

BOARD OF EDUCATION
Downey Unified School District
11627 Brookshire Avenue
Downey, California 90241

AGENDA #2

REGULAR MEETING

August 22, 2006
Tuesday, 5:00 p.m.

I. GENERAL BOARD FUNCTIONS

1. Call to Order by Mr. Donald E. LaPlante, President of the Board of Education, at 5:00 p.m. on Tuesday, August 22, 2006, in the Grace E. Horney Board Room of the Gallegos Administration Center, 11627 Brookshire Avenue, Downey, California.
2. Renewal of the Pledge of Allegiance to the Flag of the United States of America to be led by Ms. Nancy A. Swenson, Member of the Board of Education.
3. Invocation to be delivered by Mrs. Martha E. Sodetani, Member of the Board of Education.

4. Roll Call

Donald E. LaPlante
William A. Gutierrez
Tod M. Corrin
D. Mark Morris
Barbara R. Samperi
Martha E. Sodetani
Nancy A. Swenson
Wendy L. Doty, Ed.D.

Present	Absent

5. ADOPT Agenda #2 for the Regular Meeting of the Board of Education held on Tuesday, August 22, 2006.
6. APPROVE Official Minutes of the Regular Board of Education meeting held July 20, 2006, as submitted or with the necessary corrections.

I. GENERAL BOARD FUNCTIONS - continued

7. RECEIVE correspondence and refer it to the proper order of business or to the Superintendent for handling.
8. HEAR Oral Communications from Members of the Board of Education, Superintendent and Administrators.
9. HEAR Public on items not appearing on the Agenda.

II. CONSENT AGENDA

10. ACCEPT with gratitude and in accordance with Board Policy 6372 the cash donation of \$2,000, to be used in support of the TLC Center, from Downey Kiwanis Foundation. 10
11. RATIFY and/or APPROVE attendance and authorize payment of actual and necessary expenses, including registration fees, and AUTHORIZE payment of advances on expenses as described herein, as provided by BP and AR 7310, Convention and Conference Attendance. 11
12. RATIFY General Agreement with Eko Multi-Purpose Center for the 2005-06 fiscal year effective retroactive to May 1, 2005 through June 30, 2005. 12
13. RATIFY General Agreement with Lindamood Bell Learning Processes for the 2006/07 fiscal year effective retroactive to June 26, 2006 through August 30, 2006. 13
14. RATIFY General Agreement with Vista Behavior Consulting for the 2006/07 fiscal year effective retroactive to July 1, 2006 through June 30, 2007. 14
15. RATIFY General Agreement with Alton School for the 2006/07 fiscal year effective retroactive to July 5, 2006 through June 30, 2007. 15
16. RATIFY payments as submitted for services provided for Special Education Placement #NPS200506-75 for the period of January 1, 2006 through June 30, 2006.

II. CONSENT AGENDA - continued

17. RATIFY payments as submitted for services provided for Special Education Placement #NPS200506-76 for the period of May 1, 2005 through June 30, 2005, not to exceed 27 days.
18. RATIFY payments as submitted for services provided for Special Education Placement #NPS200506-77 for the period of April 15, 2006 through June 30, 2006.
19. RATIFY payments as submitted for services provided for Special Education Placement #NPS200506-78 for the period of May 16, 2006 through June 30, 2006.
20. RATIFY payments as submitted for services provided for Special Education Placement #NPS200506-79 for the period of June 1, 2006 through June 30, 2006.
21. RATIFY payments as submitted for services provided for Special Education Placement #NPS200607-01 for the period of June 26, 2006 through August 30, 2006.
22. RATIFY payments as submitted for services provided for Special Education Placement #NPS200607-02 for the period of July 5, 2006 through June 30, 2007, not to exceed 208 days.
23. RATIFY payments as submitted for services provided for Special Education Placement #NPS200607-03 for the period of July 1, 2006 through June 30, 2007.
24. RATIFY payments as submitted for services provided for Special Education Placement #NPS200607-04 for the period of July 1, 2006 through June 30, 2007.
25. RATIFY payments as submitted for services provided for Special Education Placement #NPS200607-05 for the period of July 1, 2006 through June 30, 2007, not to exceed 208 days.

