

BOARD OF EDUCATION
Downey Unified School District
11627 Brookshire Avenue
Downey, California 90241

AGENDA #12

REGULAR MEETING

April 19, 2005
Tuesday, 5:00 p.m.

I. GENERAL BOARD FUNCTIONS

1. Call to Order by Mrs. Barbara R. Samperi, President of the Board of Education, at 5:00 p.m. on Tuesday, April 19, 2005, in the Grace E. Horney Board Room of the Gallegos Administration Center, 11627 Brookshire Avenue, Downey, California.
2. Renewal of the Pledge of Allegiance to the Flag of the United States of America to be led by Mr. William A. Gutierrez, Clerk of the Board of Education.
3. Invocation to be delivered by Mr. Donald E. LaPlante, Vice President of the Board of Education.

4. Roll Call

Barbara R. Samperi
Donald E. LaPlante
William A. Gutierrez
Cheryl A. Andresen
Tod M. Corrin
Betty N. Ferraro
D. Mark Morris
Wendy L. Doty, Ed.D.

Present	Absent

5. ADOPT Agenda #12 for the Regular Meeting of the Board of Education held on Tuesday, April 19, 2005.
6. APPROVE Official Minutes of the Regular Board of Education meeting held March 15, 2005, as submitted or with the necessary corrections.

I. GENERAL BOARD FUNCTIONS - continued

7. RECEIVE correspondence and refer it to the proper order of business or to the Superintendent for handling.

8. RECOGNIZE representatives of the Downey United Masonic Lodge #220 for presentation of the Teacher of the Year awards.

8

9. HEAR Oral Communications from Members of the Board of Education, Superintendent, and Administrators.

10. HEAR Public on items not appearing on the Agenda.

II. CONSENT AGENDA

11. ACCEPT with gratitude and in accordance with Board Policy 6372 the following donations:

11

a. Cash donation of \$1,791.17, to be distributed as follows: \$231, Alameda Elementary; \$384.32, Gauldin Elementary; \$382.80, Unsworth Elementary; \$793.05 and scholastic books valued at \$500, Williams Elementary, from Washington Mutual;

b. Cash donation of \$1,562.83, to be distributed as follows: \$365.41, Alameda Elementary; \$119.86, Gauldin Elementary; \$204.87, Imperial Elementary; \$218.74, Rio Hondo; \$184.23, Unsworth Elementary; \$336.41, Williams Elementary; \$133.31, Sussman Middle School, from Target;

c. One computer monitor, valued at \$200, for use in the computer lab at Gauldin Elementary, from David Burleigh;

d. Photography services, valued at \$400, for student photographs at Gauldin Elementary's Look-a-Like Day, from Mike Cornair;

e. Clasp envelopes, valued at \$20, for office and classroom use at Price Elementary, from Frank and Martha Machado;

II. CONSENT AGENDA – continued

11. continued

- f. Cash donation of \$3,000, to be used towards field trip admission costs at Rio Hondo Elementary, from the Rio Hondo PTA;
- g. Cash donation of \$6,000, to be used towards field trips at Rio San Gabriel Elementary, from the Rio San Gabriel PTA;
- h. Cash donation of \$55, for use at Rio San Gabriel Elementary, from Manuel Rincon, Jr.;
- i. One-year subscription to Smithsonian Magazine, a total value of \$30, for library use at Sussman Middle School, from John Stuffer;
- j. Cash donation of \$300, to be used towards the Honor Band at East Middle School, from Dr. Renee Smith.

- 12. RATIFY and/or APPROVE attendance and authorize payment of actual and necessary expenses, including registration fees, and AUTHORIZE payment of advances on expenses as described herein, as provided by BP and AR 7310, Convention and Conference Attendance. 12
- 13. RATIFY General Agreement with The Sycamores for the 2004-05 fiscal year effective retroactive to December 21, 2004 and terminating on June 30, 2005. 13
- 14. RATIFY General Agreement with Therapeutic Education Centers for the 2004-05 fiscal year effective retroactive to January 10, 2005, and terminating on January 14, 2005. 14
- 15. RATIFY General Agreement with Leeway School for the 2004-05 fiscal year effective retroactive to February 28, 2005, and terminating on June 30, 2005. 15

II. CONSENT AGENDA - continued

- 16. RATIFY payments as submitted for services provided for special education placement #NPS200405-59 Addendum for the period of December 6, 2004 through June 30, 2005, not to exceed 117 days.
- 17. RATIFY payments as submitted for services provided for special education placement #NPS200405-65 for the period of February 28, 2005 through June 30, 2005, not to exceed 76 days.
- 18. RATIFY payments as submitted for services provided for special education placement #NPS200405-66 for the period of December 21, 2004 through June 30, 2005, not to exceed 107 days.
- 19. RATIFY payments as submitted for services provided for special education placement #NPS200405-67 for the period of September 1, 2004 through June 30, 2005.
- 20. RATIFY payments as submitted for services for special education placement #NPS200405-68 for the period of March 8, 2005 through June 30, 2005, not to exceed 71 days.
- 21. RATIFY payments as submitted for services provided for special education placement #NPS200405-69 for the period of January 10, 2005 through January 14, 2005, not to exceed 5 days.

