

BOARD OF EDUCATION  
Downey Unified School District  
11627 Brookshire Avenue  
Downey, California 90241

AGENDA #4

REGULAR MEETING

October 20, 2009  
Tuesday, 5:30 p.m.

I. GENERAL BOARD FUNCTIONS

1. Call to Order by Mr. D. Mark Morris, President of the Board of Education, at 5:30 p.m. on Tuesday, October 20, 2009, in the Downey High School Theater, 11040 Brookshire Avenue, Downey, California.
2. Renewal of the Pledge of Allegiance to the Flag of the United States of America to be led by Mrs. Martha E. Sodetani, Clerk of the Board of Education.
3. Invocation to be delivered by Mrs. Barbara R. Samperi, Vice President of the Board of Education.

4. Roll Call

D. Mark Morris  
Barbara R. Samperi  
Martha E. Sodetani  
Tod M. Corrin  
William A. Gutierrez  
Donald E. LaPlante  
Nancy A. Swenson  
*Wendy L. Doty, Ed.D.*

Present	Absent

5. ADOPT Agenda #4 for the Regular Meeting of the Board of Education held on Tuesday, October 20, 2009.
6. APPROVE Official Minutes of the Regular Board of Education meeting held September 22, 2009, as submitted or with the necessary corrections.

I. GENERAL BOARD FUNCTIONS - continued

7. RECEIVE correspondence and refer it to the proper order of business or to the Superintendent for handling.
8. HEAR a presentation from Brent Shubin, Principal of East Middle School, honoring Eighth Grade Science Department Professional Learning Community in the area of Student Achievement.
9. HEAR Oral Communications from Members of the Board of Education, Superintendent and Administrators.
10. HEAR Public on items not appearing on the Agenda.

II. CONSENT AGENDA

11. ACCEPT with gratitude and in accordance with Board Policy 6372 the following donations:
  - a. Cash donation of \$109.92, to be used for school supplies at Carpenter Elementary School, from Target – Take Charge of Education;
  - b. Cash donations of \$221.66 from Target – Take Charge of Education; \$115.35 from TRUIST; and \$299.91 from United Way, to be used in support of the instructional program at Rio Hondo Elementary School;
  - c. Cash donation of \$225.05, to be used in support of the instructional program at Rio San Gabriel Elementary School, from Target – Take Charge of Education;
  - d. Donation of one Magic Chef 30” gas range, value estimated by donor to be \$100, to be used in the Life Skills class at Sussman Middle School, from Sonia Bravo;
  - e. Donation of eight large koi fish, value estimated by donor to be \$500, for the koi pond at Downey High School, from Michelle Garcia;

11

II. CONSENT AGENDA - continued

11. continued

f. Cash donations of \$200 from Robin Martin, and \$29.32 from Supervalve, to be used in support of the TLC Family Resource Center.

12. RATIFY and/or APPROVE attendance and authorize payment of actual and necessary expenses, including registration fees, and AUTHORIZE payment of advances on expenses as described herein, as provided by BP and AR 7310, Convention and Conference Attendance. 12
13. RATIFY and/or APPROVE attendance and authorize payment of actual and necessary expenses, including registration fees, and AUTHORIZE payment of advances on expenses as described herein, as provided by BP and AR 7310, Convention and Conference Attendance. 13
14. RATIFY General Agreement with Live Oak Canyon for the 2009-10 fiscal year effective July 1, 2009 through June 30, 2010.  
*(Available for Public Review upon Request)*
15. RATIFY General Agreement with Rossier Park Elementary School for the 2009-10 fiscal year effective July 1, 2009 through June 30, 2010.  
*(Available for Public Review upon Request)*
16. RATIFY General Agreement with Rossier Park School for the 2009-10 fiscal year effective July 1, 2009 through June 30, 2010.  
*(Available for Public Review upon Request)*
17. RATIFY General Agreement with The Sycamores for the 2009-10 fiscal year effective July 1, 2009 through June 30, 2010.  
*(Available for Public Review upon Request)*
18. RATIFY payments as submitted for services provided for Special Education Placement #NPS200809-93 for the period of June 3, 2008 through June 30, 2009, not to exceed 15 days.

