

BOARD OF EDUCATION
Downey Unified School District
11627 Brookshire Avenue
Downey, California 90241

AGENDA #10

REGULAR MEETING

April 7, 2009
Tuesday, 5:00 p.m.

I. GENERAL BOARD FUNCTIONS

1. Call to Order by Mr. D. Mark Morris, President of the Board of Education, at 5:00 p.m. on Tuesday, April 7, 2009, in the Grace E. Horney Board Room of the Gallegos Administration Center, 11627 Brookshire Avenue, Downey, California.
2. Renewal of the Pledge of Allegiance to the Flag of the United States of America to be led by Mr. Donald E. LaPlante, Member of the Board of Education.
3. Invocation to be delivered by Mr. William A. Gutierrez, Member of the Board of Education.

4. Roll Call

D. Mark Morris
Barbara R. Samperi
Martha E. Sodetani
Tod M. Corrin
William A. Gutierrez
Donald E. LaPlante
Nancy A. Swenson
Wendy L. Doty, Ed.D.

Present	Absent

5. ADOPT Agenda #10 for the Regular Meeting of the Board of Education held on Tuesday, April 7, 2009.
6. APPROVE Official Minutes of the Regular Board of Education meeting held March 10, 2009, as submitted or with the necessary corrections.

I. GENERAL BOARD FUNCTIONS - continued

7. RECEIVE correspondence and refer it to the proper order of business or to the Superintendent for handling.
8. ACKNOWLEDGE representatives of the Downey United Masonic Lodge #220; and HEAR presentations from school principals for the Mason's Teacher of the Year annual awards.
9. HEAR Oral Communications from Members of the Board of Education, Superintendent and Administrators.
10. HEAR Public on items not appearing on the Agenda.

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II. CONSENT AGENDA

11. ACCEPT with gratitude and in accordance with Board Policy 6372 the following donations:
 - a. Cash donation of \$191.77, to be used for school supplies at Carpenter Elementary School, from Target;
 - b. Cash donation of \$1,500, to be used for the GATE student field trip at Old River Elementary School, from Greg and Pamela Goldsholl;
 - c. Cash donations \$629.38 from Washington Mutual; \$287.25 from Target; and \$100 from Wells Fargo Community Support Campaign, to be used in support of the instructional at Rio Hondo Elementary School;
 - d. Cash donation of \$4,000, to be used for student field trips at Rio San Gabriel Elementary School, from Rio San Gabriel Elementary School PTA;
 - e. Cash donation of \$416.21, to be used for books and other school needs at Rio San Gabriel Elementary School, from Target;

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II. CONSENT AGENDA - continued

11. continued

- f. Cash donations \$318.68 from Washington Mutual; \$203.23 from Target; and \$200 from Gabriela Tafolla, to be used for classroom supplies at Unsworth Elementary School;
- g. Cash donations of \$200 from Carol Griffiths; and \$200 from Kathryn Griffiths, to be used to purchase library books at Griffiths Middle School;
- h. Cash donation of \$200, to be used in support of the GATE program at West Middle School, from Adaobi Njideka Udokwu;
- i. Donation of one microwave oven, value estimated by donor to be \$59.50, for staff use at Columbus High School, from Kathleen Succa;
- j. Cash donation of \$50,000, to be used to purchase computers at Sussman Middle School, from Downey Kiwanis Foundation;
- k. Cash donation of \$5,000, to be used in support of the CHARACTER COUNTS! program, from Downey Los Amigos Kiwanis Foundation;
- l. Donation of four \$50 Stater Brothers gift cards, total value \$200, to be used by families at the TLC Family Resource Center, from the Downey Church for Spiritual Living;
- m. Cash donations of \$10,000 from Downey Kiwanis Foundation; \$1,588.71 from Gallatin Elementary School; \$424.71 from Sussman Middle School; \$326 from Old River Elementary School; \$200 from Robin Martin; \$100 from Nancy Swenson; and \$50 from Karen Korduner, to be used in support of the TLC Family Resource Center.