- 22. RATIFY and/or APPROVE per Board Policy 6362 the following purchase orders prepared by the Purchasing Department:

22

GENERAL FUND - 01.0	TOTAL \$ <u>532,202.61</u>
ADULT SCHOOL FUND - 11.0	TOTAL \$ <u>128,914.56</u>
CAFETERIA FUND - 13.0	TOTAL \$ <u>128,356.58</u>
DEFERRED MAINT. FUND - 14.0	TOTAL \$ <u>(4,814.50)</u>
BUILDING FUND - 21.0	TOTAL \$ <u>43,329.00</u>
COUNTY SCHOOL FAC. - 35.0	TOTAL \$ <u>263,937.89</u>

II. CONSENT AGENDA – continued

23. RATIFY the issuance of Payroll Orders for Hourly, Overtime, Civic Center Work performed by classified personnel, Adult School, and Food Services for the month of February 2005, covered by Payroll Orders issued through March 2005. 23
24. RATIFY B Warrants issued for payment of authorized purchases or obligations incurred by law or district policy for the period beginning March 1, 2005 and ending March 31, 2005: 24
- | | | |
|-------------------------------|-------|-----------------------|
| GENERAL FUND | TOTAL | <u>\$2,018,541.70</u> |
| ADULT EDUCATION FUND | TOTAL | <u>\$ 56,370.90</u> |
| CAFETERIA FUND | TOTAL | <u>\$ 438,857.91</u> |
| DEFERRED MAINTENANCE FUND | TOTAL | <u>\$ 13,531.31</u> |
| BUILDING FUND | TOTAL | <u>\$ 879,313.81</u> |
| CAPITAL FACILITIES FUND | TOTAL | <u>\$ 19,465.23</u> |
| COUNTY SCHOOL FACILITIES FUND | TOTAL | <u>\$2,142,720.50</u> |
| WORKERS' COMP. SELF-INS. FUND | TOTAL | <u>\$ 99,837.66</u> |
| HEALTH CARE SELF-INS. FUND | TOTAL | <u>\$ 588,577.08</u> |
| DENTAL CARE SELF-INS. FUND | TOTAL | <u>\$ 103,409.81</u> |
| VISION CARE SELF-INS. FUND | TOTAL | <u>\$ 22,906.80</u> |
| PAYROLL CLEARANCE FUND | TOTAL | <u>\$ 647,828.66</u> |
25. RATIFY Student Teaching Agreement with Point Loma Nazarene University beginning January 1, 2005. 25
26. RATIFY Student Teaching Agreement with California State University, Fullerton effective January 1, 2005 through June 30, 2005. 26
27. APPROVE Actuarial Benefit Consulting Services Agreement with AON, effective April 20, 2005. 27
28. APPROVE Student Teaching Agreement with Azusa Pacific University effective July 1, 2005 through June 30, 2008. 28
29. APPROVE Amendment to Ground Lease Agreement Between Downey Unified School District and Brookshire Partners, effective May 1, 2005 through April 30, 2010. 29

II. CONSENT AGENDA - continued

30. APPROVE Contract for Network Services and Support Educational Telecommunications and Technology with LACOE, effective July 1, 2005 through June 30, 2008. 30
31. APPROVE withdrawal of the Downey Unified School District from Schools Alliance for Workers' Compensation Excess Self-Funded (SAWCX II) Joint Powers Authority, effective July 1, 2005. 31
32. ACCEPT the Quarterly Uniform Complaint Report Summary. 32
33. AUTHORIZE the advertisement for bids for the Purchase of Irrigation Supplies and Equipment for the Maintenance Department, Bid #04/05-11, in the estimated amount of \$100,000.00, with no guarantee that this amount will be met or exceeded, to be charged to General, Deferred Maintenance, and/or Bond Funds. 33
34. AUTHORIZE the advertisement for bids for the Unsworth Elementary School Campus Modernization, Bid #04/05-12, to be charged to Bond Funds. 34
35. AUTHORIZE the advertisement for bids for the Purchase of a 36' x 40' Modular Building, Bid #04/05-13, to be charged to ROP Funds. 35
36. ACCEPT as complete projects related to Fencing Work, Bid #00/01-10, with McCullah Fence Co., Bell Gardens, in the amount of \$4,435.10, to be charged to Bond and/or General Funds, and;

AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payment released no sooner than 35 consecutive calendar days following the recording date. 36
37. ACCEPT as complete projects related to Improvement and Repairs to Concrete Areas, Bid #02/03-15, with 3D Concrete, Downey, in the amount of \$59,999.00, to be charged to General and/or Bond Funds, and; 37

II. CONSENT AGENDA - continued

37. continued

AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payment released no sooner than 35 consecutive calendar days following the recording date.