II. CONSENT AGENDA - continued

19. RATIFY payments as submitted for services provided for Special Education Placement #NPS200809-94 for the period of May 14, 2008 through June 30, 2009, not to exceed 28 days.
20. RATIFY payments as submitted for services provided for Special Education Placement #NPS200910-33 for the period of July 1, 2009 through June 30, 2010, not to exceed 209 days.
21. RATIFY payments as submitted for services provided for Special Education Placement #NPS200910-34 for the period of July 1, 2009 through June 30, 2010, not to exceed 209 days.
22. RATIFY payments as submitted for services provided for Special Education Placement #NPS200910-35 for the period of July 1, 2009 through June 30, 2010, not to exceed 206 days.
23. RATIFY payments as submitted for services provided for Special Education Placement #NPS200910-36 for the period of July 1, 2009 through June 30, 2010, not to exceed 210 days.
24. RATIFY payments as submitted for services provided for Special Education Placement #NPS200910-37 for the period of July 1, 2009 through June 30, 2010, not to exceed 209 days.
25. RATIFY payments as submitted for services provided for Special Education Placement #NPS200910-38 for the period of July 1, 2009 through June 30, 2010, not to exceed 209 days.
26. RATIFY payments as submitted for services provided for Special Education Placement #NPS200910-39 for the period of July 1, 2009 through June 30, 2010, not to exceed 209 days.

II. CONSENT AGENDA - continued

27. RATIFY payments as submitted for services provided for Special Education Placement #NPS200910-40 for the period of July 1, 2009 through June 30, 2010, not to exceed 209 days.
28. RATIFY payments as submitted for services provided for Special Education Placement #NPS200910-41 for the period of July 1, 2009 through June 30, 2010, not to exceed 209 days.
29. RATIFY payments as submitted for services provided for Special Education Placement #NPS200910-42 for the period of July 1, 2009 through June 30, 2010, not to exceed 209 days.
30. RATIFY payments as submitted for services provided for Special Education Placement #NPS200910-43 for the period of July 1, 2009 through June 30, 2010, not to exceed 209 days.
31. RATIFY Settlement Agreement regarding Case #S-0416-08/09; and APPROVE payment of \$1,260.00.
32. RATIFY Settlement Agreement regarding Case #2008070358; and APPROVE payment of \$68,000.00.
33. RATIFY Settlement Agreement regarding Case #2009080362; and APPROVE payment of \$4,500.00.
34. ACCEPT the Quarterly Uniform Complaint Report Summary. 34
35. AUTHORIZE payment of membership fee for Downey Coordinating Council, to be charged to Account No. 01.0-00000.0-00000-31400-5310-7456810.

II. CONSENT AGENDA - continued

36. RATIFY and/or APPROVE per Board Policy 6362 the following purchase orders prepared by the Purchasing Department: 36

GENERAL FUND - 01.0	TOTAL \$ 2,599,825.27
ADULT SCHOOL FUND - 11.0	TOTAL \$ 57,445.84
CAFETERIA FUND - 13.0	TOTAL \$ 1,605,782.07
DEFERRED MAINT. FUND - 14.0	TOTAL \$ 811,913.64
CAP. FAC. FUND - 25.0	TOTAL \$ 1,161.42
COUNTY SCHOOL FAC. - 35.0	TOTAL \$ 2,373,208.47

37. RATIFY the issuance of Payroll Orders for Hourly, Overtime, Civic Center Work performed by classified personnel, Adult School, and Food Services for the month of August 2009, covered by Payroll Orders issued through September 2009. 37

38. RATIFY the following B Warrant numbers 17449546 through 17514670 issued for payment of authorized purchases or obligations incurred by law or district policy for the period beginning September 1, 2009 and ending September 30, 2009: 38

