

BOARD OF EDUCATION  
Downey Unified School District  
11627 Brookshire Avenue  
Downey, California 90241

AGENDA #8

REGULAR MEETING

February 17, 2009  
Tuesday, 5:00 p.m.

I. GENERAL BOARD FUNCTIONS

1. Call to Order by Mr. D. Mark Morris, President of the Board of Education, at 5:00 p.m. on Tuesday, February 17, 2009, in the Grace E. Horney Board Room of the Gallegos Administration Center, 11627 Brookshire Avenue, Downey, California.
2. Renewal of the Pledge of Allegiance to the Flag of the United States of America to be led by Mr. Tod M. Corrin, Member of the Board of Education.
3. Invocation to be delivered by Mrs. Martha E. Sodetani, Clerk of the Board of Education.

4. Roll Call

D. Mark Morris  
Barbara R. Samperi  
Martha E. Sodetani  
Tod M. Corrin  
William A. Gutierrez  
Donald E. LaPlante  
Nancy A. Swenson  
*Wendy L. Doty, Ed.D.*

Present	Absent

5. ADOPT Agenda #8 for the Regular Meeting of the Board of Education held on Tuesday, February 17, 2009.
6. APPROVE Official Minutes of the Regular Board of Education meeting held January 13, 2009, as submitted or with the necessary corrections.

I. GENERAL BOARD FUNCTIONS - continued

7. RECEIVE correspondence and refer it to the proper order of business or to the Superintendent for handling.

8. HEAR presentations recognizing the following organizations in the area of Parent/Community Relations:

Assistance League of Downey  
Kiwanis Club of Downey  
Rotary Club of Downey  
Sorooptimist International of Downey

9. HEAR presentation by Roger Brossmer, Director of Downey Adult School, honoring Maria Kulikoff in Gratitude for Selfless Action in a Crisis.

10. RECEIVE the Official 2009 California School Boards Association Delegate Assembly Ballot for Region 24, and CAST vote(s) for no more than six candidates. 10

11. HEAR Oral Communications from Members of the Board of Education, Superintendent and Administrators.

12. HEAR Public on items not appearing on the Agenda.

II. CONSENT AGENDA

13. ACCEPT with gratitude and in accordance with Board Policy 6372 the following donations: 13

a. Cash donation of \$700, to be used in support of the students at Price Elementary School, from AYSO Organization #24;

b. Donation of library books, the valued estimated by donor to be \$500, for student use at Ward Elementary School, from Roxann Davis;

c. Cash donation of \$40, to be used in support of the band at East Middle School, from Mr. and Mrs. Raymond Gomez;

II. CONSENT AGENDA - continued

13. continued

d. Donation of two Thanksgiving dinners from an anonymous donor, value estimated by the donor to be \$190.30, for families at Sussman Middle School;

e. Cash donations of \$1,000 from Michael Camunez and \$200 from Robin Martin, to be used in support of the TLC Family Resource Center.

14. RATIFY and/or APPROVE attendance and authorize payment of actual and necessary expenses, including registration fees, and AUTHORIZE payment of advances on expenses as described herein, as provided by BP and AR 7310, Convention and Conference Attendance. 14

15. RATIFY and/or APPROVE attendance and authorize payment of actual and necessary expenses, including registration fees, and AUTHORIZE payment of advances on expenses as described herein, as provided by BP and AR 7310, Convention and Conference Attendance. 15

16. RATIFY General Agreement with Tobinworld for the 2008-09 fiscal year effective July 1, 2008 through June 30, 2009. 16

17. RATIFY payments as submitted for services provided for Special Education Placement #NPS200708-86 for the period of March 18, 2008 through June 30, 2008, not to exceed 51 days.

18. RATIFY payments as submitted for services provided for Special Education Placement #NPS200809-73 for the period of September 4, 2008 through June 30, 2009, not to exceed 180 days.

19. RATIFY payments as submitted for services provided for Special Education Placement #NPS200809-74 for the period of July 1, 2008 through June 30, 2009, not to exceed 99 days.