38. ACCEPT as complete projects related to Trade Electrical Work, Bid #04/05-09, with Spike Electric, Anaheim, in the amount of \$33,273.50, to be charged to the General Fund and/or Bond Funds, and; 38

AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payment released no sooner than 35 consecutive calendar days following the recording date.

39. REDUCE the retention amount being held against Bid #03/04-12, Downey and Warren High Schools New Stadiums Interior and Exterior Finishes, Bid Category No. 3, Track and Field Construction, with Byrom-Davey, Inc., San Diego, from 10% to 5%, per Public Contract Code 9203(a). 39

40. APPROVE Change Order #1 to Purchase Order #B76674, Playground Surfacing Materials, with Recycled Wood Products, Baldwin Park, in the increased amount of \$5,000.00, to be charged to the General Fund. 40

41. APPROVE Change Order #2 to Purchase Order #B76972, Materials to Repair/Fabricate Equipment, with Phillips Steel Company, Long Beach, in the increased amount of \$10,000.00, to be charged to the General Fund. 41

42. APPROVE Change Order #1 to Purchase Order #B76980, Rental of Maintenance Equipment, with Quinn Shepherd Rental Services, Whittier, in the increased amount of \$5,000.00, to be charged to the General Fund. 42

II. CONSENT AGENDA - continued

43. APPROVE Change Order #8 for the New Stadiums Structural Package for Downey and Warren High Schools, Bid #03/04-09, with R & G Builders, Inc., Irvine, in the increased amount of \$15,937.00, to be charged to Bond Funds. 43
44. APPROVE Change Order #12 for the Downey and Warren High Schools New Stadiums, Electrical Bid Package No. 4, Bid #03/04-11, with Mel Smith Electric, Inc., Stanton, in the increased amount of \$25,582.00, to be charged to Bond Funds. 44
45. APPROVE Change Order #5 for the Downey and Warren High Schools New Stadiums Interior and Exterior Finishes, Asphalt Paving, Bid Package No. 1, Bid #03/04-12, with Terra Pave, Inc., Whittier, in the increased amount of \$20,480.00, to be charged to Bond Funds. 45
46. APPROVE Change Order #7 for the Downey and Warren High Schools New Stadiums Interior and Exterior Finishes, and Site Work, Bid #03/04-12, Bid Category No. 7, Lath, Plaster and Drywall, with Church and Larsen, Inc., Irwindale, in the amount of \$24,875.00, to be charged to Bond Funds. 46
47. APPROVE Change Order #1 for the Downey and Warren High Schools New Stadiums Interior and Exterior Finishes, and Site Work, Bid #03/04-12, Bid Category No. 13, Permanent Grandstands, with Southern Bleacher Construction Co., Inc., Graham, Texas, in the increased amount of \$6,132.00, to be charged to Bond Funds. 47
48. APPROVE Change Order #4 for the Alameda Elementary School New Classroom Building, Bid #03/04-15, with SMC Construction Company, Irvine, in the increased amount of \$14,228.00, to be charged to Bond Funds. 48

II. CONSENT AGENDA - continued

- | | |
|---|----|
| 49. APPROVE Change Order #1 for the Expansion and Modernization of Lewis Elementary School, Bid Package #15, Specialties, Bid #04/05-06, with ISEC, Incorporated, Los Alamitos, in the increased amount of \$5,817.00, to be charged to Bond Funds. | 49 |
| 50. APPROVE Change Order #2 for the Unsworth Elementary School Campus Expansion, Bid #04/05-07, Bid Category No. 2, with HPS Mechanical, Inc., Bakersfield, in the increased amount of \$7,825.00, to be charged to Bond Funds. | 50 |
| 51. APPROVE the purchase of equipment, as listed, in accordance with established purchasing policies and regulations. | 51 |
| 52. RATIFY and/or APPROVE routine Personnel items until subsequent action is taken by the Board of Education. | 52 |
| 53. AUTHORIZE the service of the teacher, as submitted, assigned a subject area not listed on her teaching credential for the 2004-05 school year, pursuant to Education Code Section 44258.2. | 53 |
| 54. APPROVE the abolishment of four positions of School Office Manager and the establishment of four new positions with duties as attached, effective April 19, 2005. | 54 |