GENERAL FUND	TOTAL \$2,343,345.55
ADULT EDUCATION FUND	TOTAL \$ 159,381.02
CAFETERIA FUND	TOTAL \$ 207,374.80
DEFERRED MAINTENANCE FUND	TOTAL \$ 48,795.74
CAPITAL FACILITIES FUND	TOTAL \$ 25,142.33
COUNTY SCHOOLS FACILITIES FUND	TOTAL \$1,663,534.43
WORKERS' COMP. SELF-INS. FUND	TOTAL \$ 151,338.43
HEALTH CARE SELF-INS. FUND	TOTAL \$ 715,987.82
DENTAL CARE SELF-INS. FUND	TOTAL \$ 218,390.55
VISION CARE SELF-INS. FUND	TOTAL \$ 48,767.20
PAYROLL CLEARANCE FUND	TOTAL \$ 409,725.67

39. RATIFY Contract for 2009-10 Participation in Marine Education Programs, Science and Conservation Education with Los Angeles County Office of Education, effective September 1, 2009 through August 31, 2010. 39

II. CONSENT AGENDA – continued

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| 40. RATIFY Affiliation Agreement with Azusa Pacific University, effective September 17, 2009.  | 40 |
| 41. RATIFY agreement with Family Service of Long Beach to provide a Counseling Program to children and families referred from the District, effective October 1, 2009 through April 1, 2010.         | 41 |
| 42. RATIFY agreement between Downey Adult School Career and Education Center and D & J Dental Laboratory, Inc. to furnish practical experience to students enrolled in the Dental Assistant program. | 42 |
| 43. RATIFY agreement between Downey Adult School Career and Education Center and Richard J. Kim, DDS to furnish practical experience to students enrolled in the Dental Assistant program.           | 43 |
| 44. RATIFY agreement between Downey Adult School Career and Education Center and Legacy Dental to furnish practical experience to students enrolled in the Dental Assistant program.                 | 44 |
| 45. RATIFY agreement between Downey Adult School Career and Education Center and Jatin Bhatt, M.D. to furnish practical experience to students enrolled in the Medical Assistant program.            | 45 |
| 46. RATIFY agreement between Downey Adult School Career and Education Center and California Family Physicians to furnish practical experience to students enrolled in the Medical Assistant program. | 46 |
| 47. RATIFY agreement between Downey Adult School Career and Education Center and Claremont Medical Center to furnish practical experience to students enrolled in the Medical Assistant program.     | 47 |

## II. CONSENT AGENDA – continued

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| 48. RATIFY agreement between Downey Adult School Career and Education Center and Community Pediatric, Heidi Winkler, M.D. to furnish practical experience to students enrolled in the Medical Assistant program. | 48 |
| 49. RATIFY agreement between Downey Adult School Career and Education Center and Dr. M. Esmaili to furnish practical experience to students enrolled in the Medical Assistant program.                           | 49 |
| 50. RATIFY agreement between Downey Adult School Career and Education Center and Loyola Medical Center to furnish practical experience to students enrolled in the Medical Assistant program.                    | 50 |
| 51. RATIFY agreement between Downey Adult School Career and Education Center and Medical Center for Women to furnish practical experience to students enrolled in the Medical Assistant program.                 | 51 |
| 52. RATIFY agreement between Downey Adult School Career and Education Center and Pico Urgent Care Medical Centers to furnish practical experience to students enrolled in the Medical Assistant program.         | 52 |
| 53. RATIFY agreement between Downey Adult School Career and Education Center and Regullano & Yu Medical Group to furnish practical experience to students enrolled in the Medical Assistant program.             | 53 |
| 54. RATIFY agreement between Downey Adult School Career and Education Center and San Angel Medical Clinic, Inc. to furnish practical experience to students enrolled in the Medical Assistant program.           | 54 |
| 55. RATIFY agreement between Downey Adult School Career and Education Center and St. Jude Heritage Medical Group to furnish practical experience to students enrolled in the Medical Assistant program.          | 55 |



