

BOARD OF EDUCATION  
Downey Unified School District  
11627 Brookshire Avenue  
Downey, California 90241

AGENDA #1

REGULAR MEETING

July 15, 2008  
Tuesday, 5:00 p.m.

I. GENERAL BOARD FUNCTIONS

1. Call to Order by Mr. Tod M. Corrin, President of the Board of Education, at 5:00 p.m. on Tuesday, July 15, 2008, in the Grace E. Horney Board Room of the Gallegos Administration Center, 11627 Brookshire Avenue, Downey, California.
2. Renewal of the Pledge of Allegiance to the Flag of the United States of America to be led by Mrs. Barbara R. Samperi, Clerk of the Board of Education.
3. Invocation to be delivered by Mr. D. Mark Morris, Vice President of the Board of Education.

4. Roll Call

Tod M. Corrin  
D. Mark Morris  
Barbara R. Samperi  
William A. Gutierrez  
Donald E. LaPlante  
Martha E. Sodetani  
Nancy A. Swenson  
*Wendy L. Doty, Ed.D.*

Present	Absent

5. ADOPT Agenda #1 for the Regular Meeting of the Board of Education held on Tuesday, July 15, 2008.
6. APPROVE Official Minutes of the Regular Board of Education meeting held June 26, 2008, as submitted or with the necessary corrections.

I. GENERAL BOARD FUNCTIONS - continued

7. RECEIVE correspondence and refer it to the proper order of business or to the Superintendent for handling.
8. HEAR Oral Communications from Members of the Board of Education, Superintendent and Administrators.
9. HEAR Public on items not appearing on the Agenda.

II. CONSENT AGENDA

10. ACCEPT with gratitude and in accordance with Board Policy 6372 the following donations: 10
  - a. Cash donation of \$500, to be used in support of the fitness club at Gauldin Elementary School, from Phillip and Kathleen Verstegen;
  - b. Cash donations of \$100 from Jim Mogan, and \$50 from Lorraine Neal, to purchase books for the Evelyn Morris Memorial Bookshelf at Sussman Middle School;
  - c. Donation of printing equipment, valued at \$1,750, for instructional use at Warren High School, from Automation Taft Printing;
  - d. Donation of one Leica DME video microscope, valued at \$1,549, for instructional use at Warren High School, from Sun Young Lee;
  - e. Cash donations of \$7,500 from Gypsy Johnson Auxiliary, \$1,000 from an anonymous donor, and \$61.25 from Gauldin Elementary School, to be used in support of the TLC Family Resource Center;
  - f. Donation of office supplies, valued at \$4,000, to be used by the teachers and other staff members at Downey High School, from Washington Mutual Bank.

II. CONSENT AGENDA - continued

11. RATIFY and/or APPROVE attendance and authorize payment of actual and necessary expenses, including registration fees, and AUTHORIZE payment of advances on expenses as described herein, as provided by BP and AR 7310, Convention and Conference Attendance. 11
12. RATIFY and/or APPROVE attendance and authorize payment of actual and necessary expenses, including registration fees, and AUTHORIZE payment of advances on expenses as described herein, as provided by BP and AR 7310, Convention and Conference Attendance. 12
13. RATIFY General Agreement with The Sycamores for the 2007-08 fiscal year effective retroactive to July 1, 2007 through June 30, 2008. 13
14. RATIFY General Agreement with Clarion Speech and Language Services for the 2007-08 fiscal year effective retroactive to January 16, 2008 through June 30, 2008. 14
15. RATIFY payments as submitted for services provided for Special Education Placement #NPS200708-88 for the period of May 19, 2008 through June 19, 2008.
16. RATIFY payments as submitted for services provided for Special Education Placement #NPS200708-89 for the period of March 10, 2008 through June 30, 2008, not to exceed 70 days.
17. RATIFY payments as submitted for services provided for Special Education Placement #NPS200708-90 for the period of January 16, 2008 through June 30, 2008.
18. RATIFY Settlement Agreement regarding Student #588470 and APPROVE payment of \$5,000.00.

## II. CONSENT AGENDA - continued

19. APPROVE the amended monthly mileage allowances for ten-month, eleven-month, and twelve month employees for 2008-09, as submitted, at an estimated annual cost of \$60,845. 19

20. RATIFY and/or APPROVE per Board Policy 6362 the following purchase orders prepared by the Purchasing Department: 20

GENERAL FUND - 01.0	TOTAL \$	<u>464,451.98</u>
ADULT SCHOOL FUND - 11.0	TOTAL \$	<u>100,176.73</u>
CAFETERIA FUND - 13.0	TOTAL \$	<u>9,967.78</u>
DEFERRED MAINT. FUND -14.0	TOTAL \$	<u>14,900.00</u>
COUNTY SCHOOL FAC. - 35.0	TOTAL \$	<u>4,083,224.00</u>

21. RATIFY the issuance of Payroll Orders for Hourly, Overtime, Civic Center Work performed by classified personnel, Adult School, and Food Services for the month of May 2008, covered by Payroll Orders issued through June 2008. 21

