

BOARD OF EDUCATION
Downey Unified School District
11627 Brookshire Avenue
Downey, California 90241

AGENDA #14

REGULAR MEETING

June 5, 2008
Tuesday, 5:00 p.m.

I. GENERAL BOARD FUNCTIONS

1. Call to Order by Mr. Tod M. Corrin, President of the Board of Education, at 5:00 p.m. on Tuesday, June 5, 2008, in the Grace E. Horney Board Room of the Gallegos Administration Center, 11627 Brookshire Avenue, Downey, California.
2. Renewal of the Pledge of Allegiance to the Flag of the United States of America to be led by Ms. Nancy A. Swenson, Member of the Board of Education.
3. Invocation to be delivered by Mrs. Martha E. Sodetani, Member of the Board of Education.

4. Roll Call

Tod M. Corrin
D. Mark Morris
Barbara R. Samperi
William A. Gutierrez
Donald E. LaPlante
Martha E. Sodetani
Nancy A. Swenson
Wendy L. Doty, Ed.D.

Present	Absent

5. ADOPT Agenda #14 for the Regular Meeting of the Board of Education held on Thursday, June 5, 2008.
6. APPROVE Official Minutes of the Regular Board of Education meeting held May 13, 2008, as submitted or with the necessary corrections.

I. GENERAL BOARD FUNCTIONS - continued

7. RECEIVE correspondence and refer it to the proper order of business or to the Superintendent for handling.
8. HEAR Oral Communications from Members of the Board of Education, Superintendent and Administrators.
9. HEAR presentation from John Harris, Principal of Warren High School, recognizing Emmanuel Rojas who was recently chosen in a nationwide competition to travel with the Next Generation Jazz Orchestra.
10. HEAR presentation by Paula Barnes, Principal of Carpenter Elementary School, honoring Jacob Flores, Classified Employee in the area of Environment.
11. HEAR Public on items not appearing on the Agenda.

II. CONSENT AGENDA

12. ACCEPT with gratitude and in accordance with Board Policy 6372 the following donations:
 - a. Cash donation of \$100, to be used for the Lewis Elementary School library, from the Downey Federal Credit Union;
 - b. Cash donation of \$300, to be used for the fifth grade party at Old River Elementary School, from Grace Home Furnishings;
 - c. Cash donations of \$459.90 from General Mills Box Tops for Education; and \$200 from Sharon Shiffer; to be used for the instructional program at Rio Hondo Elementary School;
 - d. Donation of 40 cases of soda and water valued at \$350, to be used for the William Elementary School carnival, from the Coca Cola Corporation;

12

II. CONSENT AGENDA - continued

12. continued

- e. Cash donations of \$200 from Mek Air Tech; \$100 from Angeles Contractor, Inc.; and \$100 from Hanan Construction Company, Inc.; to be used to purchase uniform shirts for the Operations Department;
- f. Cash donation of \$7,000, to be used to provide counseling and vision services at the TLC Family Resource Center for District students;
- g. Cash donations of \$1,526.93 from the Carpenter Elementary School staff; \$350 from John and Joell Harris; \$200 from Robin Martin; \$100 from Julane Helm; and \$100 from the East Middle School PTA; to be used in support of the TLC Family Resource Center.

13. RATIFY and/or APPROVE attendance and authorize payment of actual and necessary expenses, including registration fees, and AUTHORIZE payment of advances on expenses as described herein, as provided by BP and AR 7310, Convention and Conference Attendance. 13

14. RATIFY General Agreement with Speech and Language Development Center for the 2007-08 fiscal year effective retroactive to July 1, 2007 through June 30, 2008. 14

15. RATIFY payments as submitted for services provided for Special Education placement #NPS200607-101 for the period of June 1, 2007 through June 30, 2007.

16. RATIFY payments as submitted for services provided for Special Education placement #NPS200708-71 for the period of July 1, 2007 through June 30, 2008, not to exceed 225 days.

17. RATIFY payments as submitted for services provided for Special Education placement #NPS200708-72 for the period of July 1, 2007 through June 30, 2008, not to exceed 225 days.