II. CONSENT AGENDA - continued

26. RATIFY payments as submitted for services provided for Special Education Placement #NPS200607-06 for the period of July 1, 2006 through June 30, 2007, not to exceed 208 days.
27. RATIFY payments as submitted for services provided for Special Education Placement #NPS200607-07 for the period of July 1, 2006 through June 30, 2007, not to exceed 208 days.
28. RATIFY Mediation Agreement Case No. N2006060303, settlement for attorney fees of \$2,000.00.
29. APPROVE the revisions to AR 2108, Intra-District Open Enrollment. 29
30. APPROVE the revisions to AR 2110.2, Intra-District Permits. 30
31. APPROVE the revisions to AR 2220.1, Reporting Pupil Progress, Elementary School. 31
32. APPROVE the 2006-07 Operations Application for the K-3 Class Size Reduction Program. 32
33. APPROVE the corrected monthly mileage allowances for ten-month, eleven-month, and twelve-month employees for 2006-07, as submitted at an estimated annual cost of \$58,865. 33
34. RATIFY additional Adult School memberships for the 2006-07 fiscal year. 34

II. CONSENT AGENDA – continued

35. RATIFY and/or APPROVE per Board Policy 6362 the following purchase orders prepared by the Purchasing Department: 35

GENERAL FUND - 01.0	TOTAL	<u>\$3,742,226.73</u>
ADULT SCHOOL FUND - 11.0	TOTAL	<u>\$ 362,837.81</u>
CAFETERIA FUND - 13.0	TOTAL	<u>\$1,918,731.40</u>
DEFERRED MAINT. FUND - 14.0	TOTAL	<u>\$ 403,918.52</u>
BUILDING FUND - 21.0	TOTAL	<u>\$ 326,819.70</u>
CAPITAL FACILITIES FUND - 25.0	TOTAL	<u>\$ 21,685.15</u>
COUNTY SCHOOL FAC. - 35.0	TOTAL	<u>\$ 330,831.13</u>
SPEC. RES. CAP. OUTLAY - 40.0	TOTAL	<u>\$ 31,900.74</u>
SELF INSURANCE FUND - 67.0	TOTAL	<u>\$ 5,459.23</u>
SELF INS. WORKERS' COMP. - 67.1	TOTAL	<u>\$ 329,220.00</u>

36. RATIFY the issuance of Payroll Orders for Hourly, Overtime, Civic Center Work performed by classified personnel, Adult School, and Food Services for the month of June 2006, covered by Payroll Orders issued through July 2006. 36

37. RATIFY the following B Warrant numbers 13661990 through 14232550 issued for payment of authorized purchases or obligations incurred by law or district policy for the period beginning July 1, 2006 and ending July 31, 2006: 37

GENERAL FUND	TOTAL	<u>\$2,204,665.97</u>
ADULT EDUCATION FUND	TOTAL	<u>\$ 190,631.16</u>
CAFETERIA FUND	TOTAL	<u>\$ 236,448.78</u>
DEFERRED MAINTENANCE FUND	TOTAL	<u>\$ 230,321.25</u>
BUILDING FUND	TOTAL	<u>\$2,011,116.06</u>
CAPITAL FACILITIES FUND	TOTAL	<u>\$ 27,797.24</u>
COUNTY SCHOOL FACILITIES FUND	TOTAL	<u>\$ 319,952.00</u>
CAPITAL OUTLAY RESERVE FUND	TOTAL	<u>\$ 7,500.00</u>
WORKERS' COMP. SELF-INS. FUND	TOTAL	<u>\$ 344,451.46</u>
HEALTH CARE SELF-INS. FUND	TOTAL	<u>\$ 962,745.46</u>
DENTAL CARE SELF-INS. FUND	TOTAL	<u>\$ 136,340.68</u>
VISION CARE SELF-INS. FUND	TOTAL	<u>\$ 27,087.30</u>
PAYROLL CLEARANCE FUND	TOTAL	<u>\$ 300,011.64</u>

