The involvement & active participation of parents at all stages of the instructional and intervention process is essential to improving the educational outcomes of their students

Status	In Progress 04/12/2012	Filing Cabinet Count	0
Start-End Dates	03/29/2011 - 06/20/2015		
Tags	T3Y4		
Persons Responsible	Janice Hobson		

TASKS 2 of 3 Complete

Parent Committee A Parent Education Committee will research best practices for outreach & develop strategies for sites & district.	Not Begun	Due 10/1/2013 Janice Hobson (LEA) , Kellie Bernd (LEA)
Needs Assessment Assessment was administered in 6/11. Results are being tabulated and will be analyzed in 9/11 to determine needs & presentations for 11/12 school year.	Completed	Due 4/30/2011 Leslie Jones (LEA)
CAHSEE Family Education Night Present "CAHSEE Family Education Night" to inform parents of EL students of CAHSEE content, passing & graduation requirements.	Completed	Due 12/31/2011 Denise Takano (LEA) , Leslie Jones (LEA)

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GOAL Goal 2F: Parental Notification

The LEA will provide required communications to parents in a timely manner.

- By September 2013 the LEA will provide 100% of parents of ELs with the following information regarding their children, in a language parents can understand:
 - o identification as EL;
 - o program placement options;
 - o program placement notification;
 - o English language proficiency level, as determined by CELDT results and any local English Proficiency assessments used;
 - o academic achievement level;
 - o redesignation information; and
 - o at the high school level, graduation requirements and annual notification of their students' progress toward meeting those requirements.

Filing Cabinet Count	0
Resources and state requirements for this goal Available	1

STRATEGY EL Parent Notification

Parents of EL's receive timely and required information in a language they can understaned.

Filing Cabinet Count	0
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ACTION STEP CELDT

CELDT information will be send home twice each year.

Status	In Progress 07/17/2013	Filing Cabinet Count	0
Start-End Dates	09/03/2012 - 06/26/2015		
Tags	PI_Yr3, HS, MS, ES, Parent		
Persons Responsible	Janice Hobson		

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GOAL **Goal 2F: Parental Notification**

STRATEGY **EL Parent Notification**

ACTION STEP **CELDT**

TASKS 0 of 2 Complete

Official CELDT	In Progress	Due 6/19/2015
Send official CELDT report to parents of EL's.		Janice Hobson (LEA)
Preliminary CELDT	In Progress	Due 5/4/2015
Send home preliminary CELDDT scores, program description and placement notification to all parents of EL's.		Janice Hobson (LEA)

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GOAL **Goal 2G: Services for Immigrant Students**

This is not applicable for Downey. We do not receive Title III Immigrant funding.

Filing Cabinet Count	0
Resources and state requirements for this goal Available	1

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GOAL Goal 3: Highly Qualified Teachers

100% of Downey USD teachers are highly qualified. The percentage of students that are taught by non-tenured teachers is:

Overall - %

SED - %

EL - %

SWD -%

Our goal is that no more than 20% of any group of students are taught by non-tenured teachers.

Filing Cabinet Count 0

STRATEGY Assist Teachers in Becoming Highly Qualified

update

Filing Cabinet Count 0

ACTION STEP General Education Teachers

Human Resources will identify teachers teaching out of their subject matter and re-assign them or work with them to earn the appropriate credential.

Status	Not Begun 07/17/2013	Filing Cabinet Count	0
Start-End Dates	07/01/2013 - 07/31/2014		
Tags	PI_Yr3, HS, MS		
Persons Responsible	Roger Brossmer, Janice Hobson		

ACTION STEP Special Education Teachers

Human Resources will identify non Highly Qualified teachers and work with them to earn the appropriate credential.

Status	Not Begun 07/17/2013	Filing Cabinet Count	0
Start-End Dates	07/01/2013 - 07/31/2014		
Tags	PI_Yr3		
Persons Responsible	Roger Brossmer, Janice Hobson		

Downey Unified - 1964451000000

GOAL Goal 5A: Increase Graduation Rates

By June 2015, the graduation rate will increase from 90.2% to 92.2%.

- By June 2015, the English learner graduation rate will increase from 74.7% to 77.0%.

Filing Cabinet Count	0
Resources and state requirements for this goal Available	1

STRATEGY Graduation Study

Complete a study reviewing four years of graduation rate data by subgroup to identify student demographic, socio-economic and academic characteristics.

