

BOARD OF EDUCATION
Downey Unified School District
11627 Brookshire Avenue
Downey, California 90241

AGENDA #2

REGULAR MEETING

August 21, 2007
Tuesday, 5:00 p.m.

I. GENERAL BOARD FUNCTIONS

1. Call to Order by Mr. William A. Gutierrez, President of the Board of Education, at 5:00 p.m. on Tuesday, August 21, 2007, in the Grace E. Horney Board Room of the Gallegos Administration Center, 11627 Brookshire Avenue, Downey, California.
2. Renewal of the Pledge of Allegiance to the Flag of the United States of America to be led by Mr. Tod M. Corrin, Vice President of the Board of Education.
3. Invocation to be delivered by Ms. Nancy A. Swenson, Member of the Board of Education.

4. Roll Call

William A. Gutierrez
Tod M. Corrin
D. Mark Morris
Donald E. LaPlante
Barbara R. Samperi
Martha E. Sodemani
Nancy A. Swenson
Wendy L. Doty, Ed.D.

Present	Absent

5. ADOPT Agenda #2 for the Regular Meeting of the Board of Education held on Tuesday, August 21, 2007.
6. APPROVE Official Minutes of the Regular Board of Education meeting held July 17, 2007, as submitted or with the necessary corrections.

I. GENERAL BOARD FUNCTIONS - continued

7. RECEIVE correspondence and refer it to the proper order of business or to the Superintendent for handling.
8. HEAR Oral Communications from Members of the Board of Education, Superintendent and Administrators.
9. HEAR Public on items not appearing on the Agenda.

II. CONSENT AGENDA

10. ACCEPT with gratitude and in accordance with Board Policy 6372 the following donations:
 - a. Cash donation of \$3,015, to be used for student field trips at Gauldin Elementary School, from Gauldin Elementary PTA;
 - b. Cash donation of \$196.21, to be used for classroom supplies at Gauldin Elementary School, from Target Take Charge of Education;
 - c. Donation of \$50,000 technology grant for Griffiths Middle School, from the Downey Kiwanis Foundation;
 - d. Donation of leather chairs, chair mats, and various school and office supplies, valued at \$6,000, to be used by staff and students at Sussman Middle School, from Staples;
 - e. Donation of a Bruning drafting machine and accessories, valued at \$654, to be used by the drafting class at Downey High School, from William G. Greene;
 - f. Donation of 120 bolts of fabric and various sewing materials, valued at \$12,045, to be used by the sewing class at Downey Adult School, from Wilhelmina Kramer.

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II. CONSENT AGENDA - continued

11. RATIFY and/or APPROVE attendance and authorize payment of actual and necessary expenses, including registration fees, and AUTHORIZE payment of advances on expenses as described herein, as provided by BP and AR 7310, Convention and Conference Attendance. 11
12. RATIFY General Agreement with Therapeutic Education Centers for the 2006/07 fiscal year effective retroactive to July 1, 2006 through June 30, 2007. 12
13. RATIFY Agreement with Administrative Services Cooperative, Inc. for the 2007/08 fiscal year effective retroactive to July 1, 2007 through June 30, 2008. 13
14. RATIFY General Agreement and Services Agreement with Downey Family YMCA for the 2007/08 fiscal year effective retroactive to July 1, 2007 through June 30, 2008. 14
15. RATIFY General Agreement with Gallagher Pediatric Therapy for the 2007/08 fiscal year effective retroactive to July 1, 2007 through June 30, 2008. 15
16. RATIFY General Agreement with Therapeutic Education Centers for the 2007/08 fiscal year effective retroactive to July 1, 2007 through June 30, 2008. 16
17. RATIFY payments as submitted for services provided for Special Education placement #NPS200607-94 for the period of June 7, 2007 through June 30, 2007, not to exceed 11 days.
18. RATIFY payments as submitted for services provided for Special Education placement #NPS200607-95 for the period of April 30, 2007 through June 30, 2007.
19. RATIFY payments as submitted for services provided for Special Education placement #NPS200607-96 for the period of January 1, 2007 through June 30, 2007, not to exceed 114 days.

II. CONSENT AGENDA - continued

- 20. RATIFY payments as submitted for services provided for Special Education placement #NPS200708-01 for the period of July 1, 2007 through June 30, 2008, not to exceed 209 days.
- 21. RATIFY payments as submitted for services provided for Special Education placement #NPS200708-02 for the period of July 1, 2007 through June 30, 2008.
- 22. AUTHORIZE signatories, as presented, to become effective July 1, 2007 and to remain in effect until subsequent action is taken by the Board of Education. 22
- 23. RATIFY and/or APPROVE per Board Policy 6362 the following purchase orders prepared by the Purchasing Department: 23

