

BOARD OF EDUCATION
Downey Unified School District
11627 Brookshire Avenue
Downey, California 90241

AGENDA #1

REGULAR MEETING

July 17, 2007
Tuesday, 5:00 p.m.

I. GENERAL BOARD FUNCTIONS

1. Call to Order by Mr. William A. Gutierrez, President of the Board of Education, at 5:00 p.m. on Tuesday, July 17, 2007, in the Grace E. Horney Board Room of the Gallegos Administration Center, 11627 Brookshire Avenue, Downey, California.
2. Renewal of the Pledge of Allegiance to the Flag of the United States of America to be led by Ms. Nancy A. Swenson, Member of the Board of Education.
3. Invocation to be delivered by Mrs. Martha E. Sodetani, Member of the Board of Education.

4. Roll Call

William A. Gutierrez
Tod M. Corrin
D. Mark Morris
Donald E. LaPlante
Barbara R. Samperi
Martha E. Sodetani
Nancy A. Swenson
Wendy L. Doty, Ed.D.

Present	Absent

5. ADOPT Agenda #1 for the Regular Meeting of the Board of Education held on Tuesday, July 17, 2007.
6. APPROVE Official Minutes of the Regular Board of Education meeting held June 26, 2007, as submitted or with the necessary corrections.

I. GENERAL BOARD FUNCTIONS - continued

7. RECEIVE correspondence and refer it to the proper order of business or to the Superintendent for handling.
8. HEAR Oral Communications from Members of the Board of Education, Superintendent and Administrators.
9. HEAR Public on items not appearing on the Agenda.

II. CONSENT AGENDA

10. ACCEPT with gratitude and in accordance with Board Policy 6372 the following donations: 10
 - a. Donation of one color television and one VCR/DVD recorder/player, valued at \$150, to be used in the instructional program at Imperial Elementary School, from Patricia Hofstra;
 - b. Cash donations of \$500 from Jose and Mireya Prieto and McKenna Volkswagen Audi; \$250 from Western Realtors and Property Management Services; and \$100 Ace-Tech Auto Center, Inc.; to be used for the 5th Grade party at Old River Elementary School;
 - c. Donation of 40 cases of water, valued at \$360, to be used for the 5th Grade party at Old River Elementary School, from Jorge and Elva Cordova;
 - d. Donation of floral decorations, valued at \$650, to be used for the 8th Grade promotion activities at Sussman Middle School, from The Flower Shops in Forest Lawn;
 - e. Donation of one golf bag, valued at \$25, to be used for the physical education program at West Middle School, from Rafael and Alicia Barajas;
 - f. Donation of T-shirts, valued at \$75, to be used for the track team at Warren High School, from Remi Garcia;

II. CONSENT AGENDA - continued

10. continued

- g. Cash donation of \$19,600, to provide counseling services at the TLC Center and also funds to extend the working period for TLC staff, from Kaiser Permanente;
- h. Cash donation of \$519.40, to be used in support of the TLC Center, from Gauldin Elementary School;
- i. Cash donation of \$500, to be used in support of the TLC Center, from John and Joell Harris.

11. RATIFY and/or APPROVE attendance and authorize payment of actual and necessary expenses, including registration fees, and AUTHORIZE payment of advances on expenses as described herein, as provided by BP and AR 7310, Convention and Conference Attendance. 11

12. AUTHORIZE signatories, as presented, to become effective July 1, 2007 and to remain in effect until subsequent action is taken by the Board of Education. 12

13. RATIFY and/or APPROVE per Board Policy 6362 the following purchase orders prepared by the Purchasing Department: 13

GENERAL FUND - 01.0	TOTAL	<u>\$ 5,473,558.60</u>
ADULT SCHOOL FUND - 11.0	TOTAL	<u>\$ 124,236.16</u>
CAFETERIA FUND - 13.0	TOTAL	<u>\$ 1,121,330.60</u>
DEFERRED MAINT. FUND -1 4.0	TOTAL	<u>\$ 272,000.00</u>
BUILDING FUND - 21.0	TOTAL	<u>\$ 273,640.00</u>
COUNTY SCHOOL FAC. - 35.0	TOTAL	<u>\$10,868,906.00</u>

14. RATIFY the issuance of Payroll Orders for Hourly, Overtime, Civic Center Work performed by classified personnel, Adult School, and Food Services for the Month of May 2007, covered by Payroll Orders issued through June 2007. 14

