

BOARD OF EDUCATION
Downey Unified School District
11627 Brookshire Avenue
Downey, California 90241

AGENDA #8

REGULAR MEETING

February 16, 2010
Tuesday, 5:00 p.m.

I. GENERAL BOARD FUNCTIONS

1. Call to Order by Mrs. Barbara R. Samperi, President of the Board of Education, at 5:00 p.m. on Tuesday, February 16, 2010, in the Grace E. Horney Board Room of the Gallegos Administration Center, 11627 Brookshire Avenue, Downey, California.
2. Renewal of the Pledge of Allegiance to the Flag of the United States of America to be led by Mr. D. Mark Morris, Member of the Board of Education.
3. Invocation to be delivered by Mr. Donald E. LaPlante, Member of the Board of Education.

4. Roll Call

Barbara R. Samperi
Martha E. Sodetani
Nancy A. Swenson
Tod M. Corrin
William A. Gutierrez
Donald E. LaPlante
D. Mark Morris
Wendy L. Doty, Ed.D.

Present	Absent

5. ADOPT Agenda #8 for the Regular Meeting of the Board of Education held on Tuesday, February 16, 2010.
6. APPROVE Official Minutes of the Regular Board of Education meeting held January 19, 2010, as submitted or with the necessary corrections.

I. GENERAL BOARD FUNCTIONS - continued

7. RECEIVE correspondence and refer it to the proper order of business or to the Superintendent for handling.
8. HEAR a presentation from George Redfox, Teacher at Warren High School, recognizing Alexis Chanes, who received seven first place ribbons at the Los Angeles County Fair Education Expo.
9. HEAR a presentation from Dianne Lumsdaine, Personnel Commission Chair, honoring Patricia Heineke in the area of Personnel.
10. HEAR a presentation from Wendy L. Doty, Ed.D., Superintendent, honoring Stan Hanstad in the area of Personnel.
11. RECEIVE the Official 2010 California School Boards Association Delegate Assembly Ballot for Region 24, and CAST vote(s) for no more than eight candidates. 11
12. HEAR Oral Communications from Members of the Board of Education, Superintendent, and Administrators.
13. HEAR Public on items not appearing on the Agenda.

II. CONSENT AGENDA

14. ACCEPT with gratitude and in accordance with Board Policy 6372 the following donations: 14
 - a. Cash donation of \$92.28, to be used to support the instructional program at Rio Hondo Elementary School, from TRUIST;
 - b. Cash donation of \$1,000, to be used for school needs at Rio San Gabriel Elementary School, from BP Fabric of America Fund on behalf of Jose Ramirez and Maurizio A. Lauro;

II. CONSENT AGENDA - continued

14. continued

- c. Cash donation of \$50,000, to be used to purchase computers at East Middle School, from Downey Kiwanis Foundation;
- d. Cash donation of \$1,300, for the OH/SH class field trip at West Middle School, from Betty Johnson;
- e. Donation of a one-year subscription to Popular Science magazine, value estimated by donor to be \$14, for library use at West Middle School, from David Gebert;
- f. Donation of a refrigerator/freezer, value estimated by donor to be \$450, for student council use at Columbus High School, from Virginia Comer;
- g. Cash donation of \$10,000, to be used in support of the school program at Warren High School, from Wells Fargo Foundation;
- h. Cash donation of \$140, to be used for program enrichment at Warren high School, from Wells Fargo Community Support Campaign;
- i. Cash donation of \$3,849.27, to purchase toothbrushes for the District's elementary schools, from Downey Council PTA H.E.L.P.S.;
- j. Cash donation of \$1,200, for duplication services and the printing of the TLC Luncheon invitations, from Downey Federal Credit Union;
- k. Donation of one \$25 gift certificate, to be used in support of the TLC Luncheon, from Sambi of Tokyo;
- l. Cash donations of \$2,000 from Gangs Out of Downey; \$500 from Scanlon, Guerra, Burke Insurance Brokers; \$300 from Downey Education Association; and \$52.50 from Warren High School ASB, to be used in support of the TLC Family Resource Center.