22. RATIFY the following B Warrant numbers 16227442 through 161310553 issued for payment of authorized purchases or obligations incurred by law or district policy for the period beginning June 1, 2008 and ending June 30, 2008: 22

GENERAL FUND	TOTAL	<u>\$3,997,101.66</u>
ADULT EDUCATION FUND	TOTAL	<u>\$ 278,453.75</u>
CAFETERIA FUND	TOTAL	<u>\$ 420,033.49</u>
DEFERRED MAINTENANCE FUND	TOTAL	<u>\$ 151,972.92</u>
CAPITAL FACILITIES FUND	TOTAL	<u>\$ 50,230.75</u>
COUNTY SCHOOLS FACILITIES FUND	TOTAL	<u>\$2,299,819.77</u>
WORKERS' COMP. SELF-INS. FUND	TOTAL	<u>\$ 63,782.65</u>
HEALTH CARE SELF-INS. FUND	TOTAL	<u>\$1,000,771.20</u>
DENTAL CARE SELF-INS. FUND	TOTAL	<u>\$ 118,781.18</u>
VISION CARE SELF-INS. FUND	TOTAL	<u>\$ 26,064.63</u>
PAYROLL CLEARANCE FUND	TOTAL	<u>\$ 750,629.38</u>

## II. CONSENT AGENDA - continued

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|---|----|
| 23. RATIFY agreement with Family Service to provide a free Counseling Program to children and families referred from the District, effective June 30, 2008 through July 31, 2008.   | 23 |
| 24. APPROVE Student Teaching Agreement with Whittier College for the 2008-09 school year.   | 24 |
| 25. ACCEPT the Quarterly Uniform Complaint Report Summary.  | 25 |
| 26. ACCEPT the 2007-08 Annual Report for the Supplemental Counseling Program for Middle Schools and High Schools pursuant to Assembly Bill 1802.  | 26 |
| 27. APPROVE the SARC template and format through the 2010-11 school year.   | 27 |
| 28. EXTEND Bid #05/06-01 for the Purchase of Electrical Equipment and Supplies as needed, with AAA Electrical Supply, Inc., Montebello, and with B&K Electric Wholesale, Downey, through September 30, 2008.                      | 28 |
| 29. AWARD Bid #08/09-02 for the Purchase of Bread Products as a lot to Cajoleben, Inc., dba Galassos Bakery, Mira Loma, in the annual estimated amount of \$126,581.30, to be charged to the Food Services fund.                  | 29 |
| 30. AWARD Bid #08/09-03 as a lot to ASR Food Distributors, Inc., Commerce, the low overall bidder meeting specifications, for the purchase of Frozen Foods for the Food Services Department, to be charged to the Cafeteria fund. | 30 |
| 31. APPROVE Change Order #2 to Purchase Order #96729, Compromise Agreement Case #SN1159-01, in the increased amount of \$12,000.00, to be charged to Special Education funds.   | 31 |

II. CONSENT AGENDA - continued

32. APPROVE Change Order #5 for the Warren High School New Library, Classroom Building and Modernization, Bid Package #5, Rough Carpentry & Framing, Bid #06/07-09, with C & H Construction, Santa Ana, in the increased amount of \$15,090.00, to be charged to Bond Funds. 32
33. APPROVE Change Order #2 for the Warren High School New Library, Classroom Building and Modernization, Bid Package #12, Acoustical Ceilings, Bid #06/07-09, with Inland Acoustics, Inc., San Bernardino, in the increased amount of \$3,923.00, to be charged to Bond Funds. 33
34. APPROVE Change Order #13 for the Downey High School New Classroom Building – Building “B”, Bid #06/07-10, with PW Construction, Glendora, in the increased amount of \$10,149.00, to be charged to Bond Funds. 34
35. ACCEPT as complete projects related to Improvement and Repairs to Concrete Areas, Bid #02/03-15, with 3D Concrete, Downey, in the amount of \$20,912.00, to be charged to General, Deferred Maintenance, and/or Bond Funds, and; 35
- AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payments released no sooner than 35 consecutive calendar days following the recording date.
36. ACCEPT as complete projects related to Trade Electrical Work, Bid #04/05-09, with Spike Electric, Anaheim, in the amount of \$907.32, to be charged to the General Fund, Deferred Maintenance Fund, and/or Bond Funds, and; 36
- AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payments released no sooner than 35 consecutive calendar days following the recording date.