II. CONSENT AGENDA - continued

15. RATIFY the following B Warrant numbers 15134345 through 15222583 issued for payment of authorized purchases or obligations incurred by law or district policy for the period beginning June 1, 2007 and ending June 30, 2007: 15
- | | | |
|---------------------------------|-------|-----------------------|
| GENERAL FUND | TOTAL | <u>\$3,195,379.26</u> |
| ADULT EDUCATION FUND | TOTAL | <u>\$ 164,769.72</u> |
| CAFETERIA FUND | TOTAL | <u>\$ 433,508.49</u> |
| DEFERRED MAINTENANCE FUND | TOTAL | <u>\$ 92,314.54</u> |
| BUILDING FUND | TOTAL | <u>\$ 13,732.24</u> |
| CAPITAL FACILITIES FUND | TOTAL | <u>\$ 19,465.23</u> |
| COUNTY SCHOOL FACILITIES FUND | TOTAL | <u>\$1,609,992.47</u> |
| SPECIAL RESERVE FOR CAP. OUTLAY | TOTAL | <u>\$ 1,442.54</u> |
| WORKERS' COMP. SELF-INS. FUND | TOTAL | <u>\$ 122,163.40</u> |
| HEALTH CARE SELF-INS. FUND | TOTAL | <u>\$ 972,358.00</u> |
| DENTAL CARE SELF-INS. FUND | TOTAL | <u>\$ 124,697.24</u> |
| VISION CARE SELF-INS. FUND | TOTAL | <u>\$ 28,691.60</u> |
| PAYROLL CLEARANCE FUND | TOTAL | <u>\$ 744,449.32</u> |
16. RATIFY agreement between Downey Adult School Career and Education Center and Tri City Regional Medical Center to furnish practical experience to students enrolled in the Health Science program. 16
17. RATIFY agreement between Downey Adult School Career and Education Center and Dr. Heidi A. Winkler, Medical Office to furnish practical experience to students enrolled in the Medical Assistant program. 17
18. APPROVE Agreement for Vocational Training Program for Minors with Exceptional Needs with ARC of Southeast Los Angeles County for the 2007-08 fiscal year, effective September 1, 2007 through June 30, 2008. 18
19. RATIFY Contract with Los Angeles County Office of Education for Facilities, Supplies and Services, Special Education Programs, effective June 1, 2007 through May 31, 2008. 19

II. CONSENT AGENDA - continued

20. ACCEPT the Quarterly Uniform Complaint Report Summary. 20
21. REJECT all bids received from Bid #06/07-11, Improvements and Repairs to Asphalt and Concrete Areas, as non-responsive to the bid documents, and;

AUTHORIZE the advertisement for bids for the same contract under new Bid #07/08-02, to be funded by General, Bond, and/or Deferred Maintenance Funds. 21
22. EXTEND Bid #01/02-11, Improvement and Repairs to Asphalt and Concrete Areas, with Terra Pave of Whittier, from July 1, 2007 through August 31, 2007 only, with any work performed to be charged to General, Deferred Maintenance, and/or Bond Funds. 22
23. APPROVE the second year renewal of Bid #05/06-13 for the Maintenance Equipment Rental on an as needed basis, with Quinn Rental Services, City of Industry; Sunstate Equipment Co., Lake Forest; Hertz Equipment Rental Corp., Carson; and Nations Rent, City of Industry; to be charged to Maintenance, Deferred Maintenance, and/or Bond Funds. 23
24. APPROVE the third year renewal of Bid #05/06-01 for the Purchase of Electrical Equipment and Supplies as needed, with AAA Electrical Supply, Inc., Montebello, and with B&K Electric Wholesale, Downey, in the estimated annual amount of \$600,000.00, with no guarantee that the amount will be met or exceeded, to be charged to Maintenance, Deferred Maintenance, and/or Bond Funds. 24
25. APPROVE Change Order #5 for the Warren High School Classroom and Modernization, Bid Package #17, Plumbing & Fire Sprinklers, Bid #05/06-08, with All Area Plumbing, Inc., Los Angeles, in the increased amount of \$8,484.00, to be charged to Bond Funds. 25

II. CONSENT AGENDA - continued

26. APPROVE Change Order #1 for the Warren High School New Library, Classroom Building and Modernization, Bid Package #1, Demolition, Earthwork, and Grading, Bid #06/07-09, with Hanan Construction Company, Inc., Duarte, in the increased amount of \$23,386.00, to be charged to Bond Funds. 26
27. APPROVE Change Order #1 for the Warren High School New Library, Classroom Building and Modernization, Bid Package #11, Paint, FRP, Bid #06/07-09, with Royal Construction Co., Fullerton, in the increased amount of \$7,926.00, to be charged to Bond Funds. 27
28. ACCEPT as complete projects related to Improvement and Repairs to Concrete Areas, Bid #02/03-15, with 3D Concrete, Downey, in the amount of \$52,792.48, to be charged to General and/or Bond Funds, and; 28
- AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payments released no sooner than 35 consecutive calendar days following the recording date.
29. ACCEPT as complete projects related to Trade Electrical Work, Bid #04/05-09, with Spike Electric, Anaheim, in the amount of \$52,905.71, to be charged to the General Fund and/or Bond Funds, and; 29
- AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payments released no sooner than 35 consecutive calendar days following the recording date.
30. ACCEPT as complete Bid #05/06-08, Bid Package #6, Finish Carpentry, Warren High School New Classroom Building and Modernization, with Lozano Caseworks, Colton, in the final amount of \$662,259.00, to be charged to Bond Funds, and; 30
- AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payments released no sooner than 35 consecutive calendar days following the recording date.

