

BOARD OF EDUCATION  
Downey Unified School District  
11627 Brookshire Avenue  
Downey, California 90241

AGENDA #9

REGULAR MEETING

February 15, 2005  
Tuesday, 5:00 p.m.

I. GENERAL BOARD FUNCTIONS

1. Call to Order by Mrs. Barbara R. Samperi, President of the Board of Education, at 5:00 p.m. on Tuesday, February 15, 2005, in the Grace E. Horney Board Room of the Gallegos Administration Center, 11627 Brookshire Avenue, Downey, California.
2. Renewal of the Pledge of Allegiance to the Flag of the United States of America to be led by Mrs. Betty N. Ferraro, Member of the Board of Education.
3. Invocation to be delivered by Mrs. Cheryl A. Andresen, Member of the Board of Education.

4. Roll Call

Barbara R. Samperi  
Donald E. LaPlante  
William A. Gutierrez  
Cheryl A. Andresen  
Tod M. Corrin  
Betty N. Ferraro  
D. Mark Morris  
*Wendy L. Doty, Ed.D.*

Present	Absent

5. ADOPT Agenda #9 for the Regular Meeting of the Board of Education held on Tuesday, February 15, 2005.
6. APPROVE Official Minutes of the Regular Board of Education meeting held January 18, 2005, as submitted or with the necessary corrections.

I. GENERAL BOARD FUNCTIONS - continued

7. RECEIVE correspondence and refer it to the proper order of business or to the Superintendent for handling.
8. HEAR Performance by the Price Elementary School Chorus under the Direction of Steve Toay and Jennifer Jara.
9. HEAR Presentation from Earl Haugen, Director of Pupil Services, honoring Darrell Jackson and Rose Boland for providing a supportive and nurturing environment to the children of the Downey Unified School District.
10. HEAR Presentation from Earl Haugen, Director of Pupil Services, honoring Steve Hill, Warren High School Athletic Director, as recipient of California Athletic Director of the Year.
11. HEAR Presentation from Jerilyn King-Brown, Assistant Superintendent, Instructional Services on Graduation Requirements.
12. RECEIVE the Official 2005 California School Boards Association Delegate Assembly Ballot for Region 24, and CAST vote(s) for no more than five candidates. 12
13. HEAR Oral Communications from Members of the Board of Education, Superintendent, and Administrators.
14. HEAR Public on items not appearing on the Agenda.

II. CONSENT AGENDA

15. ACCEPT with gratitude and in accordance with Board Policy 6372 the following donations: 15
  - a. Cash donation of \$100, to be used towards instructional materials at Old River School, from Dorothea Brescia;
  - b. Gift boxes, a total value of \$375, for classroom use at Price Elementary, from Royal Paper Box Company;

II. CONSENT AGENDA - continued

15. continued

- c. Cash donation of \$5,000, to be used towards instructional materials at Rio San Gabriel Elementary, from the Rio San Gabriel PTA;
- d. Cash donation of \$4,350, to be used towards field trip expenses at Ward Elementary, from the Ward Elementary PTA;
- e. Cash donation of \$50, to be used towards the AVID program at East Middle School, from Angu & Rajesh Patel;
- f. Cash donation of \$50, to be used towards the AVID program at East Middle School, from Manuel and Elizabeth Angulo;
- g. Cash donation of \$150, to be used towards the AVID program at East Middle School, from Faith Stallings;
- h. Cash donation of \$300, to be used towards the Band program at East Middle School, from Dr. Renee Smith;
- i. Cash donation of \$6,000; \$4,000 to be used towards ASB Activities and \$2,000 to be used towards ASB Renaissance, from the East Middle School PTA;
- j. Cash donations to be used towards the Gorden Griffiths Memorial Bookshelf at Griffiths Middle School, \$150 from Kathryn D. Griffiths and \$200 from Carol G. Griffiths;
- k. Cash donation of \$200, to be used towards the Movie Club at Griffiths Middle School, from Downey Federal Credit Union;
- l. Cash donation of \$500, to be used towards student recognition at Griffiths Middle School, from Ursula Erwin;