GENERAL FUND - 01.0	TOTAL	<u>\$ 2,736,064.30</u>
ADULT SCHOOL FUND - 11.0	TOTAL	<u>\$ 622,432.56</u>
CAFETERIA FUND - 13.0	TOTAL	<u>\$ 1,746,347.70</u>
DEFERRED MAINT. FUND -14.0	TOTAL	<u>\$ 311,802.00</u>
CAPITAL FACILITIES FUND - 25.0	TOTAL	<u>\$ 55,019.66</u>
COUNTY SCHOOL FAC. - 35.0	TOTAL	<u>\$ 5,576,842.13</u>
SPECIAL RES. CAP. OUTLAY - 40.0	TOTAL	<u>\$ 5,056.87</u>
SELF INSURANCE FUND - 67.0	TOTAL	<u>\$ 46,413.96</u>
SELF INS. WORKERS COMP. - 67.1	TOTAL	<u>\$ 582,243.00</u>
- 24. RATIFY the issuance of Payroll Orders for Hourly, Overtime, Civic Center Work performed by classified personnel, Adult School, and Food Services for the Month of June 2007, covered by Payroll Orders issued through July 2007. 24
- 25. RATIFY the following B Warrant numbers 15226361 through 15302780 issued for payment of authorized purchases or obligations incurred by law or district policy for the period beginning July 1, 2007 and ending July 31, 2007: 25

II. CONSENT AGENDA - continued

25. continued

GENERAL FUND	TOTAL	<u>\$2,460,246.54</u>
ADULT EDUCATION FUND	TOTAL	<u>\$ 190,488.65</u>
CAFETERIA FUND	TOTAL	<u>\$ 193,565.60</u>
DEFERRED MAINTENANCE FUND	TOTAL	<u>\$ 68,214.77</u>
BUILDING FUND	TOTAL	<u>\$1,134,118.63</u>
CAPITAL FACILITIES FUND	TOTAL	<u>\$ 19,465.23</u>
COUNTY SCHOOL FACILITIES FUND	TOTAL	<u>\$1,753,401.90</u>
SELF INSURANCE FUND	TOTAL	<u>\$ 46,413.96</u>
WORKERS' COMP. SELF-INS. FUND	TOTAL	<u>\$ 133,981.35</u>
HEALTH CARE SELF-INS. FUND	TOTAL	<u>\$ 672,286.50</u>
DENTAL CARE SELF-INS. FUND	TOTAL	<u>\$ 183,726.09</u>
VISION CARE SELF-INS. FUND	TOTAL	<u>\$ 25,279.99</u>
PAYROLL CLEARANCE FUND	TOTAL	<u>\$ 310,568.57</u>

- 26. RATIFY agreement between Downey Adult School Career and Education Center and Helen Evans Home to furnish practical experience to students enrolled in the Nursing Assistant program. 26
- 27. RATIFY agreement between Downey Adult School Career and Education Center and Santo Tomas Medical to furnish practical experience to students enrolled in the Medical Assistant program. 27
- 28. APPROVE Vocational Education Agreement with Marinello School of Beauty, effective July 1, 2007 through June 30, 2008. 28
- 29. RATIFY Contract for Participation in the Los Angeles County Regional Occupational Program with the Los Angeles County Office of Education, effective July 1, 2007 through June 30, 2008. 29
- 30. RATIFY Los Angeles County Office of Education Contract for Providing CalWorks Support Services to Participants, Regional Occupational Program enrolled in vocation and adult basic education programs, effective July 1, 2007 through June 30, 2008. 30

II. CONSENT AGENDA - continued

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| 31. RATIFY Contract for Special Education Transportation Services for Individual with Exceptional Needs, with Los Angeles County Office of Education, effective July 1, 2007 through June 30, 2012. | 31 |
| 32. RATIFY Amendment No. 1 to the Contract for Reimbursement Employees On-Loan for the Regional Occupational Program, with Los Angeles County Office of Education, effective November 1, 2006 through June 30, 2007. | 32 |
| 33. APPROVE the contract from the California Department of Health Services for continued implementation of the "Network for a Healthy California" contract for the proposed term of October 1, 2007 to September 30, 2010 in the amount of \$836,682.00. | S/C |
| 34. APPROVE Contract with School Wise Press for School Accountability Report Card (SARC) services for the 2006/07 school year (to be published in 2007-08). To be charged to: 01.0-78100.0-11100-10000-5881-7490000 / 01.0-42030.0-11100-10000-5881-7470000. | 34 |
| 35. ACCEPT the 2006/07 Annual Report for the Supplemental Counseling Program for Middle Schools and High Schools pursuant to Assembly Bill (AB) 1802. | 35 |
| 36. APPROVE the renewal of refuse/recycling system contract for the 2007/08 school year with CALMET Services, Downey, in the amount of \$140,280.00, to be charged to the General Fund. | 36 |
| 37. AWARD Bid #07/08-01 for Concrete Products to National Ready Mix, Los Angeles, in the annual estimated amount of \$350,000.00, with no guarantee that the amount will be met or exceeded, to be charged to the General, Deferred Maintenance, and/or Bond Funds. | 37 |