II. CONSENT AGENDA - continued

18. RATIFY payments as submitted for services provided for Special Education placement #NPS200708-73 for the period of July 1, 2007 through June 30, 2008, not to exceed 225 days.
19. RATIFY payments as submitted for services provided for Special Education placement #NPS200708-74 for the period of July 1, 2007 through June 30, 2008, not to exceed 225 days.
20. RATIFY payments as submitted for services provided for Special Education Placement #NPS200708-76 for the period of July 1, 2007 through June 30, 2008, not to exceed 225 days.
21. RATIFY payments as submitted for services provided for Special Education Placement #NPS200708-77 for the period of July 1, 2007 through June 30, 2008, not to exceed 225 days.
22. RATIFY payments as submitted for services provided for Special Education placement #NPS200708-78 for the period of July 1, 2007 through June 30, 2008, not to exceed 225 days.
23. RATIFY payments as submitted for services provided for Special Education placement #NPS200708-79 for the period of February 27, 2008 through June 30, 2008, not to exceed 81 days.
24. RATIFY payments as submitted for services provided for Special Education placement #NPS200708-80 for the period of July 1, 2007 through June 30, 2008, not to exceed 225 days.
25. RATIFY payments as submitted for services provided for Special Education placement #NPS200708-81 for the period of July 1, 2007 through June 30, 2008, not to exceed 225 days.

II. CONSENT AGENDA - continued

- 26. RATIFY payments as submitted for services provided for Special Education placement #NPS200708-82 for the period of July 1, 2007 through June 30, 2008, not to exceed 225 days.
- 27. RATIFY payments as submitted for services provided for Special Education placement #NPS200708-83 for the period of April 14, 2008 through June 30, 2008, not to exceed 54 days.
- 28. APPROVE revisions to Board Policy 3112, Length of School Day. 28
- 29. APPROVE the deletion of AR 8510, Schedule of Regular Board Meetings, from Board Policy. 29
- 30. APPROVE the Schedule of Regular Board Meetings, 2008-09. 30
- 31. AUTHORIZE Ixchel Sanchez, Vice Principal, as a signatory to the Downey High School Imprest account, effective August 1, 2007.
- 32. APPROVE District memberships for the 2008-09 fiscal year. 32
- 33. APPROVE Adult School memberships for the 2008-09 fiscal year. 33
- 34. RATIFY and/or APPROVE per Board Policy 6362 the following purchase orders prepared by the Purchasing Department: 34

GENERAL FUND - 01.0	TOTAL \$ <u>2,570,294.32</u>
ADULT SCHOOL FUND - 11.0	TOTAL \$ <u>18,425.99</u>
CAFETERIA FUND - 13.0	TOTAL \$ <u>1,026,288.00</u>
DEFERRED MAINT. FUND -14.0	TOTAL \$ <u>6,700.00</u>
COUNTY SCHOOL FAC. - 35.0	TOTAL \$ <u>5,809,942.35</u>
SELF INS. WORKERS' COMP FUND - 67.1	TOTAL \$ <u>24,064.00</u>

II. CONSENT AGENDA - continued

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| 35. APPROVE the amendment to the ROP Health Science Education Agreement with Downey Regional Medical Center, extending through November 1, 2011. | 35 |
| 36. RATIFY Learning Activity Placement Agreement with California State University, Fullerton, effective March 6, 2008. | 36 |
| 37. RATIFY Agreement with Cerritos College to provide Field Experience to students of their Speech-Language Pathology Program, beginning April 17, 2008 until terminated by either party, subject to the terms and conditions contained therein. | 37 |
| 38. RATIFY agreement between Downey Adult School Career and Education Center and CareMore Medical Group to furnish practical experience to students enrolled in the Medical Assistant program. | 38 |
| 39. RATIFY agreement between Downey Adult School Career and Education Center and Clinica Medica San Miguel to furnish practical experience to students enrolled in the Medical Assistant program. | 39 |
| 40. RATIFY agreement between Downey Adult School Career and Education Center and Consultorio Medico Latino Medical Center to furnish practical experience to students enrolled in the Medical Assistant program. | 40 |
| 41. RATIFY agreement between Downey Adult School Career and Education Center and Eduardo J. Guzman, M.D., Obstetrics/Gynecology/Infertility to furnish practical experience to students enrolled in the Medical Assistant program. | 41 |
| 42. RATIFY agreement between Downey Adult School Career and Education Center and Deanna Y. Khan, M.D., Pediatrics to furnish practical experience to students enrolled in the Medical Assistant program. | 42 |