II. CONSENT AGENDA – continued

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| 38. RATIFY Participation in the Los Angeles County Regional Occupational Program, effective July 1, 2006 through June 30, 2007. | 38 |
| 39. RATIFY Agreement with Los Angeles County Office of Education to coordinate a Juvenile Court School Liaison Program to provide services between the District and the Superior Court of Los Angeles County when minors from the District are involved in school-related court proceedings, effective July 1, 2006 through June 30, 2007. | 39 |
| 40. RATIFY 2006-07 Community Development Block Grant Subrecipient Grant Agreement with the City of Downey, effective July 25, 2006 through June 30, 2007. | 40 |
| 41. RATIFY Actuarial Benefit Consulting Services Agreement with ARM-TECH to perform the regular three-year actuarial study of the District's Self-Insured Workers' Compensation program. | 41 |
| 42. RATIFY Intern Program Agreement with California State University, Fullerton. | 42 |
| 43. RATIFY Contract with Los Angeles County Office of Education to Reimburse Administrative Costs Related to California Medical Assistance Program 2005-06, effective July 1, 2005 through June 30, 2006. | 43 |
| 44. RATIFY Contract with Los Angeles County Office of Education for Bilingual Teacher Training Program Curriculum and Instructional Services, effective July 1, 2006 through June 30, 2007. | 44 |
| 45. RATIFY Los Angeles County Office of Education Contract for Providing CalWorks Support Services to Participants enrolled in vocational and adult basic education programs, effective July 1, 2006 through June 30, 2007. | 45 |
| 46. APPROVE the renewal of refuse/recycling system contract for the 2006-07 school year with CALMET Services, Downey, in the amount of \$140,280.00, to be charged to the General Fund. | 46 |

II. CONSENT AGENDA – continued

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| 47. RATIFY the advertisement for bids for the purchase of Dairy Products, Bid #06/07-01, to be charged to the Food Services Fund. | 47 |
| 48. RATIFY the advertisement for bids for the Purchase of Pre-Made Pizzas for the Food Services Department, Bid #06/07-02, to be charged to the Food Services Fund. | 48 |
| 49. AUTHORIZE the advertisement for bids for the purchase of Carbonated/Non-Carbonated Beverages for the Food Services Department, Bid #06/07-03, to be charged to the Food Services Fund. | 49 |
| 50. AUTHORIZE the advertisement for bids for the Purchase of Irrigation Supplies and Equipment for the Maintenance Department, Bid #06/07-04, in the estimated amount of \$100,000.00, with no guarantee that this amount will be met or exceeded, to be charged to General, Deferred Maintenance, and/or Bond Funds. | 50 |
| 51. AWARD Bid #05/06-13 to Quinn Rental Services, Industry; Sunstate Equipment Co., Lake Forest; Hertz Equipment Rental, Carson; and Nations Rent, Industry, the low responsive and responsible bidders meeting specifications for Maintenance Equipment Rental, to be charged to the General Fund, Maintenance Fund, and/or Bond Funds, as appropriate. | 51 |
| 52. AWARD Bid #06/07-01 for the purchase of Milk and Dairy Products for the Food Services Department to Driftwood Dairy, El Monte, for the period of September 1, 2006 through August 31, 2007, to be charged to the Food Services Fund. | 52 |
| 53. AWARD Bid #06/07-02 for the purchase of Pre-Made Pizzas for the Food Services Department to Goody's Pizza, Lakewood, in the estimated annual amount of \$200,000.00, to be charged to the Food Services Fund. | 53 |