II. CONSENT AGENDA - continued

38. APPROVE Change Order #20 for the Downey High School New Classroom Building – Building “C”, Bid #05/06-10, with P.W. Construction, Inc., Glendora, in the increased amount of \$31,730.00, to be charged to Bond Funds. 38
39. APPROVE Change Order #2 for the Warren High School New Library, Classroom Building and Modernization, Bid Package #1, Demolition, Earthwork, and Grading, Bid #06/07-09, with Hanan Construction Company, Inc., Pomona, in the increased amount of \$49,062.00, to be charged to Bond Funds. 39
40. APPROVE Change Order #1 for the Warren High School New Library, Classroom Building and Modernization, Bid Package #5, Rough Carpentry & Framing, Bid #06/07-09, with C & H Construction, Santa Ana, in the increased amount of \$5,499.00, to be charged to Bond Funds. 40
41. APPROVE Change Order #1 for the Warren High School New Library, Classroom Building and Modernization, Bid Package #17, Plumbing, Bid #06/07-09, with All Area Plumbing, Inc., Los Angeles, in the increased amount of \$5,701.00, to be charged to Bond Funds. 41
42. APPROVE Change Order #1 for the Warren High School New Library, Classroom Building and Modernization, Bid Package #21, Fire Sprinklers, Bid #06/07-09, with Kilian Fire Sprinkler Corp., La Habra, in the increased amount of \$4,937.00, to be charged to Bond Funds. 42
43. ACCEPT as complete projects related to Improvement and Repairs to Concrete Areas, Bid #02/03-15, with 3D Concrete, Downey, in the amount of \$6,085.00, to be charged to General, Deferred Maintenance, and/or Bond Funds, and; 43

AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payments released no sooner than 35 consecutive calendar days following the recording date.

II. CONSENT AGENDA - continued

44. ACCEPT as complete projects related to Trade Electrical Work, Bid #04/05-09, with Spike Electric, Anaheim, in the amount of \$1,317.27, to be charged to the General Fund and/or Bond Funds, and;
- AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payments released no sooner than 35 consecutive calendar days following the recording date.
45. ACCEPT as complete projects related to Roof Repairs, Replacement, and Asbestos Abatement of Roofing Materials, Bid #05/06-02, with FC & Sons Roofing Co., Bell Gardens, in the amount of \$308,062.00, to be charged to General, Deferred Maintenance, and/or Bond Funds, and;
- AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payments released no sooner than 35 consecutive calendar days following the recording date.
46. RATIFY and/or APPROVE routine Personnel items until subsequent action is taken by the Board of Education.
47. APPROVE the establishment of one new position with duties as attached, effective August 21, 2007.
48. APPROVE the abolishment of one position of Computer/ Network Support Technician, and the establishment of one new position with duties as attached, effective August 21, 2007.
49. APPROVE the establishment of one new limited-term position with duties corresponding to the current classification of Food Service Operations Coordinator, eight hours per day, at range 112, \$24.01 per hour effective August 27, 2007 through November 30, 2007.

II. CONSENT AGENDA - continued

50. APPROVE the establishment of one new position with duties corresponding to the current classification of Food Service Operations Coordinator, eight hours per day, ten months per year, at range 112, \$4,162 - \$5,059 per month effective December 3, 2007. 50
51. APPROVE the change to the duties of Child Care Center Leader, Intermediate Clerical Assistant, and Senior Instructional Assistant-Behaviorally Challenged as shown in the attached duty statements effective August 21, 2007. 51
52. APPROVE the changes to the duties of Food Service Operations Coordinator as shown in the attached duty statement effective August 22, 2007. 52

III. SPECIAL ADMINISTRATIVE SERVICES

Business

53. RECEIVE Downey Unified School District Actuarial Study of the AB 1200 Self-Insured Medical, Dental, and Vision Programs as of June 30, 2007, as prepared by The Epler Company. S/C

Personnel

54. PRESENT Downey Unified School District Board of Education Initial Bargaining Proposals to the Successor Agreement with the California School Employees Association, Chapter 248. 54
55. DECLARE a Public Hearing to hear public response to Downey Unified School District Board of Education Initial Bargaining Proposals for a Successor Agreement with California School Employees Association, Chapter 248.
- a. Open the Hearing
 - b. Close the Hearing

III. SPECIAL ADMINISTRATIVE SERVICES

Student Cases

- 56. TAKE appropriate action on Student Case No. 200506-130.*
- 57. TAKE appropriate action on Student Case No. 200607-02.*
- 58. TAKE appropriate action on Student Case No. 200607-12.*
- 59. TAKE appropriate action on Student Case No. 200708-01.*
- 60. TAKE appropriate action on Student Case No. 200708-02.*
- 61. TAKE appropriate action on Student Case No. 200708-03.*

* Individual expulsion cases may require the Board of Education to move to Closed Session pursuant to California Education Code 48918 (c).

IV. ITEMS FOR FUTURE AGENDA

V. The next meeting of the Board of Education will be a Regular Meeting to be held on Tuesday, September 18, 2007, at 5:00 p.m. in the Grace E. Horney Board Room of the Gallegos Administration Center, 11627 Brookshire Avenue, Downey, California.

VII. CLOSED SESSION: to discuss:

- 1. Student Cases
- 2. Potential Litigation

VIII. ADJOURN the Regular Meeting of the Board of Education at the specified hour with the consent of the members.

NOTE: The Superintendent's recommendation for action on each agenda item is indicated by the word appearing in CAPS.