II. CONSENT AGENDA - continued

37. ACCEPT as complete projects related to Roof Repairs, Replacement, and Asbestos Abatement of Roofing Materials, Bid #05/06-02, with FC & Sons Roofing Co., Bell Gardens, in the amount of \$22,200.00, to be charged to Maintenance Funds, and; 37
- AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payments released no sooner than 35 consecutive calendar days following the recording date.
38. ACCEPT as complete projects related to Fencing Work, Bid#05/06-14, with McCullah Fence Co., Bell Gardens, in the amount of \$8,391.60, to be charged to Bond and/or General Funds, and; 38
- AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payments released no sooner than 35 consecutive calendar days following the recording date.
39. ACCEPT as complete various projects for paving and repairs against Bid #07/08-02 with Terra Pave, Whittier, in the amount of \$56,153.67, to be charged to Maintenance Funds, and; 39
- AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payments released no sooner than 35 consecutive calendar days following the recording date.
40. APPROVE the transfer of the maximum allowable amount of Block Grant monies into other eligible categorical programs for the 2008-09 fiscal year. 40
41. APPROVE the purchase of equipment, as listed, in accordance with established purchasing policies and regulations. 41

II. CONSENT AGENDA - continued

42. ACKNOWLEDGE receipt of claim dated June 18, 2008 and received June 20, 2008, submitted by the Law Offices of Hall and Lim, on behalf of Aly Douangphachanh, and DENY claim in compliance with Government Code Section 911-15 and 945.
43. RATIFY and/or APPROVE routine Personnel items until subsequent action is taken by the Board of Education. 43
44. AUTHORIZE the service of the Speech and Language Pathologist, as submitted, assigned on a waiver for Education Code Section 44268 for the 2008-09 school year. 44
45. APPROVE the abolishment of three Child Care Assistant positions due to a lack of funds, with two positions at Rio Hondo and one at West Middle School, effective August 29, 2008. 45
46. APPROVE the abolishment of one Facilities Operations Lead Worker position, and the establishment of one custodial supervisor position with the duties as attached, and the establishment of one Secretary position. The effective date for the establishment of the Secretary position is to be July 15, 2008. The effective date for the abolishment of the Facilities Operations Lead Worker position and establishment of a custodial supervisor position is to be October 1, 2008. 46
47. APPROVE the changes to the duties of PE and Athletic Equipment Attendant as shown in the attached duty statement effective July 15, 2008. 47

III. SPECIAL ADMINISTRATIVE SERVICES

Business

48. APPROVE the revised modernization plan for Downey High School buildings A/G/I/M/O/Q to proceed with demolition and construction of a new administration/classrooms building, as presented at the June 26, 2008 meeting of the Board of Education. 48



III. SPECIAL ADMINISTRATIVE SERVICES

Personnel

49. APPROVE restated employment contracts for the Superintendent, Assistant Superintendent of Business Services, Assistant Superintendent of Instructional Services, and Assistant Superintendent of Personnel Services beginning July 1, 2008 and ending June 30, 2012.

Instruction

50. APPROVE a waiver for Student Petition No. 200708-CAHSEE - 001.
51. APPROVE a waiver for Student Petition No. 200708-CAHSEE - 002.
52. APPROVE a waiver for Student Petition No. 200708-CAHSEE - 003.
53. APPROVE a waiver for Student Petition No. 200708-CAHSEE - 004.
54. APPROVE a waiver for Student Petition No. 200708-CAHSEE - 005.
55. APPROVE a waiver for Student Petition No. 200708-CAHSEE - 006.
56. APPROVE a waiver for Student Petition No. 200708-CAHSEE - 007.
57. APPROVE a waiver for Student Petition No. 200708-CAHSEE - 008.
58. APPROVE a waiver for Student Petition No. 200708-CAHSEE - 009.
59. APPROVE a waiver for Student Petition No. 200708-CAHSEE - 010.

III. SPECIAL ADMINISTRATIVE SERVICES - continued

Instruction - continued

60. APPROVE a waiver for Student Petition No. 200708-CAHSEE - 011.
61. APPROVE a waiver for Student Petition No. 200708-CAHSEE - 012.
62. APPROVE a waiver for Student Petition No. 200708-CAHSEE - 013.
63. APPROVE a waiver for Student Petition No. 200708-CAHSEE - 014.
64. APPROVE a waiver for Student Petition No. 200708-CAHSEE - 015.
65. APPROVE a waiver for Student Petition No. 200708-CAHSEE - 016.

Student Cases

66. TAKE appropriate action on Student Case No. 200607-114.\*
67. TAKE appropriate action on Student Case No. 200607-148.\*
68. TAKE appropriate action on Student Case No. 200708-150.\*
69. TAKE appropriate action on Student Case No. 200708-151.\*
70. TAKE appropriate action on Student Case No. 200708-152.\*
71. TAKE appropriate action on Student Case No. 200708-154.\*

\* Individual expulsion cases may require the Board of Education to move to Closed Session pursuant to California Education Code 48918 (c).

IV. ITEMS FOR FUTURE AGENDA

V. The next meeting of the Board of Education will be a Regular Meeting to be held on Tuesday, August 19, 2008, at 5:00 p.m. in the Grace E. Horney Board Room of the Gallegos Administration Center, 11627 Brookshire Avenue, Downey, California.

VI. CLOSED SESSION: to discuss:

1. Student Cases
2. Potential Litigation
3. Public Employment – Certificated Administration/Management

VII. ADJOURN the Regular Meeting of the Board of Education at the specified hour with the consent of the members.

**NOTE: The Superintendent's recommendation for action on each agenda item is indicated by the word appearing in CAPS.**

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 11627 Brookshire Avenue, Downey, California during normal business hours.