II. CONSENT AGENDA - continued

20. RATIFY payments as submitted for services provided for Special Education Placement #NPS200809-75 for the period of July 1, 2008 through February 27, 2009, not to exceed 125 days.
21. RATIFY payments as submitted for services provided for Special Education Placement #NPS200809-76 for the period of July 1, 2008 through June 30, 2009, not to exceed 162 days.
22. RATIFY payments as submitted for services provided for Special Education Placement #NPS200809-77 for the period of January 5, 2009 through June 30, 2009, not to exceed 120 days.
23. RATIFY payments as submitted for services provided for Special Education Placement #NPS200809-78 for the period of December 19, 2008 through June 30, 2009, not to exceed 115 days.
24. RATIFY payments as submitted for services provided for Special Education Placement #NPS200809-79 for the period of November 17, 2008 through June 30, 2009, not to exceed 130 days.
25. RATIFY payments as submitted for services provided for Special Education Placement #NPS200809-80 for the period of November 16, 2008 through March 31, 2009, not to exceed 98 days.
26. RATIFY payments as submitted for services provided for Special Education Placement #NPS200809-81 for the period of December 8, 2008 through June 30, 2009, not to exceed 150 days.
27. APPROVE Part II of the Consolidated Application for Funding Categorical Aid Programs, and;

S/C

AUTHORIZE submission of the application to the State Department of Education.

II. CONSENT AGENDA - continued

28. RATIFY and/or APPROVE per Board Policy 6362 the following purchase orders prepared by the Purchasing Department: 28

GENERAL FUND - 01.0	TOTAL	<u>\$ 1,560,646.50</u>
ADULT SCHOOL FUND - 11.0	TOTAL	<u>\$ 111,790.18</u>
CAFETERIA FUND - 13.0	TOTAL	<u>\$ 701,298.06</u>
DEFERRED MAINT. FUND - 14.0	TOTAL	<u>\$ 231,649.76</u>
COUNTY SCHOOL FAC. - 35.0	TOTAL	<u>\$ 1,109,409.04</u>
SELF INS. WORKERS COMP. - 67.1	TOTAL	<u>\$ 23,396.44</u>

29. RATIFY the issuance of Payroll Orders for Hourly, Overtime, Civic Center Work performed by classified personnel, Adult School, and Food Services for the month of December 2008, covered by Payroll Orders issued through January 2009. 29

30. RATIFY the following B Warrant numbers 16802678 through 16874172 issued for payment of authorized purchases or obligations incurred by law or district policy for the period beginning January 1, 2009 and ending January 31, 2009: 30

GENERAL FUND	TOTAL	<u>\$2,810,556.75</u>
ADULT EDUCATION FUND	TOTAL	<u>\$ 264,409.74</u>
CAFETERIA FUND	TOTAL	<u>\$ 534,594.70</u>
DEFERRED MAINTENANCE FUND	TOTAL	<u>\$ 227,292.60</u>
CAPITAL FACILITIES FUND	TOTAL	<u>\$ 24,124.81</u>
COUNTY SCHOOLS FACILITIES FUND	TOTAL	<u>\$2,150,640.60</u>
SELF INSURANCE FUND	TOTAL	<u>\$ 70.31</u>
WORKERS' COMP. SELF-INS. FUND	TOTAL	<u>\$ 41,601.43</u>
HEALTH CARE SELF-INS. FUND	TOTAL	<u>\$1,012,927.04</u>
DENTAL CARE SELF-INS. FUND	TOTAL	<u>\$ 159,731.52</u>
VISION CARE SELF-INS. FUND	TOTAL	<u>\$ 28,516.67</u>
PAYROLL CLEARANCE FUND	TOTAL	<u>\$ 745,945.97</u>

31. RATIFY Engineering/Technology Agreement with the Project Lead The Way to provide a high school and middle school engineering and technology curriculum. 31