II. CONSENT AGENDA - continued

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| 15. RATIFY and/or APPROVE attendance and authorize payment of actual and necessary expenses, including registration fees, and AUTHORIZE payment of advances on expenses as described herein, as provided by BP and AR 7310, Convention and Conference Attendance. | 15 |
| 16. RATIFY and/or APPROVE attendance and authorize payment of actual and necessary expenses, including registration fees, and AUTHORIZE payment of advances on expenses as described herein, as provided by BP and AR 7310, Convention and Conference Attendance. | 16 |
| 17. RATIFY payments as submitted for services provided for Special Education Placement #NPS200910-83 for the period of September 3, 2009 through September 29, 2009, not to exceed 18 days. | |
| 18. RATIFY payments as submitted for services provided for Special Education Placement #NPS200910-84 for the period of October 2, 2009 through June 17, 2010, not to exceed 162 days. | |
| 19. APPROVE proposed revisions to MAR 4141, Administrative/Psychologist Salary Schedule A, effective July 1, 2010. | 19 |
| 20. APPROVE Part II of the Consolidated Application for Funding Categorical Aid Programs; and

AUTHORIZE submission of the application to the California Department of Education. | S/C |
| 21. ACCEPT the Quarterly Uniform Complain Report Summary. | 21 |

II. CONSENT AGENDA – continued

22. RATIFY and/or APPROVE per Board Policy 6362 the following purchase orders prepared by the Purchasing Department: 22

GENERAL FUND - 01.0	TOTAL \$ 2,091,437.34
ADULT SCHOOL FUND - 11.0	TOTAL \$ 614,908.62
CAFETERIA FUND - 13.0	TOTAL \$ 1,607,615.80
DEFERRED MAINT. FUND - 14.0	TOTAL \$ 763,015.42
COUNTY SCHOOL FAC. - 35.0	TOTAL \$ (7,120.00)
SELF INSURANCE FUND - 67.0	TOTAL \$ 19,208.00

23. RATIFY the issuance of Payroll Orders for Hourly, Overtime, Civic Center Work performed by classified personnel, Adult School, and Food Services for the Month of December 2009, covered by Payroll Orders issued through January 2010. 23

24. RATIFY the following B Warrant numbers 17730627 through 17794517 issued for payment of authorized purchases or obligations incurred by law or district policy for the period beginning January 1, 2010 and ending January 31, 2010: 24

GENERAL FUND	TOTAL \$2,605,516.97
ADULT EDUCATION FUND	TOTAL \$ 188,610.93
CAFETERIA FUND	TOTAL \$ 393,745.09
DEFERRED MAINTENANCE FUND	TOTAL \$ 260,391.28
CAPITAL FACILITIES FUND	TOTAL \$ 24,437.76
COUNTY SCHOOLS FACILITIES FUND	TOTAL \$1,002,826.53
WORKERS' COMP. SELF-INS. FUND	TOTAL \$ 137,628.56
HEALTH CARE SELF-INS. FUND	TOTAL \$ 992,269.37
DENTAL CARE SELF-INS. FUND	TOTAL \$ 221,235.28
VISION CARE SELF-INS. FUND	TOTAL \$ 24,024.42
SELF-INSURANCE FUND	TOTAL \$ 549,873.56
PAYROLL CLEARANCE FUND	TOTAL \$ 795,305.87

25. APPROVE Connect-Ed Service Agreement with Blackboard Connect to provide a School-to-Parent Communication System, effective March 6, 2010 through March 5, 2013. 25

II. CONSENT AGENDA – continued

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| 26. RATIFY agreement between Downey Adult School Career and Education Center and Hope Dental to furnish practical experience to students enrolled in the Dental Assistant program. | 26 |
| 27. RATIFY agreement between Downey Adult School Career and Education Center and Jose Torres, DDS, Inc., to furnish practical experience to students enrolled in the Dental Assistant program. | 27 |
| 28. RATIFY agreement between Downey Adult School Career and Education Center and Kaiser Permanente to furnish practical experience to students enrolled in the Medical Assistant program. | 28 |
| 29. RATIFY agreement between Downey Adult School Career and Education Center and Lestonnac Free Clinic to furnish practical experience to students enrolled in the Medical Assistant program. | 29 |
| 30. RATIFY agreement between Downey Adult School Career and Education Center and Marcelo-Mangune Medical Corporation to furnish practical experience to students enrolled in the Medical Assistant program. | 30 |
| 31. RATIFY agreement between Downey Adult School Career and Education Center and Nhan Hoa Comprehensive Health Care Clinic to furnish practical experience to students enrolled in the Medical Assistant program. | 31 |
| 32. RATIFY agreement between Downey Adult School Career and Education Center and The Oncology Institute of Hope and Innovation to furnish practical experience to students enrolled in the Medical Assistant program. | 32 |
| 33. RATIFY agreement between Downey Adult School Career and Education Center and Storts Chiropractic Clinic to furnish practical experience to students enrolled in the Medical Assistant program. | 33 |