II. CONSENT AGENDA - continued

15. continued

- m. Cash donation of \$4,400; \$800, to be used towards printing costs for the Journalism class, \$2,200 to be used towards the Movie Club, and \$1,400 to be used towards health supplies at Griffiths Middle School, from the Griffiths Middle School PTA;
- n. Cash donation of \$1,000, to be used towards dictionaries for students at Griffiths Middle School, from The VK Family Foundation;
- o. Cash donation of \$31,000; \$2,000 to be used towards Accelerated Reader disc and books at Griffiths Middle School, \$11,000 to be used towards the Movie Club at Griffiths Middle School, and \$18,000 to be used towards Teacher Grants throughout the District, from the Dr. Mary Stauffer Foundation;
- p. One computer and printer, a total value of \$300, for classroom use at Columbus High School, from Dan and Candi Morikawa;
- q. One violin and bow, a total value of \$1,300, for use in the Music Department at Warren High School, from Delores E. Lamont;
- r. One guitar and one trombone, a total value of \$600, for use in the Music Department at Warren High School from Mrs. Neil Diess;
- s. Office and classroom furniture, a total value of \$3,800, for use at the Adult School, from Shogun Precision Castings;
- t. Cash donation of \$120, to be used towards school supplies for disadvantaged students of the TLC Center, from the Los Angeles County Quilt Guild;
- u. Cash donation of \$50, to be used towards school supplies for disadvantaged students of the TLC Center, from Jerilyn King-Brown;

II. CONSENT AGENDA - continued

15. continued

- v. Cash donation of \$2,500, to be used in support of the TLC Center, from the Employees Community Fund of Boeing California;
- w. Cash donation of \$2,000, to be used towards eye examinations and eyeglasses for underprivileged students of the District, from The Ellen and Clarence Peterson Foundation.

- 16. RATIFY and/or APPROVE attendance and authorize payment of actual and necessary expenses, including registration fees, and AUTHORIZE payment of advances on expenses as described herein, as provided by BP and AR 7310, Convention and Conference Attendance. 16
- 17. RATIFY General Agreement with Gallagher Pediatric Therapy for the 2004-05 fiscal year effective retroactive to July 1, 2004, and terminating on June 30, 2005. 17
- 18. RATIFY General Agreement with Oralingua School for the Hearing Impaired for the 2004-05 fiscal year effective retroactive to October 18, 2004, and terminating on June 30, 2005.
- 19. RATIFY payments as submitted for services provided for special education placement #NPS200405-54 for the period of October 18, 2004 through June 30, 2005, not to exceed 151 days.
- 20. RATIFY payments as submitted for services provided for special education placement #NPS200405-55 for the period of October 18, 2004 through June 30, 2005, not to exceed 151 days.
- 21. RATIFY payments as submitted for services provided for special education placement #NPS200405-56 for the period of July 1, 2004 through June 30, 2005.

II. CONSENT AGENDA - continued

22. RATIFY payments as submitted for services provided for special education placement #NPS200405-57 for the period of September 17, 2004 through June 30, 2005, not to exceed 180 days.
23. RATIFY payments as submitted for services provided for special education placements #NPS200405-58 for the period of September 7, 2004 through June 30, 2005, not to exceed 180 days.
24. RATIFY payments as submitted for services provided for special education placement #NPS200405-59 for the period of December 6, 2004 through June 30, 2005, not to exceed 117 days.
25. APPROVE Settlement Agreement for Special Education Hearing Office Case #SN02582.
26. APPROVE revisions to BP 1105, Uniform Complaint Procedures. 26
27. ADOPT AR 1105.1, Williams Uniform Complaint Procedures. 27
28. APPROVE Part II of the Consolidated Application for Funding Categorical Aid Programs; and S/C  
  
APPROVE submission of the application to the State Department of Education.
29. APPROVE the 2005 Elementary Summer School Proposal. 29
30. AUTHORIZE 2004-05 payment of membership fees for Association for Career and Technical Education (ACTE) and California Association for Career and Technical Education (CACTE) to be charged to Account No. 01.0-92000.0-71100-10000-5310-5849200.