II. CONSENT AGENDA – continued

- |  |    |
|--|----|
| 32. RATIFY Agreement with Los Angeles County Office of Education for Facilities, Supplies and Services, Special Education Programs (DHH – Larson PAU) at Gauldin Elementary School and Carpenter Elementary School, effective January 1, 2009 through June 30, 2010. | 32 |
| 33. RATIFY Student Teaching Agreement with California State University, Los Angeles, effective December 8, 2008.   | 33 |
| 34. RATIFY Agreement between Downey Adult School Career and Education Center and American Indian Healing Center to furnish practical experience to students enrolled in the Medical Assistant program.   | 34 |
| 35. RATIFY Agreement between Downey Adult School Career and Education Center and Bright Health Physicians to furnish practical experience to students enrolled in the Medical Assistant program.   | 35 |
| 36. RATIFY Agreement between Downey Adult School Career and Education Center and Care Medical Office to furnish practical experience to students enrolled in the Medical Assistant program.  | 36 |
| 37. RATIFY Agreement between Downey Adult School Career and Education Center and Dr. Sherie Carnegie, D.O. to furnish practical experience to students enrolled in the Medical Assistant program.  | 37 |
| 38. RATIFY Agreement between Downey Adult School Career and Education Center and Centro Medico Urgente to furnish practical experience to students enrolled in the Medical Billing & Coding program.   | 38 |
| 39. RATIFY Agreement between Downey Adult School Career and Education Center and Cuevas Chiropractic Clinic to furnish practical experience to students enrolled in the Medical Billing & Coding program.  | 39 |

II. CONSENT AGENDA – continued

- |   |    |
|---|----|
| 40. RATIFY Agreement between Downey Adult School Career and Education Center and La Familia & Women Medical Clinic to furnish practical experience to students enrolled in the Medical Assistant program.                                       | 40 |
| 41. RATIFY Agreement between Downey Adult School Career and Education Center and Lakewood Plaza Dental Group to furnish practical experience to students enrolled in the Dental Assistant program.  | 41 |
| 42. RATIFY Agreement between Downey Adult School Career and Education Center and Marina Medical Billing Service Inc. to furnish practical experience to students enrolled in the Medical Billing & Coding program.                              | 42 |
| 43. RATIFY Agreement between Downey Adult School Career and Education Center and New Smile Dental to furnish practical experience to students enrolled in the Dental Assistant program.   | 43 |
| 44. RATIFY Agreement between Downey Adult School Career and Education Center and Dr. Thomas Nguyen to furnish practical experience to students enrolled in the Dental Assistant program.  | 44 |
| 45. RATIFY Agreement between Downey Adult School Career and Education Center and Stat Diagnostic Service to furnish practical experience to students enrolled in the Medical Billing & Coding program.  | 45 |
| 46. RATIFY Agreement between Downey Adult School Career and Education Center and Superior Care Medical Center, Inc. to furnish practical experience to students enrolled in the Medical Billing & Coding program.                               | 46 |
| 47. AUTHORIZE the advertisement for bids for the Purchase of Pipe and Plumbing Supplies for the Maintenance Department (annual contract), Bid #08/09-11, to be charged to the General Fund, Maintenance Fund, and/or Bond Funds as appropriate. | 47 |

II. CONSENT AGENDA – continued

48. REJECT all bids received against Bid #08/09-08, Downey High School Modernization, Buildings J, K, N, and the Cafeteria, and;  
  
AUTHORIZE the re-bid of same, pending District review of options and revisions to scope of work, against Bid #08/09-12. 48
49. ACCEPT and APPROVE the use of the U.S. Communities contract by and between the County of Charlotte Mecklenburg, Contract #0601343 and Auto Zone, Memphis, Tennessee, for light-duty vehicle parts by the Downey Unified School District, on an as needed basis to fill orders with the same advantages, terms and conditions. 49
50. APPROVE Change Order #10 for the Warren High School New Library, Classroom Building and Modernization, Bid Package #1, Demolition, Earthwork, and Grading, Bid #06/07-09, with Hanan Construction, Inc., Pomona, in the increased amount of \$45,019.00, to be to be charged to Bond Funds. 50
51. APPROVE Change Order #6 for the Warren High School New Library, Classroom Building and Modernization, Bid Package #2, Concrete, Rebar, Site Work, Bid #06/07-09, with DeVries Construction, Laguna Niguel, in the increased amount of \$54,584.00, to be charged to Bond Funds. 51
52. APPROVE Change Order #10 for the Warren High School New Library, Classroom Building and Modernization, Bid Package #5, Rough Carpentry & Framing, Bid #06/07-09, with C & H Construction, Santa Ana, in the increased amount of \$53,222.00, to be charged to Bond Funds. 52
53. APPROVE Change Order #3 for the Warren High School New Library, Classroom Building and Modernization, Bid Package #8, Doors, Frames and Hardware, Bid #06/07-09, with T.R. Mulligan, Inc., Carlsbad, in the increased amount of \$29,975.00, to be charged to Bond Funds. 53