II. CONSENT AGENDA – continued

54. APPROVE the third year renewal of Bid #04/05-02, Produce Products for the Food Services Department, with ASR Food Distributors, Inc., Commerce, in the estimated annual amount of \$100,000.00, to be charged to the Food Services Fund. 54
55. APPROVE the third year renewal of Bid #04/05-04, Food Service Paper Products for the Food Services Department, in the annual estimated amount of \$120,000.00, to be charged to the Food Service Fund. 55
56. APPROVE the third year renewal of Bid #04/05-17, Purchase of Frozen Foods for the Food Services Department, in the annual estimated amount of \$500,000.00, to be charged to the Food Service Fund. 56
57. APPROVE the second year renewal of Bid #05/06-02, Roof Repairs, Replacement & Asbestos Abatement of Roofing Materials, with FC & Sons Roofing, Inc., Bell Gardens, in the annual estimated amount of \$800,000.00, with costs to be charged to the General Fund, Maintenance Fund and/or Bond Funds as appropriate. 57
58. APPROVE the renewal of Bid #05/06-05, Purchase of Snack Foods for the Food Services Department, with A&R Wholesale Distributors, Anaheim, and Campus Foods, Industry, to be charged to the Food Services Fund. 58
59. APPROVE the extension of Bid #02/03-16, Purchase of Bread Products for the Food Services Department, with Gold Star Foods, Vernon, to be charged to the Food Services Fund. 59
60. APPROVE Change Order #2 to Open Purchase Order #B85445, Dairy Products, with Clearbrook Farms, Downey, in the increased amount of \$17,022.00, to be charged to Food Service Funds. 60

II. CONSENT AGENDA – continued

61. APPROVE Change Order #7 for the Downey High School New Classroom Building – Building “C”, Bid #05/06-10, with P.W. Construction, Inc., Glendora, in the increased amount of \$76,947.00, to be charged to Bond Funds. 61

62. ACCEPT and APPROVE the use of the Long Beach Unified School District Bid #01-0506/14, by the Downey Unified School District on an as needed basis to fill orders for Gateway computer products with the same advantages, terms and conditions. 62

63. ACCEPT as complete projects related to Fencing Work, Bid #00/01-10, with McCullah Fence Co., Bell Gardens, in the amount of \$65,171.25, to be charged to Bond and/or General Funds, and; 63

AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payment released no sooner than 35 consecutive calendar days following the recording date.

64. ACCEPT as complete projects related to Backhoe Services, Bid #01/02-08, with Terra Pave, Whittier, in the amount of \$3,376.00 to be charged to Maintenance, Deferred Maintenance and/or Bond Funds, and; 64

AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payment released no sooner than 35 consecutive calendar days following the recording date.

65. ACCEPT as complete various projects for paving and repairs against Bid #01/02-11 with Terra Pave, Whittier, in the amount of \$19,997.02, to be charged to the General Fund and/or Bond Funds, and; 65

AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payment released no sooner than 35 consecutive calendar days following the recording date.

II. CONSENT AGENDA – continued

66. ACCEPT as complete projects related to Improvement and Repairs to Concrete Areas, Bid #02/03-15, with 3D Concrete, Downey, in the amount of \$30,513.00, to be charged to General and/or Bond Funds, and;
- AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payment released no sooner than 35 consecutive calendar days following the recording date.
67. ACCEPT as complete projects related to Trade Electrical Work, Bid #04/05-09, with Spike Electric, Anaheim, in the amount of \$79,794.95, to be charged to the General Fund and/or Bond Funds, and;
- AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payment released no sooner than 35 consecutive calendar days following the recording date.
68. APPROVE the adjustment of the 2006-07 Building Fund restricted budget to reflect a decrease to the fund balance in the amount of \$14,000,000.
69. APPROVE the adjustment of the 2006-07 Building Fund unrestricted budget to reflect an increase to the fund balance in the amount of \$3,684,414.
70. APPROVE the adjustment of the 2006-07 County School Facilities Fund unrestricted budget to reflect an increase to the fund balance in the amount of \$17,068,287.
71. APPROVE the adjustment of the 2006-07 General Fund restricted budget to reflect an increase to the fund balance in the amount of \$2,475,196.
72. APPROVE the adjustment of the 2006-07 General Fund unrestricted budget to reflect an increase to the fund balance in the amount of \$260,184.