II. CONSENT AGENDA - continued

31. RATIFY and/or APPROVE per Board Policy 6362 the following purchase orders prepared by the Purchasing Department: 31

GENERAL FUND - 01.0	TOTAL \$ 719,064.59
ADULT SCHOOL FUND - 11.0	TOTAL \$ 35,215.50
CAFETERIA FUND - 13.0	TOTAL \$1,268,878.20
DEFERRED MAINT. FUND - 14.0	TOTAL \$ (30,000.00)
BUILDING FUND - 21.0	TOTAL \$ 263,061.14
COUNTY SCHOOL FAC. - 35.0	TOTAL \$3,264,930.90
SELF INS/WORKERS' COMP. FUND - 67.1	TOTAL \$ 16,101.47

32. RATIFY the issuance of Payroll Orders for Hourly, Overtime, Civic Center Work performed by classified personnel, Adult School, and Food Services for the month of December 2004, covered by Payroll Orders issued through January 2005. 32

33. RATIFY B Warrants issued for payment of authorized purchases or obligations incurred by law or district policy for the period beginning January 1, 2005, and ending January 31, 2005: 33

GENERAL FUND	TOTAL \$2,096,859.92
ADULT EDUCATION FUND	TOTAL \$ 121,751.82
CAFETERIA FUND	TOTAL \$ 213,928.35
DEFERRED MAINTENANCE FUND	TOTAL \$ 74,895.80
BUILDING FUND	TOTAL \$1,784,964.45
CAPITAL FACILITIES FUND	TOTAL \$ 5,611.05
COUNTY SCHOOL FACILITIES FUND	TOTAL \$2,094,703.56
WORKERS' COMP. SELF-INS. FUND	TOTAL \$ 89,094.40
HEALTH CARE SELF-INS. FUND	TOTAL \$ 821,586.42
DENTAL CARE SELF-INS. FUND	TOTAL \$ 169,226.96
VISION CARE SELF-INS. FUND	TOTAL \$ 25,073.50
PAYROLL CLEARANCE RUND	TOTAL \$ 649,562.31

34. RATIFY amendment to the current agreement with Downey Regional Medical Center and Downey Adult School, effective February 1, 2005. 34

35. APPROVE the Legal Services Agreement with Bannan, Frank & Terzian, LLP, effective February 15, 2005. 35

II. CONSENT AGENDA - continued

36. ACCEPT as complete projects related to Roof Repairs, Replacement, and Asbestos Abatement of Roofing Materials, Bid #99/00-07, with FC & Sons Roofing Co., Bell Gardens, in the amount of \$6,500.00, to be charged to Maintenance Funds, and;

36

AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payments released no sooner than 35 consecutive calendar days following the recording date.

37. ACCEPT as complete projects related to Trade Electrical Work, Bid #99/00-10, with Spike Electric, Whittier, in the amount of \$74,627.81, to be charged to the General Fund and/or Bond Funds, and;

37

AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payments released no sooner than 35 consecutive calendar days following the recording date.

38. ACCEPT as complete projects related to Fencing Work, Bid #00/01-10, with McCullah Fence Co., Bell Gardens, in the amount of \$44,516.93, to be charged to Bond and/or General Funds, and;

38

AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payments released no sooner than 35 consecutive calendar days following the recording date.

39. ACCEPT as complete projects related to Backhoe Services, Bid #01/02-08, with Terra Pave, Whittier, in the amount of \$14,512.00, to be charged to Maintenance, Deferred Maintenance and/or Bond Funds, and;

39

AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payments released no sooner than 35 consecutive calendar days following the recording date.