II. CONSENT AGENDA - continued

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| 12. RATIFY and/or APPROVE attendance and authorize payment of actual and necessary expenses, including registration fees, and AUTHORIZE payment of advances on expenses as described herein, as provided by BP and AR 7310, Convention and Conference Attendance. | 12 |
| 13. RATIFY Settlement Agreement regarding Case #2009010729 and APPRPOVE payment of \$9,000.00. | |
| 14. APPROVE proposed revisions to AR 3111, Regular School Calendar 2009-10. | 14 |
| 15. APPROVE the Schedule of Regular Board Meetings. | 15 |
| 16. RATIFY and/or APPROVE per Board Policy 6362 the following purchase orders prepared by the Purchasing Department: | 16 |
| GENERAL FUND - 01.0 | TOTAL \$ 876,594.21 |
| ADULT SCHOOL FUND - 11.0 | TOTAL \$ 92,746.19 |
| CAFETERIA FUND - 13.0 | TOTAL \$ 107,371.76 |
| DEFERRED MAINT. FUND - 14.0 | TOTAL \$ 139,000.00 |
| COUNTY SCHOOL FAC. - 35.0 | TOTAL \$ 3,230,552.04 |
| 17. RATIFY the issuance of Payroll Orders for Hourly, Overtime, Civic Center Work performed by classified personnel, Adult School, and Food Services for the month of February 2009, covered by Payroll Orders issued through March 2009. | 17 |
| 18. RATIFY Los Angeles County Office of Education Contract for Providing CalWorks Support Services to Participants, Regional Occupational Program enrolled in vocation and adult basic education programs, effective July 1, 2008 through June 30, 2009. | 18 |
| 19. APPROVE Contract for Services Relating to Mandated Cost Claims with Centration, Inc., effective July 1, 2009 through June 30, 2010. | 19 |

II. CONSENT AGENDA – continued

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| 20. RATIFY agreement between Downey Adult School Career and Education Center and Amed Medical Billing Service to furnish practical experience to students enrolled in the Medical Billing & Coding program. | 20 |
| 21. RATIFY agreement between Downey Adult School Career and Education Center and American Red Cross to furnish practical experience to students enrolled in the Medical Assistant program. | 21 |
| 22. RATIFY agreement between Downey Adult School Career and Education Center and Samir T. Ayoub Dental Corporation to furnish practical experience to students enrolled in the Dental Assistant program. | 22 |
| 23. RATIFY agreement between Downey Adult School Career and Education Center and John Barkodar, M.D. to furnish practical experience to students enrolled in the Medical Assistant program. | 23 |
| 24. RATIFY agreement between Downey Adult School Career and Education Center and Beautiful Smiles Dental Care to furnish practical experience to students enrolled in the Dental Assistant program. | 24 |
| 25. RATIFY agreement between Downey Adult School Career and Education Center and John P. Cardin, Jr., M.D. to furnish practical experience to students enrolled in the Medical Assistant program. | 25 |
| 26. RATIFY agreement between Downey Adult School Career and Education Center and Children’s Dental Health Clinic to furnish practical experience to students enrolled in the Dental Assistant program. | 26 |
| 27. RATIFY agreement between Downey Adult School Career and Education Center and Class 1 Orthodontics of Dr. Amara Crandall to furnish practical experience to students enrolled in the Dental Assistant program. | 27 |

II. CONSENT AGENDA – continued

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| 28. RATIFY agreement between Downey Adult School Career and Education Center and Clinica Medica Hispana to furnish practical experience to students enrolled in the Medical Assistant program. | 28 |
| 29. RATIFY agreement between Downey Adult School Career and Education Center and Clinica Medica La Sagrada Familia to furnish practical experience to students enrolled in the Medical Assistant program. | 29 |
| 30. RATIFY agreement between Downey Adult School Career and Education Center and Compucare Systems, LLC to furnish practical experience to students enrolled in the Medical Assistant program. | 30 |
| 31. RATIFY agreement between Downey Adult School Career and Education Center and Downey Community Dental to furnish practical experience to students enrolled in the Dental Assistant program. | 31 |
| 32. RATIFY agreement between Downey Adult School Career and Education Center and David Gothard, M.D., FAAFP to furnish practical experience to students enrolled in the Medical Assistant program. | 32 |
| 33. RATIFY agreement between Downey Adult School Career and Education Center and Dr. Ed Guzman to furnish practical experience to students enrolled in the Medical Billing & Coding program. | 33 |
| 34. RATIFY agreement between Downey Adult School Career and Education Center and Gerald Ho to furnish practical experience to students enrolled in the Medical Billing & Coding program. | 34 |
| 35. RATIFY agreement between Downey Adult School Career and Education center and Gene R. Humphries, DDS, MS, Orthodontist to furnish practical experience to students enrolled in the Dental Assistant program. | 35 |