III. GENERAL ADMINISTRATIVE SERVICES

- | | |
|---|----|
| 55. REVIEW proposed revisions to AR 8510, Schedule of Regular Board Meetings, 2005-2006. | 55 |
| 56. ADOPT Resolution No. 200405-09 Designating the Assistant Superintendent, Business Services, as the District's representative to the Schools Alliance for Workers' Compensation Excess (SAWCX II) JPA. | 56 |
| 57. ADOPT Resolution No. 200405-10, To Order Biennial Governing Board Election. | 57 |

III. GENERAL ADMINISTRATIVE SERVICES - continued

- | | |
|--|----|
| 58. ADOPT Resolution No. 200405-11 regarding Uniform Complaint Procedures. | 58 |
| 59. ADOPT Resolution No. 200405-12 Authorizing the Issuance of General Obligation Bonds, 2002 Election, Series C, in the Aggregate Principal Amount of \$25,000,000, and Requesting the Board of Supervisors of Los Angeles County to Sell Said Bonds on Behalf of the District. | 59 |

IV. SPECIAL ADMINISTRATIVE SERVICES

Instruction

- | | |
|---|----|
| 60. REVIEW proposed revision to AR 2380, Eligibility for Extra Curricular Activities. | 60 |
| 61. HEAR a presentation regarding the implications of declining enrollment at District elementary schools; and

REVIEW the proposed recommendation to close Pace Elementary School, effective June 2005, assign Pace students to Lewis Elementary School, and reassign some students currently attending Lewis Elementary School who live west of Old River School Road to Ward, Imperial, and Williams Elementary Schools. | 61 |

Student Cases

- 62. TAKE appropriate action on Student Case No. 200304-21.*
- 63. TAKE appropriate action on Student Case No. 200304-31.*
- 64. TAKE appropriate action on Student Case No. 200304-205.*
- 65. TAKE appropriate action on Student Case No. 200304-221.*
- 66. TAKE appropriate action on Student Case No. 200405-84.*
- 67. TAKE appropriate action on Student Case No. 200405-97.*

* Individual expulsion cases may require the Board of Education to move to Closed Session pursuant to California Education Code 48918 (c).

IV. SPECIAL ADMINISTRATIVE SERVICES - continued

Student Cases – continued

68. TAKE appropriate action on Student Case No. 200405-102.*
69. TAKE appropriate action on Student Case No. 200405-105.*
70. TAKE appropriate action on Student Case No. 200405-123.*
71. TAKE appropriate action on Student Case No. 200405-140.*
72. TAKE appropriate action on Student Case No. 200405-141.*
73. TAKE appropriate action on Student Case No. 200405-142.*
74. TAKE appropriate action on Student Case No. 200405-143.*
75. TAKE appropriate action on Student Case No. 200405-144.*
76. TAKE appropriate action on Student Case No. 200405-145.*
77. TAKE appropriate action on Student Case No. 200405-146.*
78. TAKE appropriate action on Student Case No. 200405-147.*
79. TAKE appropriate action on Student Case No. 200405-148.*
80. TAKE appropriate action on Student Case No. 200405-149.*
81. TAKE appropriate action on Student Case No. 200405-150.*
82. TAKE appropriate action on Student Case No. 200405-152.*
83. TAKE appropriate action on Student Case No. 200405-153.*
84. TAKE appropriate action on Student Case No. 200405-154.*
85. TAKE appropriate action on Student Case No. 200405-156.*
86. TAKE appropriate action on Student Case No. 200405-157.*

* Individual expulsion cases may require the Board of Education to move to Closed Session pursuant to California Education Code 48918 (c).

IV. SPECIAL ADMINISTRATIVE SERVICES - continued

Student Cases – continued

87. TAKE appropriate action on Student Case No. 200405-158.*

88. TAKE appropriate action on Student Case No. 200405-159.*

89. TAKE appropriate action on Student Case No. 200405-160.*

90. TAKE appropriate action on Student Case No. 200405-161.*

91. TAKE appropriate action on Student Case No. 200405-162.*

* Individual expulsion cases may require the Board of Education to move to Closed Session pursuant to California Education Code 48918 (c).

V. ITEMS FOR FUTURE AGENDA

VI. The next meeting of the Board of Education will be a Regular Meeting to be held on Tuesday, May 3, 2005, at 5:00 p.m. in the Grace E. Horney Board Room of the Gallegos Administration Center, 11627 Brookshire Avenue, Downey, California.

VII. CLOSED SESSION: to discuss:

1. Student Cases
2. Potential Litigation
3. Discipline/Dismissal/Release (2)

VIII. ADJOURN the Regular Meeting of the Board of Education at the specified hour with the consent of the members.

NOTE: The Superintendent's recommendation for action on each agenda item is indicated by the word appearing in CAPS.