II. CONSENT AGENDA - continued

40. ACCEPT as complete projects related to Improvement and Repairs to Concrete Areas, Bid #02/03-15, with 3D Concrete, Downey, in the amount of \$3,865.00, to be charged to General and/or Bond Funds, and;
- AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 10% retention payments released no sooner than 35 consecutive calendar days following the recording date.
41. APPROVE Change Order #4 to Purchase Order #B76395, Contract Labor - Electricians, with Spike Electric, Inc., Anaheim, in the increased amount of \$40,000.00, to be charged to the General Maintenance Fund and Bond Funds. 40 41
42. APPROVE Change Order #1 to Purchase Order B76673, Tree Trimming and Removal Services, with George's Tree & Landscaping, Downey, in the increased amount of \$15,000.00, to be charged to the General Maintenance Fund. 42
43. APPROVE Change Order #3 to Purchase Order #B76928, Purchase of Miscellaneous Irrigation Parts, with Aqua-Flow, Torrance, in the increased amount of \$5,000.00, to be charged to the General Maintenance Fund. 43
44. APPROVE Change Order #1 to Purchase Order #B77421, Testing Services, with Smith-Emory Co. & Laboratory, Los Angeles, in the increased amount of \$25,000.00, to be charged to Bond Funds. 44
45. APPROVE Change Order #7 for the New Stadiums Structural Package for Downey and Warren High Schools, Bid #03/04-09, with R & G Builders, Inc., Irvine, in the increased amount of \$54,576.00, to be charged to Bond Funds. 45

II. CONSENT AGENDA - continued

46. APPROVE Change Order #11 for the Downey and Warren High schools New Stadiums, Electrical Bid Package No. 4, Bid #03/04-11, with Mel Smith Electric, Inc., Stanton, in the increased amount of \$8,619.00, to be charged to Bond Funds. 46
47. APPROVE Change Order #3 for the Downey and Warren High Schools New Stadiums Interior and Exterior Finishes, Asphalt Paving, Bid Package No. 1, Bid #03/04-12, with Terra Pave, Inc., Whittier in the increased amount of \$16,650.00, to be charged to Bond Funds. 47
48. RATIFY and/or APPROVE routine Personnel items until subsequent action is taken by the Board of Education. 48
49. ABOLISH the position of Director, Alternative Education, and establish the position of Director, Support Programs and Career/Vocational Education; and 49
- APPROVE revised descriptions of Director, Support Programs and Career/Vocational Education and Director, Pupil Services, effective July 1, 2005.
50. RATIFY the abolishment of one vacant Instructional Assistant position, and RATIFY the establishment of one new position with duties corresponding to the current classification of Instructional Assistant-Computer Applications at Downey Adult School, three and one-half hours per day, eleven months per year at range 95, \$2,129 - \$2,586 per month, effective January 18, 2005. 50
51. APPROVE the abolishment of one Senior Instructional Assistant-Behaviorally Challenged position at Rio Hondo Elementary School, effective February 15, 2005. 51
52. RATIFY the establishment of one new position with duties corresponding to our current classification of Senior Instructional Assistant to be assigned to Gallatin Elementary School, five and one-half hour per day, ten months per year, at range 105, \$2,233 - \$2,713 per month, effective January 3, 2005. 52

II. CONSENT AGENDA - continued

53. RATIFY the establishment of one new position with duties corresponding to our current classification of Senior Instructional Assistant-Severely/Multiply Handicapped to be assigned to Williams Elementary School, three and one-half hours per day, ten months per year at range 115, \$2,343 - \$2,851 per month, effective January 18, 2005. 53
54. RATIFY the establishment of one new position with duties corresponding to our current classification of Instructional Assistant - limited-term, to be assigned to Rio Hondo Elementary School, three and one-half hours per day at range 95, \$12.28 per hour, effective January 25, 2005 through June 17, 2005. 54
55. RATIFY the establishment of one new position with duties corresponding to our current classification of Senior Instructional Assistant to be assigned to Pace Elementary School, six hours per day, ten months per year, at range 105, \$2,233 - \$2,713 per month, effective January 31, 2005. 55
56. RATIFY the establishment of one new position with duties corresponding to our current classification of Senior Instructional Assistant to be assigned to Rio San Gabriel Elementary School, five and one-half hours per day, ten months per year, at range 105, \$2,233 - \$2,713 per month, effective January 31, 2005. 56
57. APPROVE the changes to the duties of Assistant Director, Financial Services as shown in the attached duty statement, effective February 16, 2005. 57