II. CONSENT AGENDA – continued

54. APPROVE Change Order #8 for the Warren High School New Library, Classroom Building and Modernization, Bid Package #10, Lath & Plaster, Bid #06/07-09, with Angeles Contractor, Buena Park, in the increased amount of \$60,130.00, to be charged to Bond Funds. 54
55. APPROVE Change Order #6 for the Warren High School New Library, Classroom Building and Modernization, Bid Package #11, Paint, FRP, Bid #06/07-09, with Royal Construction Co., Fullerton, in the increased amount of \$16,463.00, to be charged to Bond Funds. 55
56. APPROVE Change Order #10 for the Warren High School New Library, Classroom Building and Modernization, Bid Package #15, Specialties, Bid #06/07-09, with Inland Acoustics, Inc., San Bernardino, in the increased amount of \$28,676.00, to be charged to Bond Funds. 56
57. APPROVE Change Order #4 for the Warren High School New Library, Classroom Building and Modernization, Bid Package #18, HVAC, Bid #06/07-09, with Mek Air Tech, Los Angeles, in the increased amount of \$122,540.00, to be charged to Bond Funds. 57
58. APPROVE Change Order #20 for the Downey High School New Classroom Building – Building “B”, Bid #06/07-10, with PW Construction, Glendora, in the increased amount of \$8,426.00, to be charged to Bond Funds. 58
59. APPROVE Change Order #8 for the Warren High School Modernization Portion 2 – Cafeteria, Bid #07/08-05, with Angeles Contractor, Buena Park, in the increased amount of \$25,848.00, to be charged to Bond and Food Service Funds. 59
60. APPROVE Change Order #1 and #2 to Purchase Order #110454, Saturday School Attendance Recovery Program, with Education Consulting Services, Inc., Huntington Beach, in the increased amount of \$23,000.00, to be charged to the General Fund. 60

II. CONSENT AGENDA – continued

61. APPROVE Change Order #1 to Purchase Order #B110840, Cosmetic Supplies as needed by the Downey Adult School, with Cinema Secrets, Burbank, in the increased amount of \$10,000.00, to be charged to the Adult School Fund. 61

62. APPROVE Change Order #1 to Purchase Order #111137, Speech-Language Pathology Services, with Jane Haddad from More Than Words, Long Beach, in the increased amount of \$10,000.00, to be charged to Special Education Funds. 62

63. ACCEPT as complete projects related to Trade Electrical Work, Bid #04/05-09, with Spike Electric, Anaheim, in the amount of \$33,081.22, to be charged to the General Fund, Deferred Maintenance Fund, and/or Bond Funds, and; 63

AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payments released no sooner than 35 consecutive calendar days following the recording date.

64. ACCEPT as complete projects related to Fencing Work, Bid #05/06-14, with McCullah Fence Co., Bell Gardens, in the amount of \$1,638.00, to be charged to Bond, Deferred Maintenance and/or General Funds, and; 64

AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payments released no sooner than 35 consecutive calendar days following the recording date.

65. ACCEPT as complete various projects for paving and repairs against Bid #07/08-02 with Terra Pave, Whittier, in the amount of \$156,674.76, to be charged to Maintenance Funds, and; 65

AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payments released no sooner than 35 consecutive calendar days following the recording date.