Filing Cabinet Count	0
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ACTION STEP Data Review

Form a committee to identify student populations, collect, analyze and summerize data.

Status	Not Begun 07/17/2013	Filing Cabinet Count	0
Start-End Dates	09/02/2013 - 02/03/2014		
Tags	PI_Yr3, HS		
Persons Responsible	Shirley Houser		

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GOAL Goal 5B: Decrease Dropout Rates

By June 2015 high school drop out rates for any reason will decrease substantially. Less than 8% of all students will drop out. Less than 23% of English Learners will drop out of school.

Filing Cabinet Count 0
 Resources and state requirements for this goal Available 1

STRATEGY Increase Academic Support Beyond Core Classroom

Filing Cabinet Count 0

ACTION STEP After School Tutoring (AST)

After School Tutoring will be made available to 9-12 students for all core academic supporting the student's successful completion of all core classes.

Status	Not Begun 04/02/2012	Filing Cabinet Count	0
Start-End Dates	09/01/2012 - 06/19/2015		
Timeline Notes	To be evaluated at the end of first year, modified as needed to successfully launch second year after school tutoring support to all students.		
Tags	PI_Yr3, HS		
Persons Responsible	Shirley Houser, Denise Takano		

ACTION STEP APEX Classes

Any 11th or 12th grade student behind in credits will be provided access to digital credit recovery classes through APEX Learning during the 2012-13 school year including the summer of 2012.

Status	Not Begun 04/02/2012	Filing Cabinet Count	0
Start-End Dates	05/04/2012 - 06/19/2015		
Tags	PI_Yr3, HS		
Persons Responsible	Shirley Houser, Robert Jagielski, Denise Takano		

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GOAL **Goal 5B: Decrease Dropout Rates**

STRATEGY **CAHSEE Support**

Filing Cabinet Count 0

ACTION STEP CAHSEE Boot Camps

11th and 12th students that have failed to pass CAHSEE ELA and/or math portions of the test will be provided access to CAHSEE Boot Camps prior to their next assessment opportunity. The CAHSEE Boot Camp will review key standards and test taking strategies to enable each student to pass the CAHSEE ELA and/or math test.

Status	In Progress 07/19/2013	Filing Cabinet Count	0
Start-End Dates	09/01/2012 - 06/19/2014		
Tags	PI_Yr3, HS		
Persons Responsible	Shirley Houser, Dalyn Miller-Geiser, Denise Takano		

ACTION STEP CAHSEE Prep Classes

All 11th & 12th Grade students that failed to pass the CAHSEE ELA and/or math portion of the test will be scheduled into a CAHSEE Prep course to support the student's identified academic need(s) during the 2012-13 school year.

Status	In Progress 07/19/2013	Filing Cabinet Count	0
Start-End Dates	08/01/2012 - 06/20/2014		
Tags	PI_Yr3, HS		
Persons Responsible	Shirley Houser, Leslie Jones, Dalyn Miller-Geiser, Denise Takano		

STRATEGY **Junior Senior Evaluation**

Filing Cabinet Count 0

ACTION STEP Plan of Action for CAHSEE and/or credit recovery

Downey Unified - 1964451000000

GOAL **Goal 5B: Decrease Dropout Rates**

STRATEGY **Junior Senior Evaluation**

ACTION STEP **Plan of Action for CAHSEE and/or credit recovery**

Counselors will meet with each 11th and 12th grade student that has to date failed one or more portions of the CAHSEE and/or lacks the necessary credits to be on line to graduate on time. Each student will develop a plan of action to prepare to retake the CAHSEE and successfully passed the portion(s) not passed to date, and/or a plan to recover credits that may have been lost during their enrollment in high school.

Status	In Progress 07/19/2013	Filing Cabinet Count	0
Start-End Dates	05/04/2012 - 06/30/2014		
Tags	PI_Yr3, HS		
Persons Responsible	Shirley Houser, Denise Takano		

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GOAL Technical Assistance

Downey USD will contract with WestEd to provide technical assistance, professional development and coaching for the implementation and monitoring of the LEA Plan.

Filing Cabinet Count 0

STRATEGY Contract with WestEd

Downey will contract with WestEd to develop, implement and monitor this plan.

Filing Cabinet Count 0

ACTION STEP Develop Scope of Work and Contract

Downey and WestEd will outline the scope of activities and responsibilities for monitoring the LEA Plan implementation.