II. CONSENT AGENDA – continued

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| 34. RATIFY agreement between Downey Adult School Career and Education Center and Whittier Family Medical Center to furnish practical experience to students enrolled in the Medical Assistant program. | 34 |
| 35. RATIFY agreement between Downey Adult School Career and Education Center and Orange County Heart Institute to furnish practical experience to students enrolled in the Medical Billing & Coding program. | 35 |
| 36. RATIFY agreement between Downey Adult School Career and Education Center and B.F. Sedrak, MD, FAAP to furnish practical experience to students enrolled in the Medical Billing & Coding program. | 36 |
| 37. RATIFY agreement between Downey Adult School Career and Education Center and Yacoub Medical Group to furnish practical experience to students enrolled in the Medical Billing & Coding program. | 37 |
| 38. RATIFY agreement between Downey Adult School Career and Education Center and Intercommunity-Longwood to furnish practical experience to students enrolled in the Vocational Nursing program. | 38 |
| 39. RATIFY agreement between Downey Adult School Career and Education Center and Shea Rehabilitation & Healthcare Center to furnish practical experience to students enrolled in the Vocational Nursing program. | 39 |
| 40. ACCEPT and APPROVE the use of the Master Agreement #MA-IS-42663-8 between the County of Los Angeles and Xerox Corporation for Photocopy Equipment by the Downey Unified School District on an as needed basis, to fill orders for copiers and related items with the same advantages, terms and conditions. | 40 |

II. CONSENT AGENDA – continued

41. APPROVE Change Order #1 to Purchase Order #118054 for Medi-Cal Eligibility Services as needed by the Special Education Department, with Paradigm Healthcare Services, San Francisco, in the increased amount of \$30,000.00, to be charged to the General Fund. 41

42. APPROVE Change Order #1 to Purchase Order #B117284 for Commodity Process Turkey Products as needed by the Food Services Department, with Jennie-O, Willmar, Minnesota, in the increased amount of \$3,000.00, to be charged to the Food Services Fund. 42

43. APPROVE Change Order #4 to Bid #08/09-14, Downey High School Modernization of Buildings J/K/N & L, with P.W. Construction, Inc., Glendora, in the increased amount of \$47,537.00, to be charged to General and Deferred Maintenance Funds. 43

44. ACCEPT as complete projects related to Trade Electrical Work, Bid #04/05-09, with Spike Electric, Anaheim, in the amount of \$50,824.79, to be charged to the General Fund, Deferred Maintenance Fund, and/or Bond Funds, and; 44

AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payment released no sooner than 35 consecutive calendar days following the recording date.

45. ACCEPT as complete projects related to Fencing Work, Bid #05/06-14, with McCullah Fence Co., Bell Gardens, in the amount of \$26,479.34, to be charged to Bond, Deferred Maintenance, and/or General Funds, and; 45

AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payment released no sooner than 35 consecutive calendar days following the recording date.

II. CONSENT AGENDA – continued

46. ACCEPT as complete projects related to Backhoe Services, Bid #06/07-05, with Terra Pave, Whittier, in the amount of \$5,115.60, to be charged to General, Bond, and/or Deferred Maintenance Funds, and; 46

AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payment released no sooner than 35 consecutive calendar days following the recording date.

47. ACCEPT as complete projects related to Bid Package #17, Plumbing, Bid #06/07-09, Warren High School New Library, Classroom Building and Modernization, with All Area Plumbing, Covina, in the final amount of \$1,344,524.00, to be charged to Bond Funds, and; 47

AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 5% retention payment released no sooner than 35 consecutive calendar days following the recording date.

48. ACCEPT as complete various projects for paving and repairs against Bid #07/08-02 with Terra Pave, Whittier, in the amount of \$24,377.02, to be charged to General, Bond, and/or Deferred Maintenance Funds, and; 48

AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payment released no sooner than 35 consecutive calendar days following the recording date.

49. ACCEPT as complete projects related to Improvement and Repairs to Concrete Areas, Bid #07/08-04, with 3D Concrete, Downey, in the amount of \$22,520.00, to be charged to General, Deferred Maintenance, and/or Bond Funds, and; 49

AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payment released no sooner than 35 consecutive calendar days following the recording date.