II. CONSENT AGENDA – continued

73. APPROVE the purchase of equipment, as listed, in accordance with established purchasing policies and regulations. 73
74. APPROVE the destruction of Class 3 Disposable District Records; and, 74
- APPOINT Katrina Juarez-Lorenzetti, Clerical Assistant, document destruction coordinator.
75. RATIFY and/or APPROVE routine Personnel items until subsequent action is taken by the Board of Education. 75
76. APPROVE the abolishment of one position of HVAC and Refrigeration Mechanic, and the establishment of one new position with duties as attached, effective August 22, 2006. 76
77. APPROVE changes as indicated below to the following Senior Instructional Assistant-Severely/Multiply Handicapped positions. 77
- Abolish five positions as follows:
- one 7 hours per day position at Price Elementary School;
 - one 5.5 hours per day position at Price Elementary School;
 - two 6.5 hours per day positions at Downey High School;
 - one 7 hours per day position at Warren High School.
- Relocate three positions as follows:
- one 6.5 hours per day position from Price Elementary School to West Middle School;
 - one 6.5 hours per day position from Rio Hondo Elementary School to Griffiths Middle School;
 - one 6.5 hours per day position from West Middle School to Downey High School.
78. APPROVE the establishment of one new position with duties corresponding to the current classification of Senior Instructional Assistant, assigned to Gallatin Elementary School, six and one-half hours per day, ten months per year, at range 105, \$2,322 - \$2,822 per month effective September 5, 2006. 78

II. CONSENT AGENDA – continued

79. APPROVE the change to the duties of Groundskeeper as shown in the attached duty statement effective August 22, 2006. 79

III. GENERAL ADMINISTRATIVE SERVICES

80. ADOPT Resolution No. 200607-01, Establishing Part-Time and Limited-Service Employee Benefit Plan as an Alternative to Social Security. 80

IV. SPECIAL ADMINISTRATIVE SERVICES

Instruction

81. REVIEW the high school Advanced Placement Music Theory textbooks proposed for adoption for the 2006-07 school year. 81

Business

82. APPROVE the schedule for elementary bus stops for the 2006-07 school year. 82

Student Cases

83. TAKE appropriate action on Student Case No. 200506-71.*
84. TAKE appropriate action on Student Case No. 200607-01.*
85. TAKE appropriate action on Student Case No. 200607-02.*
86. TAKE appropriate action on Student Case No. 200607-03.*
87. TAKE appropriate action on Student Case No. 200607-04.*
88. TAKE appropriate action on Student Case No. 200607-05.*
89. TAKE appropriate action on Student Case No. 200607-06.*
90. TAKE appropriate action on Student Case No. 200607-07.*

* Individual expulsion cases may require the Board of Education to move to Closed Session pursuant to California Education Code 48918 (c).

V. ITEMS FOR FUTURE AGENDA

VI. The next meeting of the Board of Education will be a Regular Meeting to be held on Tuesday, September 19, 2006, at 5:00 p.m. in the Grace E. Horney Board Room of the Gallegos Administration Center, 11627 Brookshire Avenue, Downey, California.

VII. CLOSED SESSION: to discuss:

1. Student Cases
2. Public Employment – Classified Management
3. Negotiations

VIII. ADJOURN the Regular Meeting of the Board of Education at the specified hour with the consent of the members.

NOTE: The Superintendent's recommendation for action on each agenda item is indicated by the word appearing in CAPS.