II. CONSENT AGENDA - continued

43. RATIFY agreement between Downey Adult School Career and Education Center and Sure Careland Medical to furnish practical experience to students enrolled in the Medical Assistant program. 43
44. APPROVE Agreement with School Wise Press for School Accountability Report Card (SARC) services for the 2007-08 school year, published in 2008-09. This agreement will be charged to 01.0-42030.0-11100-10000-5881-747000 and 01.0-78100.0-11100-10000-5881-7490000. 44
45. APPROVE Student Teaching Agreement with Biola University beginning September 1, 2008 through September 1, 2010. 45
46. AUTHORIZE the participation in the U.S. Communities Cooperative Purchasing Alliance to procure items as needed by the Downey Unified School District with the same advantages, terms and conditions. 46
47. AUTHORIZE the advertisement for bids for Electrical Supplies, Bid #07/08-06 to be charged to General, Deferred Maintenance, and/or Bond funds. 47
48. APPROVE Change Order #1 to Purchase Order #B96762, Dairy Products with Clearbrook Farms, Downey, in the increased amount of \$80,000.00, to be charged to Food Services funds. 48
49. APPROVE Change Order #2 to Purchase Order #96217, Speech-Language Pathology Services, with Ms. Jane Haddad, Long Beach, in the increased amount of \$4,000.00, to be charged to Special Education funds. 49
50. APPROVE Change Order #1 to Purchase Order #B96760, Bread Products, with Gold Star Foods, Vernon, in the increased amount of \$15,500.00, to be charged to Food Services funds. 50

II. CONSENT AGENDA - continued

51. APPROVE Change Order #1 to Purchase Order #97131, Trash/Recycling Services, with CALMET Services, Inc., Paramount, in the increased amount of \$10,000.00, to be charged to M.O.T. Services funds. 51

52. APPROVE Change Order #4 for the Warren High School New Library, Classroom Building and Modernization, Bid Package #11, Paint, FRP, Bid #06/07-09, with Royal Construction Co., Fullerton, in the increased amount of \$3,486.00, to be charged to Bond Funds. 52

53. APPROVE Change Order #10 for the Downey High School New Classroom Building – Building “B”, Bid #06/07-10, with PW Construction, Glendora, in the increased amount of \$12,678.00, to be charged to Bond Funds. 53

54. ACCEPT as complete projects related to Improvement and Repairs to Concrete Areas, Bid #02/03-15, with 3D Concrete, Downey, in the amount of \$15,822.00, to be charged to General, Deferred Maintenance, and/or Bond Funds, and; 54

AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payments released no sooner than 35 consecutive calendar days following the recording date.

55. ACCEPT as complete projects related to Trade Electrical Work, Bid #04/05-09, with Spike Electric, Anaheim, in the amount of \$88,436.30, to be charged to the General Fund, Deferred Maintenance Fund, and/or Bond Funds, and; 55

AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payments released no sooner than 35 consecutive calendar days following the recording date.

II. CONSENT AGENDA - continue

56. ACCEPT as complete projects related to Fencing Work, Bid #05/06-14, with McCullah Fence Co., Bell Gardens, in the amount of \$31,818.50, to be charged to Bond and/or General Funds, and;
- AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payment released no sooner than 35 consecutive calendar days following the recording date.
57. ACCEPT as complete projects related to Backhoe Services, Bid #06/07-05, with Terra Pave, Whittier, in the amount of \$16,965.00, to be charged to Bond Funds, and;
- AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payments released no sooner than 35 consecutive calendar days following the recording date.
58. ACCEPT as complete various projects for paving and repairs against Bid #07/08-02 with Terra Pave, Whittier, in the amount of \$8,531.90, to be charged to Maintenance Funds, and;
- AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payments released no sooner than 35 consecutive calendar days following the recording date.
59. APPROVE the adjustment of the 2007-08 General Fund unrestricted budget to reflect a decrease to the fund balance in the amount of \$566,255.00.
60. APPROVE the adjustment of the 2007-08 General Fund restricted budget to reflect an increase to the fund balance in the amount of \$857,249.00.
61. APPROVE the adjustment of the 2007-08 Adult School unrestricted budget to reflect a decrease to the fund balance in the amount of \$1,413.00.