II. CONSENT AGENDA – continued

66. ACCEPT as complete projects related to Improvement and Repairs to Concrete Areas, Bid #07/08-04, with 3D Concrete, Downey, in the amount of \$16,086.00, to be charged to General, Deferred Maintenance, and/or Bond Funds, and;
- AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payments released no sooner than 35 consecutive calendar days following the recording date.
67. APPROVE the declaration and sale of District surplus property and abate the income to the General Fund, Account #01.0-00000.0-00000-00000-8631-0000000.
68. APPROVE the destruction of Class 3 Disposable District Records, and;
- APPOINT Katrina Juarez-Lorenzetti, Clerical Assistant, document destruction coordinator.
69. RATIFY and/or APPROVE routine Personnel items until subsequent action is taken by the Board of Education.
70. AUTHORIZE the service of the teacher, as submitted, assigned a subject area not listed on their teaching credentials for the 2008-09 school year, pursuant to Education Code Section 44256(b).
71. AUTHORIZE the service of the teacher, as submitted, assigned a subject area not listed on her teaching credential for the 2008-09 school year, pursuant to Education Code Section 44258.2.
72. RATIFY the establishment of one new limited-term position with duties corresponding to the current classification of Senior Instructional Assistant-Behaviorally Challenged, assigned to Rio Hondo Elementary School, six and one-half hours per day, at range 115, \$15.63 per hour, effective January 12, 2009 through April 10, 2009.

II. CONSENT AGENDA – continued

73. RATIFY the abolishment of one Senior Instructional Assistant position, and the establishment of one new limited-term position with duties corresponding to the current classification of Senior Instructional Assistant-Behaviorally Challenged, to be assigned to Pace/LACOE E.D. Site, five and one-half hours per day, at range 115, \$15.63 per hour, effective January 5, 2009 through June 17, 2009. 73

III. GENERAL ADMINISTRATIVE SERVICES

74. ADOPT Resolution No. 200809-06, Approval of Behavioral Intervention Plans (Hughes Bill) Mandated Cost Claims Settlement and Agreement to Waive Future Claims. 74
75. ADOPT Resolution No. 200809-07, Grant from the South Coast Air Quality Management (SCAQMD) for the Lower Emission School Bus Replacement Program. 75

IV. SPECIAL ADMINISTRATIVE SERVICES

Instruction

76. REVIEW proposed revisions to BP and AR 3155, Combination – Grade Classes. 76
77. APPROVE the Single Plans for Student Achievement and Title I Parent Involvement Policies. 77

Student Cases

78. TAKE appropriate action on Student Case No. 200607-133.\*
79. TAKE appropriate action on Student Case No. 200708-107.\*

\* Individual expulsion cases may require the Board of Education to move to Closed Session pursuant to California Education Code 48918 (c).

IV. SPECIAL ADMINISTRATIVE SERVICES - continued

Student Cases - continued

80. TAKE appropriate action on Student Case No. 200708-146.\*
81. TAKE appropriate action on Student Case No. 200809-13.\*
82. TAKE appropriate action on Student Case No. 200809-28.\*
83. TAKE appropriate action on Student Case No. 200809-29.\*
84. TAKE appropriate action on Student Case No. 200809-30.\*
85. TAKE appropriate action on Student Case No. 200809-31.\*
86. TAKE appropriate action on Student Case No. 200809-32.\*
87. TAKE appropriate action on Student Case No. 200809-33.\*
88. TAKE appropriate action on Student Case No. 200809-34.\*
89. TAKE appropriate action on Student Case No. 200809-35.\*
90. TAKE appropriate action on Student Case No. 200809-36.\*

\* Individual expulsion cases may require the Board of Education to move to Closed Session pursuant to California Education Code 48918 (c).

V. ITEMS FOR FUTURE AGENDA

VI. The next meeting of the Board of Education will be a Regular Meeting to be held on Tuesday, March 10, 2009, at 5:00 p.m. in the Grace E. Horney Board Room of the Gallegos Administration Center, 11627 Brookshire Avenue, Downey, California.

VII. CLOSED SESSION: to discuss:

1. Student Cases
2. Potential Litigation
3. Negotiations
4. Discipline/Dismissal Release (2)
5. Public Employment – Certificated Administration/Management

VIII. ADJOURN the Regular Meeting of the Board of Education at the specified hour with the consent of the members.

**NOTE: The Superintendent's recommendation for action on each agenda item is indicated by the word appearing in CAPS.**

*Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 11627 Brookshire Avenue, Downey, California during normal business hours.*