

BOARD OF EDUCATION  
Downey Unified School District  
11627 Brookshire Avenue  
Downey, California 90241

AGENDA #13

REGULAR MEETING

May 13, 2008  
Tuesday, 5:00 p.m.

I. GENERAL BOARD FUNCTIONS

1. Call to Order by Mr. Tod M. Corrin, President of the Board of Education, at 5:00 p.m. on Tuesday, May 13, 2008, in the Grace E. Horney Board Room of the Gallegos Administration Center, 11627 Brookshire Avenue, Downey, California.
2. Renewal of the Pledge of Allegiance to the Flag of the United States of America to be led by Mrs. Martha E. Sodetani, Member of the Board of Education.
3. Invocation to be delivered by Mr. Donald E. LaPlante, Member of the Board of Education.

4. Roll Call

Tod M. Corrin  
D. Mark Morris  
Barbara R. Samperi  
William A. Gutierrez  
Donald E. LaPlante  
Martha E. Sodetani  
Nancy A. Swenson  
*Wendy L. Doty, Ed.D.*

Present	Absent

5. ADOPT Agenda #13 for the Regular Meeting of the Board of Education held on Tuesday, May 13, 2008.
6. APPROVE Official Minutes of the Regular Board of Education meeting held April 15, 2008, as submitted or with the necessary corrections.

I. GENERAL BOARD FUNCTIONS - continued

7. RECEIVE correspondence and refer it to the proper order of business or to the Superintendent for handling.
8. HEAR Oral Communications from Members of the Board of Education, Superintendent and Administrators.
9. HEAR presentation from Tom Houts, Principal of Downey High School, recognizing Alex Hernandez, First Place Winner of the 34<sup>th</sup> Congressional District's Student Art Competition sponsored by Lucille Roybal-Allard.
10. HEAR presentation by Phil David recognizing Los Angeles County Office of Education Regional Occupational Program Student Recognition Winners for 2007-08.
11. HEAR Public on items not appearing on the Agenda.

II. CONSENT AGENDA

12. ACCEPT with gratitude and in accordance with Board Policy 6372 the following donations:
  - a. Cash donation of \$187.97, to be used for school supplies at Alameda Elementary School, from Target;
  - b. Cash donation of \$5,200, to be used for student field trip expenses at Carpenter Elementary School, from Carpenter Elementary PTA;
  - c. Cash donations of \$825.10 from Washington Mutual; and \$470.91 from Target; to be used for the instructional program at Rio Hondo Elementary School;
  - d. Cash donations of \$754 from Lifetouch National School Studios; \$651.96 from Washington Mutual; \$317 from Target; and \$43.89 from Verizon; to be used for instructional supplies at Williams Elementary School;

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II. CONSENT AGENDA - continued

12. continued

- e. Cash donations of \$500 from Downey Education Association; \$45 from Douglas and Virginia Bovey; \$25 from Tracy Malick-Perez; \$20 from Kevin and Christine Condon; and \$15 from Sussman Middle School ASB; to purchase books for the Evelyn Morris Memorial Bookshelf at Sussman Middle School;
- f. Donations of books valued at \$50 from Karen Russell; and \$40 from Lynn Silagyi-Morris; for the Evelyn Morris Memorial Bookshelf at Sussman Middle School;
- g. Cash donations of \$650 from Logical Freight, Inc.; \$250 from CJG International, Inc.; and \$100 from Amber Linder; to be used to support the AVID program at West Middle School;
- h. Donation of backpacks; cinch sacks; flash drives; and Angel Baseball tickets, valued at \$300, to be used for student testing incentives at West Middle School, from Stormforce;
- i. Cash donations of \$100 from Robin Martin; and \$22.06 from Albertsons'; to be used in support of the TLC Family Resource Center;
- j. Cash donation of \$5,000, to be used for Pursuing Victory with Honor Training, from the Mary R. Stauffer Foundation;
- k. Cash donation of \$3,500, to be used to support the CHARACTER COUNTS! program, from the Mary R. Stauffer Foundation.

13. RATIFY and/or APPROVE attendance and authorize payment of actual and necessary expenses, including registration fees, and AUTHORIZE payment of advances on expenses as described herein, as provided by BP and AR 7310, Convention and Conference Attendance.