II. CONSENT AGENDA - continued

31. ACCEPT as complete Bid #05/06-08, Bid Package #12, Acoustical Ceilings, Warren High School New Classroom Building and Modernization, with Inland Acoustics, San Bernardino, in the final amount of \$200,799.00, to be charged to Bond Funds, and; 31
- AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payment released no sooner than 35 consecutive calendar days following the recording date.
32. ACCEPT as complete Bid #05/06-08, Bid Package #17, Plumbing & Fire Sprinklers, Warren High School New Classroom Building and Modernization, with All Area Plumbing, Inc., Los Angeles, in the final amount of \$1,067,797.00, to be charged to Bond Funds, and; 32
- AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payment released no sooner than 35 consecutive calendar days following the recording date.
33. ACCEPT as complete projects related to Fencing Work, Bid #05/06-14, with McCullah Fence Co., Bell Gardens, in the amount of \$77,659.05, to be charged to Bond and/or General Funds, and; 33
- AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payment released no sooner than 35 consecutive calendar days following the recording date.
34. RATIFY and/or APPROVE routine Personnel items until subsequent action is taken by the Board of Education. 34
35. AUTHORIZE the service of the teacher, as submitted, assigned a subject area not listed on her credential for the 2007-08 school year, pursuant to Education Code Section 44268. 35

II. CONSENT AGENDA - continued

36. AUTHORIZE the service of the teacher, as submitted, assigned a subject area not listed on her credential for the 2007-08 school year, pursuant to Education Code Section 44268. 36
37. RATIFY the establishment of one new limited-term position with duties corresponding to the current classification of Attendance/Records Clerk, assigned to Warren High School, eight hours per day, at range 120, \$15.33 per hour effective July 2, 2007 through August 3, 2007. 37
38. APPROVE the abolishment of one vacant Maintenance Electronics Technician position, and the establishment of one new position with duties corresponding to the current classification of Computer/Network Support Technician at range 205, \$4,139 - \$5,025 per month, effective July 17, 2007. 38

III. SPECIAL ADMINISTRATIVE SERVICES

Personnel

39. RECEIVE Initial Bargaining Proposals for Successor Agreement from the California School Employees Association, Chapter 248. 39
40. DECLARE a Public Hearing to hear public response to Initial Bargaining Proposals for Successor Agreement from California School Employees Association, Chapter 248.
- a. Open the Hearing
 - b. Close the Hearing
41. APPROVE addendum to employment contracts for the Superintendent, Assistant Superintendent of Business Services, Assistant Superintendent of Instructional Services, and Assistant Superintendent of Personnel Services to extend contracts to June 30, 2011. Except as specifically amended above, all provisions of the current contract for employment shall remain in full force and effect.

IV. SPECIAL ADMINISTRATIVE SERVICES

Student Cases

- 42. TAKE appropriate action on Student Case No. 200607-36.*
- 43. TAKE appropriate action on Student Case No. 200607-55.*
- 44. TAKE appropriate action on Student Case No. 200607-56.*
- 45. TAKE appropriate action on Student Case No. 200607-89.*
- 46. TAKE appropriate action on Student Case No. 200607-157.*
- 47. TAKE appropriate action on Student Case No. 200607-158.*
- 48. TAKE appropriate action on Student Case No. 200607-159.*

* Individual expulsion cases may require the Board of Education to move to Closed Session pursuant to California Education Code 48918 (c).

IV. ITEMS FOR FUTURE AGENDA

V. The next meeting of the Board of Education will be a Regular Meeting to be held on Tuesday, August 21, 2007, at 5:00 p.m. in the Grace E. Horney Board Room of the Gallegos Administration Center, 11627 Brookshire Avenue, Downey, California.

VII. CLOSED SESSION: to discuss:

- 1. Student Cases
- 2. Public Employment – Certificated Administration/Management
- 3. Potential Litigation

VIII. ADJOURN the Regular Meeting of the Board of Education at the specified hour with the consent of the members.

NOTE: The Superintendent's recommendation for action on each agenda item is indicated by the word appearing in CAPS.