Status	In Progress 07/16/2013	Filing Cabinet Count	0
Start-End Dates	03/23/2012 - 09/30/2013		
Tags	PI_Yr3, SIOP, PLC, T3Y4, All		
Persons Responsible	Silvia DeRuvo, Shirley Houser, Leslie Jones, Sharon Tucker		

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GOAL Program Improvement Schools

Downey USD has four (4) schools in year 5 of Program Improvement. These four schools are all middle schools and comprise the entire middle school program in the district. There are seven (7) elementary school identified as PI. Four (4) are PI 2 and 3 are year one (1).

Filing Cabinet Count 0

STRATEGY Notify Parents

Filing Cabinet Count 0

ACTION STEP School of Choice

All parents at a PI school will be notified that their child is eligible for School of Choice before the beginning of each new year.

Status	Not Begun 07/17/2013	Filing Cabinet Count	0
Start-End Dates	08/05/2013 - 06/26/2015		
Tags	PI_Yr3, T1_Imp, MS, ES, Parent		
Persons Responsible	Janice Hobson		

ACTION STEP Supplemental Educational Services

All Title I students attending a PI 2 or more school will have the opportunity to participate in SES.

Status	Not Begun 07/17/2013	Filing Cabinet Count	0
Start-End Dates	10/01/2012 - 06/30/2015		
Tags	T1_Imp, MS, ES, Parent		
Persons Responsible	Janice Hobson		

STRATEGY Alternantive Governance

Filing Cabinet Count 0

ACTION STEP Alternate Governance

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GOAL Program Improvement Schools

STRATEGY Alternantive Governance

ACTION STEP Alternate Governance

Identified PI 4 schools will begin an alternative governance process to be implemented in PI 5.

Status	Not Begun 07/17/2013	Filing Cabinet Count	0
Start-End Dates	09/03/2012 - 06/30/2015		
Tags	PI_Yr3, T1_Imp, MS, ES		
Persons Responsible	Janice Hobson		

STRATEGY Revision of Single Plans for Student Achievement

Filing Cabinet Count 0

ACTION STEP Review Student Achievement Data

Ongoing review of student formative data as well as CST, CELDT, API, and AYP is used as a basis for plan revisions.

Status	Completed 02/24/2013	Filing Cabinet Count	0
Start-End Dates	06/01/2009 - 08/31/2012		
Tags	MS		
Persons Responsible	Janice Hobson		

STRATEGY Formation of Guiding Questions

Filing Cabinet Count 0

ACTION STEP Intensive Math Intervention

Beginning with grade 6, math teachers will be trained and will faithfully implement a conceptual model math program to support the SBE adopted text when students struggle with key concepts.

Status	In Progress 07/16/2013	Filing Cabinet Count	0
Start-End Dates	08/21/2012 - 06/26/2015		
Persons Responsible	Denise Takano		

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GOAL Program Improvement Schools

STRATEGY Formation of Guiding Questions

ACTION STEP Intensive Math Intervention

TASKS 2 of 3 Complete

Pathways and Pitfalls Training Contract with WestEd for training and materials	Completed	Due 5/25/2012 Leslie Jones (LEA)
Intervention Placement Criteria Design a placement flowchart for the intervention program. Exit criteria is embedded in the program.	Completed	Due 7/6/2012 Shirley Houser (LEA)
Monitor Pathways and Pitfalls Implementation Establish three data collection points for classroom observations of implementation	In Progress	Due 12/13/2013 Leslie Jones (LEA) , Sharon Tucker (LEA) , Shirley Houser (LEA)

ACTION STEP Pilot Co-Teaching Model

To more fully include students with disabilities, sixth grade math teachers and special education teachers will be trained in co-teaching.

Status	In Progress 07/16/2013	Filing Cabinet Count	0
Start-End Dates	08/24/2012 - 01/31/2014		
Tags	PI_Yr3, MS		
Persons Responsible	Silvia DeRuvo		

ACTION STEP Professional Learning Communities

The implementation of PLC at each of the middle school will be receiving even greater attention as Public Works consultants are to work with PLC training and meetings with targeted assistance.

Status	In Progress 07/16/2013	Filing Cabinet Count	0
Start-End Dates	09/07/2012 - 06/27/2014		
Tags	PI_Yr3, PLC, MS		
Persons Responsible	Denise Takano		

TOTAL PLAN FUNDS:	\$0.00
Budgeted	\$13,500.00
Actual	\$0.00