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II. CONSENT AGENDA - continued

- 14. RATIFY and/or APPROVE attendance and authorize payment of actual and necessary expenses, including registration fees, and AUTHORIZE payment of advances on expenses as described herein, as provided by BP and AR 7310, Convention and Conference Attendance. 14
- 15. RATIFY payments as submitted for services provided for Special Education placement #NPS200708-68 for the period of March 10, 2008 through June 30, 2008.
- 16. RATIFY payments as submitted for services provided for Special Education Placement #NPS200708-69 for the period of March 3, 2008 through June 30, 2008.
- 17. RATIFY payments as submitted for services provided for Special Education Placement #NPS200708-70 for the period of February 13, 2008 through June 30, 2008, not to exceed 85 days.
- 18. APPROVE proposed revisions to AR 3111, Regular School Calendar 2008-09. 18
- 19. APPROVE the principal and the athletic director of Downey and Warren High Schools as representatives to the San Gabriel Valley League. 19
- 20. APPROVE revisions to the Downey Adult School 2006-07 Site Block Grant Expenditure Plan. 20
- 21. RATIFY and/or APPROVE per Board Policy 6362 the following purchase orders prepared by the Purchasing Department: 21

GENERAL FUND - 01.0	TOTAL \$ <u>615,486.48</u>
ADULT SCHOOL FUND - 11.0	TOTAL \$ <u>304,955.76</u>
CAFETERIA FUND - 13.0	TOTAL \$ <u>311,575.09</u>
DEFERRED MAINT. FUND -14.0	TOTAL \$ <u>474,106.00</u>
COUNTY SCHOOL FAC. - 35.0	TOTAL \$ <u>5,518,345.50</u>
SELF INS. HEALTH/WELFARE FUND – 67.2	TOTAL \$ <u>306.04</u>

II. CONSENT AGENDA - continued

22. RATIFY the issuance of Payroll Orders for Hourly, Overtime, Civic Center Work performed by classified personnel, Adult School, and Food Services for the month of March 2008, covered by Payroll Orders issued through April 2008. 22
23. RATIFY the following B Warrant numbers 16047621 through 16142553 issued for payment of authorized purchases or obligations incurred by law or district policy for the period beginning April 1, 2008 and ending April 30, 2008: 23
- |                                |       |                       |
|--------------------------------|-------|-----------------------|
| GENERAL FUND                   | TOTAL | <u>\$2,772,034.10</u> |
| ADULT EDUCATION FUND           | TOTAL | <u>\$ 290,022.42</u>  |
| CAFETERIA FUND                 | TOTAL | <u>\$ 396,841.70</u>  |
| DEFERRED MAINTENANCE FUND      | TOTAL | <u>\$ 196,408.09</u>  |
| CAPITAL FACILITIES FUND        | TOTAL | <u>\$ 32,157.69</u>   |
| COUNTY SCHOOLS FACILITIES FUND | TOTAL | <u>\$2,274,667.79</u> |
| SELF INSURANCE FUND            | TOTAL | <u>\$ 186.62</u>      |
| WORKERS' COMP. SELF-INS. FUND  | TOTAL | <u>\$ 141,021.79</u>  |
| HEALTH CARE SELF-INS. FUND     | TOTAL | <u>\$ 700,687.60</u>  |
| DENTAL CARE SELF-INS. FUND     | TOTAL | <u>\$ 188,753.08</u>  |
| VISION CARE SELF-INS. FUND     | TOTAL | <u>\$ 28,994.52</u>   |
| PAYROLL CLEARANCE FUND         | TOTAL | <u>\$ 748,963.28</u>  |
24. RATIFY agreement between Downey Adult School Career and Education Center and Clinica Medica Hispana to furnish practical experience to students enrolled in the Medical Assistant program. 24
25. APPROVE MAA-LEA Agreement with Paradigm Services, Inc., to provide services in determining Medi-Cal eligibility, effective July 1, 2008 through June 30, 2011. 25
26. APPROVE Agreement with Quintessential School Systems (QSS) for Services and Support of the Student Data Information System effective July 1, 2008 through June 30, 2009. 26
27. RATIFY amendment to the Contract for WorkAbility Program/Regional Occupational Program with the Los Angeles County Office of Education, effective January 9, 2008 through June 30, 2008. 27