## II. CONSENT AGENDA – continued

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| 56. RATIFY agreement between Downey Adult School Career and Education Center and Alberto Wilches, M.D. to furnish practical experience to students enrolled in the Medical Assistant program.                                       | 56 |
| 57. RATIFY agreement between Downey Adult School Career and Education Center and Careland Medical, Ellis M. Suh, D.C. to furnish practical experience to students enrolled in the Medical Billing & Coding program.                 | 57 |
| 58. RATIFY agreement between Downey Adult School Career and Education Center and Lakewood Park Health Care to furnish practical experience to students enrolled in the Medical Billing & Coding program.                            | 58 |
| 59. RATIFY agreement between Downey Adult School Career and Education Center and Bertha Gonzalez, M.D. to furnish practical experience to students enrolled in the Medical Billing & Coding program.                                | 59 |
| 60. RATIFY agreement between Downey Adult School Career and Education Center and Fred Kyazze, M.D. to furnish practical experience to students enrolled in the Medical Billing & Coding program.                                    | 60 |
| 61. RATIFY agreement between Downey Adult School Career and Education Center and Medical Billing Solutions to furnish practical experience to students enrolled in the Medical Billing & Coding program.                            | 61 |
| 62. RATIFY agreement between Downey Adult School Career and Education Center and Michal Perley, M.D. to furnish practical experience to students enrolled in the Medical Billing & Coding program.                                  | 62 |
| 63. RATIFY agreement between Downey Adult School Career and Education Center and Antonio T. Reyes, M.D., and/or Elizabeth Reyes, M.D. to furnish practical experience to students enrolled in the Medical Billing & Coding program. | 63 |

## II. CONSENT AGENDA – continued

64. RENEW the agreement between the Downey Unified School District and Sandy Pringle Associates, Redondo Beach, for Certified Inspection Consulting Services for new construction and/or modernization projects, as needed, in the estimated annual amount of \$174,000.00, with no guarantee that the amount will be met or exceeded, effective July 1, 2009 through June 30, 2010, to be charged to Bond Funds. 64
65. AUTHORIZE the advertisement for bids for Contract Labor – Trade Electricians, Bid #09/10-02, in the annual estimated amount of \$350,000.00, with no guarantee that this amount will be met or exceeded, to be charged to General, Maintenance, Deferred Maintenance, and/or Bond Funds. 65
66. APPROVE Change Order #11 for the Warren High School New Library, Classroom Building and Modernization, Bid Package #15, Specialties, Bid #06/07-09, with Inland Acoustics, Inc., San Bernardino, in the increased amount of \$4,996.00, to be charged to Bond Funds. 66
67. APPROVE Change Order #14 for the Warren High School New Library, Classroom Building and Modernization, Bid Package #19, Electrical, Bid #06/07-09, with Master K Electric, Northridge, in the increased amount of \$3,086.00, to be charged to Bond Funds. 67
68. ACCEPT as complete projects related to Trade Electrical Work, Bid #04/05-09, with Spike Electric, Anaheim, in the amount of \$136,935.30, to be charged to the General Fund, Deferred Maintenance Fund, and/or Bond Funds, and; 68
- AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payments released no sooner than 35 consecutive calendar days following the recording date.

II. CONSENT AGENDA – continued

69. ACCEPT as complete Bid Package #1, Demolition, Earthwork, Grading, Bid #06/07-09, Warren High School New Library, Classroom Building, and Modernization, with Hanan Construction Co., Inc., Pomona, in the final amount of \$738,137.00, to be charged to Bond Funds, and; 69

AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 5% retention payments released no sooner than 35 consecutive calendar days following the recording date.

70. ACCEPT as complete Bid Package #11, Painting, Bid #06/07-09, Warren high School New Library, Classroom Building, and Modernization, with Royal Construction Co., Fullerton, in the final amount of \$259,147.70, to be charged to Bond Funds, and; 70

AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payments released no sooner than 35 consecutive calendar days following the recording date.