II. CONSENT AGENDA – continued

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| 50. APPROVE the adjustment of the 2009-10 General Fund unrestricted budget to reflect an increase to the fund balance in the amount of \$1,075,065.00. | 50 |
| 51. APPROVE the adjustment of the 2009-10 General Fund restricted budget to reflect a decrease to the fund balance in the amount of \$1,660,862.00. | 51 |
| 52. APPROVE the adjustment of the 2009-10 Adult Education Fund unrestricted budget to reflect an increase to the fund balance in the amount of \$148,364.00. | 52 |
| 53. APPROVE the adjustment transfers of the 2009-10 Adult Education Fund restricted budget, with no net effect to the fund balance. | 53 |
| 54. APPROVE the adjustment of the 2009-10 Cafeteria Fund restricted budget to reflect a decrease to the fund balance in the amount of \$210,000.00. | 54 |
| 55. APPROVE the adjustment of the 2009-10 Deferred Maintenance Fund unrestricted budget to reflect a decrease to the fund balance in the amount of \$4,330,000.00. | 55 |
| 56. APPROVE the adjustment of the 2009-10 Deferred Maintenance Fund restricted budget to reflect a decrease to the fund balance in the amount of \$1,100,000.00. | 56 |
| 57. APPROVE the adjustment of the 2009-10 Capital Facilities Fund unrestricted budget to reflect a decrease to the fund balance in the amount of \$1,500,000.00. | 57 |
| 58. APPROVE the purchase of equipment, as listed, in accordance with established purchasing policies and regulations. | 58 |
| 59. ACKNOWLEDGE receipt of claim dated January 26, 2010 and received January 2010, submitted by Rosanna R. Durazo, and DENY claim in compliance with Government Code Section 911-15 and 945. | |

II. CONSENT AGENDA – continued

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| 60. RATIFY and/or APPROVE routine Personnel items until subsequent action is taken by the Board of Education. | 60 |
| 61. APPROVE the abolishment of one Senior Instructional Assistant position at West Middle School, effective February 16, 2010. | 61 |
| 62. APPROVE the abolishment of one position of Food Service Operations Coordinator, and the establishment of one new position with duties as attached, effective July 1, 2010; and

REVISE AR 5241 accordingly. | 62 |
| 63. RATIFY and/or APPROVE the changes listed in the chart that accompanies this item for positions providing support services for students with special needs effective dates shown. | 63 |
| 64. RATIFY the establishment of one new limited-term position with duties corresponding to the current classification of Intermediate Clerical Assistant (Bilingual), to be assigned to the TLC Center, eight hours per day, effective February 2, 2010 through June 30, 2010. | 64 |
| 65. APPROVE the establishment of one new limited-term position with duties corresponding to the current classification of Student Information Systems Operator, assigned to Secondary Education, effective February 18, 2010 through June 30, 2010. | 65 |
| 66. APPROVE reduction in hours for one vacant Intermediate Clerical Assistant (Bilingual) position at Downey Adult School from 40 hours per week to 16 hours per week, effective February 16, 2010. | 66 |

III. GENERAL ADMINISTRATIVE SERVICES

67. ADOPT Resolution No. 200910-06, Reduction or Discontinuance of Particular Kinds of Service. 67

IV. SPECIAL ADMINISTRATIVE SERVICES

Instruction

68. APPROVE the Single Plans for Student Achievement and Title I Parent Involvement Policies. 68

Student Cases

69. TAKE appropriate action on Student Case No. 200708-05.*
70. TAKE appropriate action on Student Case No. 200809-10.*
71. TAKE appropriate action on Student Case No. 200809-33.*
72. TAKE appropriate action on Student Case No. 200809-41.*
73. TAKE appropriate action on Student Case No. 200809-43.*
74. TAKE appropriate action on Student Case No. 200809-46.*
75. TAKE appropriate action on Student Case No. 200910-10.*
76. TAKE appropriate action on Student Case No. 200910-22.*
77. TAKE appropriate action on Student Case No. 200910-38.*
78. TAKE appropriate action on Student Case No. 200910-39.*
79. TAKE appropriate action on Student Case No. 200910-40.*

* Individual expulsion cases may require the Board of Education to move to Closed Session pursuant to California Education Code 48918 (c).

IV. SPECIAL ADMINISTRATIVE SERVICES - continued

Student Cases - continued

80. TAKE appropriate action on Student Case No. 200910-41.*

81. TAKE appropriate action on Student Case No. 200910-42.*

82. TAKE appropriate action on Student Case No. 200910-44.*

83. TAKE appropriate action on Student Case No. 200910-45.*

* Individual expulsion cases may require the Board of Education to move to Closed Session pursuant to California Education Code 48918 (c).

V. ITEMS FOR FUTURE AGENDA

VI. The next meeting of the Board of Education will be a Regular Meeting to be held on Tuesday, March 9, 2010, at 5:00 p.m. in the Grace E. Horney Board Room of the Gallegos Administration Center, 11627 Brookshire Avenue, Downey, California.

VII. CLOSED SESSION: to discuss:

1. Student Cases
2. Potential Litigation
3. Negotiations
4. Public Employment – Certificated/Classified Administration
5. Discipline/Dismissal/Release

VIII. ADJOURN the Regular Meeting of the Board of Education at the specified hour with the consent of the members.

NOTE: The Superintendent's recommendation for action on each agenda item is indicated by the word appearing in CAPS.

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 11627 Brookshire Avenue, Downey, California during normal business hours.