II. CONSENT AGENDA – continued

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| 36. RATIFY agreement between Downey Adult School Career and Education Center and Minrva Lobarbio-Banares, M.D. to furnish practical experience to students enrolled in the Medical Assistant program. | 36 |
| 37. RATIFY agreement between Downey Adult School Career and Education Center and Rosecrans Dental Group to furnish practical experience to students enrolled in the Dental Assistant program. | 37 |
| 38. RATIFY agreement between Downey Adult School Career and Education Center and Dr. Joseph Stan, Inc. to furnish practical experience to students enrolled in the Dental Assistant program. | 38 |
| 39. RATIFY agreement between Downey Adult School Career and Education Center and Universal Care Medical Group to furnish practical experience to students enrolled in the Medical Assistant program. | 39 |
| 40. RATIFY agreement between Downey Adult School Career and Education Center and J. Wayne Wilcox, DDS to furnish practical experience to students enrolled in the Dental Assistant program. | 40 |
| 41. RATIFY agreement between Downey Adult School Career and Education Center and Women’s Medical Group to furnish practical experience to students enrolled in the Medical Assistant program. | 41 |
| 42. ACCEPT the Quarterly Uniform Complaint Report Summary. | 42 |
| 43. APPROVE a 60-month lease/purchase of two (2) Xerox Docutech 6155 PMC Production Publishers at the monthly lease rate of \$18,362.25, for use in the Communication Center, to be charged to the General Fund. | 43 |

II. CONSENT AGENDA – continued

44. APPROVE the renewal of Bid #06/07-05 for Backhoe Services on an as-needed basis from January 1, 2009 through December 31, 2009 with Terra Pave, Inc., Whittier, in the annual estimated amount of \$150,000.00, with no guarantee that this amount will be met or exceeded, to be charged to the General Fund, Bond Fund, and/or Deferred Maintenance Fund as required. 44
45. AWARD Bid #08/09-09 for Stock Paper to Unisource Worldwide, La Palma, in the anticipated annual amount of \$108,234.00, Kirk Paper, Downey, in the anticipated annual amount of \$43,320.00, and Keldon Paper Company, Los Angeles, in the anticipated annual amount of \$10,132.50, with no guarantee that these amounts will be met or exceeded, to be charged to the General Fund. 45
46. APPROVE Change Order #1 to Purchase Order #B110864, MA Certification Testing as needed by the Downey Adult School, with California Research Tabulations, Inc., Brea, in the increased amount of \$6,000.00, to be charged to the Downey Adult School fund. 46
47. APPROVE Change Order #11 for the Warren High School New Library, Classroom Building and Modernization, Bid Package #1, Demolition, Earthwork, and Grading, Bid #06/07-09, with Hanan Construction, Inc., Pomona, in the increased amount of \$5,415.00, to be charged to Bond Funds. 47
48. APPROVE Change Order #8 for the Warren High School New Library, Classroom Building and Modernization, Bid Package #2, Concrete Rebar, Site Work, Bid #06/07-09, with DeVries Construction, Laguna Niguel, in the increased amount of \$34,764.00, to be charged to Bond Funds. 48
49. APPROVE Change Order #11 for the Warren High School New Library, Classroom Building and Modernization, Bid Package #5, Rough Carpentry & Framing, Bid #06/07-09, with C & H Construction, Santa Ana, in the increased amount of \$32,393.00, to be charged to Bond Funds. 49

II. CONSENT AGENDA – continued

50. APPROVE Change Order #5 for the Warren High School New Library, Classroom Building and Modernization, Bid Package #7, Roofing, Bid #06/07-09, with FC & Sons Roofing Co., Bell Gardens, in the increased amount of \$8,149.00, to be charged to Bond Funds. 50

51. APPROVE Change Order #10 for the Warren High School New Library, Classroom Building and Modernization, Bid Package #19, Electrical, Bid #06/07-09, with Master K Electric, Northridge, in the increased amount of \$19,838.00, to be charged to Bond Funds. 51

52. APPROVE Change Order #10 for the Warren High School Modernization Portion 2 - Cafeteria, Bid #07/08-05, with Angeles Contractor, Buena Park, in the increased amount of \$84,660.00, to be charged to Bond and Food Service Funds. 52

53. ACCEPT as complete projects related to Fencing Work, Bid #05/06-14, with McCullah Fence Co., Bell Gardens, in the amount of \$2,783.04, to be charged to Bond, Deferred Maintenance and/or General Funds, and; 53

AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payment released no sooner than 35 consecutive calendar days following the recording date.