71. ACCEPT as complete projects related to Improvement and Repairs to Concrete Areas, Bid #07/08-04, with 3D Concrete, Downey, in the amount of \$63,703.00, to be charged to General, Deferred Maintenance, and/or Bond Funds, and; 71

AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payments released no sooner than 35 consecutive calendar days following the recording date.

72. APPROVE the purchase of equipment, as listed, in accordance with established purchasing policies and regulations. 72

## II. CONSENT AGENDA – continued

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| 73. RATIFY and/or APPROVE routine Personnel items until subsequent action is taken by the Board of Education.   | 73 |
| 74. RATIFY the abolishment of one vacant Senior Instructional Assistant-Severely/Multiply Handicapped position at Sussman Middle School, effective September 8, 2009.   | 74 |
| 75. RATIFY the abolishment of one vacant Senior Instructional Assistant-Severely/Multiply Handicapped position at East Middle School, effective September 10, 2009.   | 75 |
| 76. RATIFY the abolishment of one Senior Instructional Assistant position at Downey High School, effective September 21, 2009.  | 76 |
| 77. RATIFY the establishment of one new position with duties corresponding to the current classification of Senior Instructional Assistant-Severely/Multiply Handicapped, to be assigned to Downey High School, six and one-half hours per day, ten months per year, at range 115, \$2,709 - \$3,297 per month, effective September 10, 2009.             | 77 |
| 78. RATIFY the establishment of one new limited-term position with duties corresponding to the current classification of Senior Instructional Assistant, to be assigned to Downey High School, six hours per day, at range 105, \$14.90 per hour, effective September 10, 2009 through December 10, 2009.   | 78 |
| 79. RATIFY the establishment of one new limited-term position with duties corresponding to the current classification of Senior Instructional Assistant-Severely/Multiply Handicapped, assigned to Maude Price Elementary School, six and one-half hours per day, at range 115, \$15.63 per hour, effective September 21, 2009 through December 18, 2009. | 79 |

II. CONSENT AGENDA – continued

80. APPROVE the establishment of one new limited-term position with duties corresponding to the current classification of Senior Instructional Assistant-Severely/Multiply Handicapped, assigned to Griffiths Middle School, six and one-half hours per day, at range 115, \$15.63 per hour, effective October 20, 2009 through December 18, 2009. 80

III. GENERAL ADMINISTRATIVE SERVICES

81. ADOPT Resolution No. 200910-04, Criteria for Determining Order of Seniority for those Employees with the Same Date of First Paid Service in the Probationary Status. 81
82. ADOPT Resolution No. 200910-05, Supplemental Employee Retirement Plan. 82
83. RECEIVE the 2009-10 Annual Report. S/C

IV. SPECIAL ADMINISTRATIVE SERVICES

Instruction

84. REVIEW proposed revision to AR 2380, Eligibility for Extracurricular Activities. 84

Student Cases

85. TAKE appropriate action on Student Case No. 200910-01.\*
86. TAKE appropriate action on Student Case No. 200910-02.\*
87. TAKE appropriate action on Student Case No. 200910-03.\*
88. TAKE appropriate action on Student Case No. 200910-04.\*

\* Individual expulsion cases may require the Board of Education to move to Closed Session pursuant to California Education Code 48918 (c).

V. ITEMS FOR FUTURE AGENDA

VI. The next meeting of the Board of Education will be a Regular Meeting to be held on Tuesday, November 17, 2009, at 5:00 p.m. in the Grace E. Horney Board Room of the Gallegos Administration, 11627 Brookshire Avenue, Downey, California.

VII. CLOSED SESSION: to discuss:

1. Student Cases
2. Potential Litigation
3. Negotiations
4. Discipline/Dismissal/Release

VIII. ADJOURN the Regular Meeting of the Board of Education at the specified hour with the consent of the members.

**NOTE: The Superintendent's recommendation for action on each agenda item is indicated by the word appearing in CAPS.**

*Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 11627 Brookshire Avenue, Downey, California during normal business hours.*