III. GENERAL ADMINISTRATIVE SERVICES

58. REVIEW proposed revisions to BP 5245 and AR 5245, Early Retirement Benefit Plan. 58
59. REVIEW proposed changes to AR 8510, Schedule of Regular Board Meetings, 2004-2005. 59
60. ADOPT Resolution No. 200405-07 authorizing the issuance and sale of 2005-06 Tax and Revenue Anticipation Notes. 60

IV. SPECIAL ADMINISTRATIVE SERVICES

Instruction

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| 61. REVIEW proposed abolishment of BP 3138, Minority Enrollment Guidelines. | 61 |
| 62. REVIEW proposed revisions to BP 4134 and AR 4134, Tutoring.             | 62 |

Student Cases

- 63. TAKE appropriate action on Student Case No. 200304-135.\*
- 64. TAKE appropriate action on Student Case No. 200405-11.\*
- 65. TAKE appropriate action on Student Case No. 200405-19.\*
- 66. TAKE appropriate action on Student Case No. 200405-26.\*
- 67. TAKE appropriate action on Student Case No. 200405-31.\*
- 68. TAKE appropriate action on Student Case No. 200405-50.\*
- 69. TAKE appropriate action on Student Case No. 200405-52.\*
- 70. TAKE appropriate action on Student Case No. 200405-72.\*
- 71. TAKE appropriate action on Student Case No. 200405-80.\*
- 72. TAKE appropriate action on Student Case No. 200405-81.\*
- 73. TAKE appropriate action on Student Case No. 200405-99.\*
- 74. TAKE appropriate action on Student Case No. 200405-100.\*
- 75. TAKE appropriate action on Student Case No. 200405-101.\*

\* Individual expulsion cases may require the Board of Education to move to Closed Session pursuant to California Education Code 48918 (c).

IV. SPECIAL ADMINISTRATIVE SERVICES - continued

Student Cases – continued

- 76. TAKE appropriate action on Student Case No. 200405-102.\*
- 77. TAKE appropriate action on Student Case No. 200405-104.\*
- 78. TAKE appropriate action on Student Case No. 200405-105.\*
- 79. TAKE appropriate action on Student Case No. 200405-106.\*
- 80. TAKE appropriate action on Student Case No. 200405-107.\*
- 81. TAKE appropriate action on Student Case No. 200405-108.\*
- 82. TAKE appropriate action on Student Case No. 200405-109.\*
- 83. TAKE appropriate action on Student Case No. 200405-110.\*
- 84. TAKE appropriate action on Student Case No. 200405-111.\*
- 85. TAKE appropriate action on Student Case No. 200405-112.\*
- 86. TAKE appropriate action on Student Case No. 200405-113.\*
- 87. TAKE appropriate action on Student Case No. 200405-114.\*

\* Individual expulsion cases may require the Board of Education to move to Closed Session pursuant to California Education Code 48918 (c).

V. ITEMS FOR FUTURE AGENDA

- VI. The next meeting of the Board of Education will be a Regular Meeting to be held on Tuesday, March 1, 2005, at 5:00 p.m. in the Grace E. Horney Board Room of the Gallegos Administration Center, 11627 Brookshire Avenue, Downey, California.

VII. CLOSED SESSION: to discuss:

1. Student Cases
2. Potential Litigation
3. Public Employment – Certificated Administration
4. Discipline/Dismissal/Release (4)

VIII. ADJOURN the Regular Meeting of the Board of Education at the specified hour with the consent of the members.