54. ACCEPT as complete Bid Package #13, Ceramic Tile, Bid #06/07-09, Warren High School New Library, Classroom Building, and Modernization, with Continental Marble & Tile Company, Corona, in the final amount of \$139,205.00, to be charged to Bond Funds, and; 54

AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payment released no sooner than 35 consecutive calendar days following the recording date.

II. CONSENT AGENDA – continued

55. ACCEPT as complete Bid Package #14, Flooring, Bid #06/07-09, Warren High School New Library, Classroom Building, and Modernization, with Donald M. Hoover Company, Fontana, in the final amount of \$126,907.00, to be charged to Bond Funds, and;
- AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payment released no sooner than 35 consecutive calendar days following the recording date.
56. ACCEPT as complete projects related to Improvement and Repairs to Concrete Areas, Bid #07/08-04, with 3D Concrete, Downey, in the amount of \$7,770.00, to be charged to General Deferred Maintenance, and/or Bond Funds, and;
- AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payment released no sooner than 35 consecutive calendar days following the recording date.
57. APPROVE the adjustment of the 2008-09 General Fund unrestricted budget to reflect a decrease to the fund balance in the amount of \$421,722.00. 57
58. APPROVE the adjustment of the 2008-09 General Fund restricted budget to reflect a decrease to the fund balance in the amount of \$140,042.00. 58
59. APPROVE the adjustment of the 2008-09 Adult Education Fund restricted budget to reflect an increase to the fund balance in the amount of \$2,219,245.00. 59
60. APPROVE the adjustment of the 2008-09 Adult Education Fund unrestricted budget to reflect a decrease to the fund balance in the amount of \$3,186.00. 60
61. RATIFY and/or APPROVE routine Personnel items until subsequent action is taken by the Board of Education. 61

II. CONSENT AGENDA – continued

62. APPROVE the abolishment of one vacant Intermediate Clerical Assistant position, and one vacant Child Care Assistant position. Since there are no incumbents in these positions that require the forty-five days notice, the effective date of the abolishments is recommended as April 7, 2009. 62

III. GENERAL ADMINISTRATIVE SERVICES

63. ADOPT Resolution No. 200809-18, To Order Biennial Governing Board Election. 63

IV. SPECIAL ADMINISTRATIVE SERVICES

Instruction

64. REVIEW middle school and high school textbooks proposed for adoption for the 2009-10 school year. 64

Personnel

65. APPROVE the Memorandum of Understanding for the 2009-10 Adult School Calendar and Summer Session. 65

Student Cases

66. TAKE appropriate action on Student Case No. 200708-90.*
67. TAKE appropriate action on Student Case No. 200809-32.*
68. TAKE appropriate action on Student Case No. 200809-35.*
69. TAKE appropriate action on Student Case No. 200809-41.*
70. TAKE appropriate action on Student Case No. 200809-42.*

* Individual expulsion cases may require the Board of Education to move to Closed Session pursuant to California Education Code 48918 (c).

IV. SPECIAL ADMINISTRATIVE SERVICES - continued

Student Cases - continued

71. TAKE appropriate action on Student Case No. 200809-43.*
72. TAKE appropriate action on Student Case No. 200809-44.*
73. TAKE appropriate action on Student Case No. 200809-45.*
74. TAKE appropriate action on Student Case No. 200809-46.*
75. TAKE appropriate action on Student Case No. 200809-48.*
76. TAKE appropriate action on Student Case No. 200809-49.*
77. TAKE appropriate action on Student Case No. 200809-50.*
78. TAKE appropriate action on Student Case No. 200809-51.*
79. TAKE appropriate action on Student Case No. 200809-52.*
80. TAKE appropriate action on Student Case No. 200809-53.*
81. TAKE appropriate action on Student Case No. 200809-54.*
82. TAKE appropriate action on Student Case No. 200809-55.*

* Individual expulsion cases may require the Board of Education to move to Closed Session pursuant to California Education Code 48918 (c).

V. ITEMS FOR FUTURE AGENDA

- VI. The next meeting of the Board of Education will be a Special Study Session Meeting to be held on Tuesday, April 28, 2009, at 8:00 a.m. in the ROP Room of the Gallegos Administration Center, 11627 Brookshire Avenue, Downey, California.

VII. CLOSED SESSION: to discuss:

1. Student Cases
2. Potential Litigation
3. Negotiations
4. Discipline/Dismissal Release (2)

VIII. ADJOURN the Regular Meeting of the Board of Education at the specified hour with the consent of the members.

NOTE: The Superintendent's recommendation for action on each agenda item is indicated by the word appearing in CAPS.

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 11627 Brookshire Avenue, Downey, California during normal business hours.