II. CONSENT AGENDA - continued

28. APPROVE the Memorandum of Understanding establishing a special hourly summer school rate for Speech and Language Pathologist(s) for the 2007-08 school year. 28
29. AUTHORIZE the advertisement for bids for Improvements and Repairs to Concrete Areas, Bid #07/08-04, in the estimated annual amount of \$500,000.00, with no guarantee that this amount will be met or exceeded, to be funded by the General Fund, Maintenance Fund, and/or Bond Funds as appropriate. 29
30. AUTHORIZE the advertisement for bids for Warren High School Modernization, Portion Two, to Furnish and Install Food Service Equipment for the Cafeteria, Bid #07/08-05, to be paid for with Bond Funds. 30
31. AWARD Bid #07-08-03 for the Printing and Delivery of the Downey Adult School Schedule of Classes for the 2008-2009 School Year, to Creel Printing Company of California, Inc., Costa Mesa, in the amount of \$61,807.50, to be charged to the Adult School fund. 31
32. APPROVE Change Order #1 to Purchase Order #96225, Vision Care Services, with Optometric Vision Care Associates, Inc., Bellflower in the increased amount of \$6,000.00, to be charged to Special Education Funds. 32
33. APPROVE Change Order #1 to Purchase Order #96226, Speech-Language Pathology Services, with Summit Speech Pathology Services, Inc., Palos Verdes Estates, in the increased amount of \$80,000.00, to be charged to Special Education Funds. 33
34. APPROVE Change Order #7 for the Warren High School New Library, Classroom Building and Modernization, Bid Package #17, Plumbing, Bid #06/07-09, with All Area Plumbing, Inc., Los Angeles, in the increased amount of \$23,888.00, to be charged to Bond Funds. 34

II. CONSENT AGENDA - continued

35. ACCEPT as complete projects related to Improvement and Repairs to Concrete Areas, Bid #02/03-15, with 3D Concrete, Downey, in the amount of \$21,112.00, to be charged to General, Deferred Maintenance, and/or Bond Funds, and;

AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payments released no sooner than 35 consecutive calendar days following the recording date.

36. ACCEPT as complete projects related to Trade Electrical Work, Bid #04/05-09, with Spike Electric, Anaheim, in the amount of \$65,717.46, to be charged to the General Fund, Deferred Maintenance Fund, and/or Bond Funds, and;

AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payments released no sooner than 35 consecutive calendar days following the recording date.

37. ACCEPT as complete projects related to Roof Repairs, Replacement, and Asbestos Abatement of Roofing Materials at Gauldin Elementary School, Bid #05/06-02, with FC & Sons Roofing Co., Bell Gardens, in the amount of \$404,106.00, to be charged to Deferred Maintenance Funds, and;

AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payments released no sooner than 35 consecutive calendar days following the recording date.

38. ACCEPT as complete projects related to Roof Repairs, Replacement, and Asbestos Abatement of Roofing Materials at Columbus High School, Bid #05/06-02, with FC & Sons Roofing Co., Bell Gardens, in the amount of \$52,573.00, to be charged to Deferred Maintenance Funds, and;

AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payments released no sooner than 35 consecutive calendar days following the recording date.

II. CONSENT AGENDA - continue

39. ACCEPT as complete projects related to Fencing Work, Bid #05/06-14, with McCullah Fence Co., Bell Gardens, in the amount of \$35,681.45, to be charged to Bond and/or General Funds, and; 39
- AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payments released no sooner than 35 consecutive calendar days following the recording date.
40. ACCEPT as complete projects related to Backhoe Services, Bid #06/07-05, with Terra Pave, Whittier, in the amount of \$10,890.00, to be charged to Bond Funds, and; 40
- AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payments released no sooner than 35 consecutive calendar days following the recording date.
41. ACCEPT as complete various projects for paving and repairs against Bid #07/08-02 with Terra Pave, Whittier, in the amount of \$34,169.17, to be charged to Maintenance Funds, and; 41
- AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payments released no sooner than 35 consecutive calendar days following the recording date.
42. APPROVE the adjustment of the 2007-08 General Fund unrestricted budget to reflect an increase to the fund balance in the amount of \$333,881.00. 42
43. APPROVE the adjustment of the 2007-08 General Fund restricted budget to reflect an increase to the fund balance in the amount of \$33,118.00. 43
44. APPROVE the budget transfer between major objects of the 2007-08 Adult School restricted budget to reflect a zero adjustment of the fund balance. 44