II. CONSENT AGENDA - continued

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| 62. APPROVE the adjustment of the 2007-08 Adult School restricted budget to reflect an increase to the fund balance in the amount of \$160,820.00. | 62 |
| 63. APPROVE the adjustment of the 2007-08 Cafeteria Fund unrestricted budget to reflect an increase to the fund balance in the amount of \$37,000.00. | 63 |
| 64. APPROVE the adjustment of the 2007-08 Cafeteria Fund restricted budget to reflect an increase to the fund balance in the amount of \$12,357.00. | 64 |
| 65. APPROVE the adjustment of the 2007-08 Deferred Maintenance Fund unrestricted budget to reflect an increase to the fund balance in the amount of \$14,791.00. | 65 |
| 66. APPROVE the adjustment of the 2007-08 Deferred Maintenance Fund restricted budget to reflect an increase to the fund balance in the amount of \$9,000.00. | 66 |
| 67. APPROVE the adjustment of the 2007-08 Capital Facilities Fund unrestricted budget to reflect an increase to the fund balance in the amount of \$25,000.00. | 67 |
| 68. APPROVE the adjustment of the 2007-08 County School Facilities Fund unrestricted budget to reflect a decrease to the fund balance in the amount of \$400,000.00. | 68 |
| 69. APPROVE the adjustment of the 2007-08 Reserve for Capital Outlay Fund unrestricted budget to reflect an increase to the fund balance in the amount of \$3,221,306.00. | 69 |
| 70. APPROVE the adjustment of the 2007-08 Self Insurance Fund unrestricted budget to reflect an increase to the fund balance in the amount of \$53,517.00. | 70 |
| 71. APPROVE the adjustment of the 2007-08 Self Insurance Workers Compensation Fund unrestricted budget to reflect an increase to the fund balance in the amount of \$75,000.00 | 71 |

II. CONSENT AGENDA - continued

72. APPROVE the adjustment of the 2007-08 Self Insurance Health and Welfare Fund unrestricted budget to reflect an increase to the fund balance in the amount of \$200,000.00 72
73. APPROVE the purchase of equipment, as listed, in accordance with established purchasing policies and regulations. 73
74. ACKNOWLEDGE receipt of claim dated April 25, 2008 and received April 30, 2008, submitted by Julie Sosky, and DENY claim in compliance with Government Code Section 911-15 and 945.
75. RATIFY and/or APPROVE routine Personnel items until subsequent action is taken by the Board of Education. 75

III. GENERAL ADMINISTRATIVE SERVICES

76. ADOPT Resolution No. 200708-08, authorizing annual delegation of administrative authority to process routine budget revisions, adjustments, and transfers. 76
77. ADOPT Resolution No. 200708-09, authorizing federal revenues for child nutrition to be expended initially on classified salaries and benefits subject to PERS. 77

IV. SPECIAL ADMINISTRATIVE SERVICES

Personnel

78. DECLARE that as a result of financial uncertainties, negotiations, legislation, and other factors, all management including Superintendent and Assistant Superintendents, confidential, and other unrepresented employee salaries are indefinite for 2008-09.

IV. SPECIAL ADMINISTRATIVE SERVICES - continued

Student Cases

79. TAKE appropriate action on Student Case No. 200708-58.*
80. TAKE appropriate action on Student Case No. 200708-131.*
81. TAKE appropriate action on Student Case No. 200708-132.*
82. TAKE appropriate action on Student Case No. 200708-133.*
83. TAKE appropriate action on Student Case No. 200708-134.*
84. TAKE appropriate action on Student Case No. 200708-137.*
85. TAKE appropriate action on Student Case No. 200708-138.*
86. TAKE appropriate action on Student Case No. 200708-139.*
87. TAKE appropriate action on Student Case No. 200708-140.*
88. TAKE appropriate action on Student Case No. 200708-141.*
89. TAKE appropriate action on Student Case No. 200708-142.*
90. TAKE appropriate action on Student Case No. 200708-143.*
91. TAKE appropriate action on Student Case No. 200708-144.*
92. TAKE appropriate action on Student Case No. 200708-145.*
93. TAKE appropriate action on Student Case No. 200708-146.*

* Individual expulsion cases may require the Board of Education to move to Closed Session pursuant to California Education Code 48918 (c).

V. ITEMS FOR FUTURE AGENDA

VI. The next meeting of the Board of Education will be a Regular Meeting to be held on Thursday, June 26, 2008, at 8:30 a.m. in the Grace E. Horney Board Room of the Gallegos Administration Center, 11627 Brookshire Avenue, Downey, California.

VII. CLOSED SESSION: to discuss:

1. Student Cases
2. Potential Litigation
3. Discipline/Dismissal/Release (3)
4. Negotiations

VIII. ADJOURN the Regular Meeting of the Board of Education at the specified hour with the consent of the members.

NOTE: The Superintendent's recommendation for action on each agenda item is indicated by the word appearing in CAPS.