II. CONSENT AGENDA - continued

45. ACKNOWLEDGE receipt of claim dated April 20, 2008 and received April 24, 2008, submitted by Dixon & Daley, LLP, on behalf of Andrew Camarena, a minor, and DENY claim in compliance with Government Code Section 911-15 and 945.
46. RATIFY and/or APPROVE routine Personnel items until subsequent action is taken by the Board of Education. 46
47. RATIFY the establishment of one new limited-term position with duties corresponding to the current classification of Senior Instructional Assistant-Behaviorally Challenged, assigned to Alameda Elementary School, five and one-half hours per day, at range 115, \$15.63 per hour, effective April 7, 2008 through June 19, 2008. 47
48. APPROVE the changes to the duties of Data Processing User Services Technician as shown in the attached duty statement effective May 13, 2008; and 48
- REVISE AR 5241.1, Unit I Salary Schedule, after the Personnel Commission approves the classification title.

III. GENERAL ADMINISTRATIVE SERVICES

49. ADOPT Resolution No. 200708-07, Classified School Employee Week. 49
50. REVIEW the proposed changes to AR 8510, Schedule of Regular Board Meetings, 2008-09. 50

IV. SPECIAL ADMINISTRATIVE SERVICES

Business

51. APPROVE the increase in student lunch prices for 2008-09 school year. 51

Instruction

52. REVIEW proposed revisions to BP 3112, Length of School Day. 52

IV. SPECIAL ADMINISTRATIVE SERVICES - continued

Personnel

53. AUTHORIZE the Declaration of Need for Fully Qualified Educators for the 2008-09 school year. 53

Student Cases

54. TAKE appropriate action on Student Case No. 200607-128.\*
55. TAKE appropriate action on Student Case No. 200708-24.\*
56. TAKE appropriate action on Student Case No. 200708-50.\*
57. TAKE appropriate action on Student Case No. 200708-78.\*
58. TAKE appropriate action on Student Case No. 200708-118.\*
59. TAKE appropriate action on Student Case No. 200708-120.\*
60. TAKE appropriate action on Student Case No. 200708-121.\*
61. TAKE appropriate action on Student Case No. 200708-122.\*
62. TAKE appropriate action on Student Case No. 200708-123.\*
63. TAKE appropriate action on Student Case No. 200708-124.\*
64. TAKE appropriate action on Student Case No. 200708-125.\*
65. TAKE appropriate action on Student Case No. 200708-126.\*
66. TAKE appropriate action on Student Case No. 200708-127.\*
67. TAKE appropriate action on Student Case No. 200708-128.\*
68. TAKE appropriate action on Student Case No. 200708-129.\*

\* Individual expulsion cases may require the Board of Education to move to Closed Session pursuant to California Education Code 48918 (c).

IV. SPECIAL ADMINISTRATIVE SERVICES - continued

Student Cases - continued

69. TAKE appropriate action on Student Case No. 200708-130\*

70. TAKE appropriate action on Student Case No. 200708-135.\*

71. TAKE appropriate action on Student Case No. 200708-136\*

\* Individual expulsion cases may require the Board of Education to move to Closed Session pursuant to California Education Code 48918 (c).

V. ITEMS FOR FUTURE AGENDA

VI. The next meeting of the Board of Education will be a Regular Meeting to be held on Thursday, June 5, 2008, at 5:00 p.m. in the Grace E. Horney Board Room of the Gallegos Administration Center, 11627 Brookshire Avenue, Downey, California.

VII. CLOSED SESSION: to discuss:

1. Student Cases
2. Potential Litigation
3. Discipline/Dismissal/Release (1)
4. Negotiations
5. Public Employment - Teacher

VIII. ADJOURN the Regular Meeting of the Board of Education at the specified hour with the consent of the members.

**NOTE: The Superintendent's recommendation for action on each agenda item is indicated by the word appearing in CAPS.**